



SCHOOL BOARD ACTION REPORT

DATE: August 17, 2020
FROM: Denise Juneau, Superintendent
LEAD STAFF: Fred Podesta, Chief Operations Officer
206-252-0636, fhpodesta@seattleschools.org

For Introduction: September 23, 2020
For Action: October 7, 2020

1. TITLE

BTA IV: Final Acceptance of Contract K5099 with King County Directors Association (KCDA) and Musco Sports Lighting, LLC for the Cleveland High School Field Lights project

2. PURPOSE

The purpose of this action is to approve final acceptance of Contract K5099 with King County Directors Association (KCDA) and Musco Sports Lighting, LLC, for the Cleveland High School Athletic Field Improvements project. Board approval allows the district to submit required documents to the State of Washington Department of Labor & Industries, Department of Revenue and Employment Security Department and closeout the project, including authorizing the release of project retainage.

3. RECOMMENDED MOTION

I move that the School Board accept the work performed under Contract K5099 with King County Directors Association (KCDA) and Musco Sports Lighting, LLC for the Cleveland High School Athletic Field Lights project as final.

4. BACKGROUND INFORMATION

a. Background

The Cleveland High School Athletic Field Lights project is located at 5511 15th Ave S, Seattle, WA 98108. This project was funded from the Buildings, Technology, and Academics (BTA) IV capital levy and provides the athletic field with four LED mounted light poles with controls at the field.

The district contracted with the King County Directors Association (KCDA), which is a purchasing cooperative owned by Washington State public school districts. KCDA bids and awards supply and service contracts through open competition as prescribed by the laws of the State of Washington. This approach to project delivery allowed for several advantages, including reducing the time needed for procurement and a competitive bid process, as Musco Sports Lighting, LLC, is the only athletic field lighting manufacturer that meets the stringent glare requirements of the City of Seattle.

The contractor satisfactorily completed the work in August 2019, in accordance with the project schedule. There was one (1) change order in the amount of \$35,101, plus Washington State sales tax (WSST), for fiber network installation and additional lighting controls during the term of the project. No apprentices were utilized or reported for this project as it did not meet the minimum contract value required by law. The life to date expenditure on this project is \$409,513 including WSST, and the total project budget was \$639,287.

b. Alternatives

Not accepting the project in a timely manner could put the district in a position subject to litigation. Therefore, this alternative is not recommended.

c. Research

- Natural and Synthetic Turf, A Comparative Analysis, San Francisco Recreation & Parks
- Complete Guide to Sports & Recreation Surfaces. Recreation Management Magazine, July 2007

5. FISCAL IMPACT/REVENUE SOURCE

All payments have been made to the contract from the BTA IV Capital levy funds. No outstanding invoices remain. During the project, one (1) Change Orders were issued totaling \$35,101 plus WSST. Change order expenditures totaled 11% of the construction contract amount with the most significant expenditures associated with unforeseen conditions.

Contractor:	KCDA
Contract Amount	\$315,567
Change Orders	\$ 35,101
WSST	<u>\$ 35,417</u>
Total Contract including WSST	\$386,085
Project Retention	\$ 17,533

Amy Fleming: _____ Date: _____
 Director of Accounting

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

7. EQUITY ANALYSIS

The selection of projects for BTA IV capital levy was completed in 2015. Projects selected for the BTA IV capital levies were intended to address student capacity needs and inadequate building systems in school facilities across the city. As such, this motion was not put through the equity analysis as would be done as part of the district's current capital planning efforts.

8. STUDENT BENEFIT

This project ensures a safe, secure learning environment for every student.

9. WHY BOARD ACTION IS NECESSARY

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

Adopting, amending, or repealing a Board policy

Formally accepting the completion of a public works project and closing out the contract

Legal requirement for the School Board to take action on this matter

Board Policy No. _____, [TITLE], provides the Board shall approve this item

Other: _____

10. POLICY IMPLICATION

For purposes of avoiding disputes over the timing of the filing of liens, the School Board should accept the work on a construction project as finally complete prior to the release of retention.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on September 10, 2020. The Committee reviewed the item and moved the item forward with a recommendation for approval by the full Board.

12. TIMELINE FOR IMPLEMENTATION

Acceptance of Completed Project by School Board
Release of Retainage Bond
Contractor's One-Year Warranty period ends

October 7, 2020
January 2021
August 2020

13. ATTACHMENTS

- Architect's Letter of Recommendation (for reference)



July 20, 2020

Paul Wight
Seattle School District #1
Department of Capital and Planning
2445 3rd Ave S. Seattle, WA 98124

This is a letter confirming that KCDA has been billed in full for the project at Cleveland High School Football – Seattle WA.

Thanks so much for your help and feel free to call me with questions.

A handwritten signature in blue ink, appearing to read "Tacy Hawk", is written over the typed name.

Tacy Hawk
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