



# **SCHOOL BOARD ACTION REPORT**

**DATE:** October 25, 2019  
**FROM:** Denise Juneau, Superintendent  
**LEAD STAFF:** Fred Podesta, Chief Operations Officer  
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**For Introduction:** November 20, 2019  
**For Action:** December 11, 2019

## **1. TITLE**

BEX IV: Final Acceptance of Contract P1556 with King County Directors' Association (KCDA) for the Memorial Stadium Scoreboard Replacement project

## **2. PURPOSE**

The purpose of this action is to approve final acceptance of Contract P1556 with King County Directors' Association (KCDA) for the Memorial Stadium Scoreboard Replacement project. Board approval allows the district to submit required documents to the State of Washington Department of Labor & Industries, Department of Revenue and Employment Security Department and closeout the project, including authorizing the release of project retainage.

## **3. RECOMMENDED MOTION**

I move that the School Board accept the work performed under Contract P1556 with King County Directors' Association (KCDA) for the Memorial Stadium Scoreboard Replacement project as final.

## **4. BACKGROUND INFORMATION**

### **a. Background**

The new scoreboard at Memorial Stadium, located at 401 5<sup>th</sup> Avenue North, Seattle, WA, 98109, is replacing the previous scoreboard installed in 1992. The previous scoreboard was beyond its useful life and no longer functioned correctly, nor had the operational characteristics to meet the current needs of the district's programs that utilize Memorial Stadium. The Memorial Stadium Scoreboard Replacement Project is funded through the BEX IV Capital Levy Funds, which passed by more than 72 percent of voters in February 2013.

There was no A/E design team per se; rather, the design was prepared by Daktronics Inc., the manufacturer of the scoreboard, which was installed by Shoreline Sign and Awning. The scoreboard was procured through the KCDA, which had competitively bid scoreboard replacements through the Association of Educational Purchasing Agencies Bid # 016-1 in 2015. Daktronics was the winning bidder and was subsequently awarded a contract. KCDA reviewed the pricing for the new scoreboard as submitted by Daktronics and determined the pricing per the terms of the contract.

The contractor satisfactorily completed the contract work in August 2018, in accordance with the project schedule. There were no change orders to the contract during the term of the project. The final contract expenditure was \$384,038. There was no difference between the final contract expenditure and the original contract amount.

**b. Alternatives**

Not accepting the project in a timely manner could put the district in a position subject to litigation. Therefore, this alternative is not recommended.

**c. Research**

- Discussions with SPS Athletic Department staff
- Building Condition Survey, Meng Analysis, August 2014
- Seattle Public Schools Technical Building Standards dated December 2012

**5. FISCAL IMPACT/REVENUE SOURCE**

All payments have been made to the contract from the BEX IV Capital levy funds. No outstanding invoices remain.

During the course of the project, zero Change Orders were issued, comprised of zero Change Order Proposals or Construction Change Directives. Change Orders totaled \$0.00 plus Washington State Sales Tax. Change order expenditures totaled 0% of the construction contract amount with the zero expenditures.

Contractor:	KCDA
Contract Amount	\$ 348,809
Change Orders	\$ 0
WSST	<u>\$ 35,230</u>
Total Contract including WSST	\$ 384,038
Project Retention	\$ 17,440

Amy Fleming: \_\_\_\_\_ Date: \_\_\_\_\_  
 Director of Accounting

Expenditure:  One-time  Annual  Multi-Year  N/A

Revenue:  One-time  Annual  Multi-Year  N/A

**6. COMMUNITY ENGAGEMENT**

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

- Not applicable
- Tier 1: Inform
- Tier 2: Consult/Involve
- Tier 3: Collaborate

**7. EQUITY ANALYSIS**

This motion was not put through the process of an equity analysis. The selection of projects in the BEX IV program was designed to provide equitable access to safe school facilities across the city.

**8. STUDENT BENEFIT**

This project includes video equipment and other technology components that will be able to be utilized for graduation ceremonies and other special events and celebrations.

**9. WHY BOARD ACTION IS NECESSARY**

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. \_\_\_\_\_, [TITLE], provides the Board shall approve this item
- Other: \_\_\_\_\_

In accordance [WAC 392-344-160](#) Board approval of final acceptance is required prior to the Release of Project Retainage.

**10. POLICY IMPLICATION**

For purposes of avoiding disputes over the timing of the filing of liens, the School Board should accept the work on a construction project as finally complete prior to the release of retention.

**11. BOARD COMMITTEE RECOMMENDATION**

This motion was discussed at the Operations Committee meeting on November 7, 2019. The Committee reviewed the item and moved the item forward with a recommendation for approval by the full Board.

**12. TIMELINE FOR IMPLEMENTATION**

Acceptance of Completed Project by School Board  
Release of Retainage  
Contractor's One-Year Warranty period ends

December 11, 2019  
Approx. May 1, 2019  
August 8, 2019

**13. ATTACHMENTS**

- None