



SCHOOL BOARD ACTION REPORT

DATE: April 16, 2019
FROM: Denise Juneau, Superintendent
LEAD STAFF: Stephen Nielsen, Deputy Superintendent
206-252-0169, sjnielsen@seattleschools.org

For Introduction: May 29, 2019
For Action: June 12, 2019

1. TITLE

BTA & BEX Resolution No. 2018/19-18, Signatures of Authorized District Personnel for State Aid Programs

2. PURPOSE

Per WAC 392-344-120, Seattle Public Schools must provide the Office of Superintendent of Public Instruction with the certified signature(s) of district personnel, authorized by Board resolution, for use on State funding items that require district authorization. This resolution does not change current or future District procedures or authorization requirements.

3. RECOMMENDED MOTION

I move that the School Board adopt Resolution No. 2018/19-18 authorizing Denise Juneau, Superintendent; JoLynn Berge, Chief Financial Officer; Fred Podesta, Chief Operations Officer; and Richard Best, Director of Capital Projects and Planning, to sign state funding assistance documents per WAC 392-344-120.

4. BACKGROUND INFORMATION

a. Background

The State of Washington - Office of Superintendent of Public Instruction (OSPI) requires that various forms be submitted in order for the district to apply for State financial assistance. Once the State has approved a project for funding, numerous forms must be submitted in order for the district to receive money. In order for district staff to sign these applications and forms in accordance with WAC 392-344-120, a resolution designating selected staff as authorized representatives is required.

OSPI, through the School Construction Assistance Program (SCAP), provides funding assistance to school districts that are undertaking major new construction or modernization projects. The primary documents that form the basis of any agreement between OSPI and the District are the "D-form" documents. These documents, when properly completed and signed by all parties, form the official notices of agreement and intent on behalf of the district and OSPI.

a. **Alternatives**

There is no alternative for this action. The district is required by the State to have authorized representatives' signatures on file to receive school funding from the State.

b. **Research**

- WAC 392-344-120
<http://www.k12.wa.us/schfacilities/formsapplications/claimforms.aspx>
- OSPI D Form Process
<http://www.k12.wa.us/SchFacilities/FormsApplications/D-Forms.aspx>

5. **FISCAL IMPACT/REVENUE SOURCE**

Fiscal impact to this action will be \$0.00.

The revenue source for this motion is \$0.00.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. **COMMUNITY ENGAGEMENT**

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

7. **EQUITY ANALYSIS**

This motion was not put through the process of an equity analysis.

8. **STUDENT BENEFIT**

Not applicable.

9. WHY BOARD ACTION IS NECESSARY

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. _____, [TITLE], provides the Board shall approve this item
- Other: Approved resolution will be provided to OSPI for their records.

10. POLICY IMPLICATION

Board Policy No. 6100, Revenues from Local, State, and Federal Sources, states “It is the policy of the Seattle School Board to pursue systematically those funding opportunities that are consistent with district priorities from federal, state, and other governmental units, as well as from private and foundation sources,” and “The Board agrees to comply with all federal and state requirements that may be a condition for the receipt of federal or state funds...”.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on May 16, 2019. The Committee reviewed the item and _____.

12. TIMELINE FOR IMPLEMENTATION

Approved resolution will be provided to OSPI for their records.

13. ATTACHMENTS

- SPS Resolution 2018/19-18 (for approval)

**Seattle School District #1
Board Resolution
Resolution No. 2018/19-18**



A RESOLUTION of the Board of Directors of Seattle School District No. I, King County, Seattle, Washington authorizing Denise Juneau, Superintendent; JoLynn Berge, Chief Financial Officer; Fred Podesta, Chief Operations Officer; and Richard Best, Director of Capital Projects & Planning to sign on behalf of the Seattle School District No. I in matters pertaining to state assistance for school construction.

WHEREAS, the Office of Superintendent for Public Instruction (OSPI) pursuant to WAC 392-344-120 requires that a school district participating in the State Aid Program for school construction must have on file the authorized representatives to sign for the school district, and

WHEREAS, the Seattle School District No. 1 is a participant in the State Aid Program for school construction and will undertake numerous projects under that program.

NOW THEREFORE, BE IT

RESOLVED, that Denise Juneau, Superintendent; JoLynn Berge, Chief Financial Officer; Fred Podesta, Chief Operations Officer; and Richard Best, Director of Capital Projects and Planning, are authorized to sign on behalf of the Seattle School District No. 1 in matters pertaining to State assistance for school construction; and therefore be it further

RESOLVED, that duly certified copies of this resolution shall be presented to the Office of Superintendent of Public Instruction.

ADOPTED this _____ day of _____

Leslie Harris, President

Rick Burke, Vice-President

Zachary DeWolf, Member-at-Large

Jill Geary, Member

Eden Mack, Member

Betty Patu, Member

Scott Pinkham, Member

ATTEST: _____
Ms. Denise Juneau, Superintendent
Secretary, Board of Directors
Seattle School District No. 1
King County, WA