



# **SCHOOL BOARD ACTION REPORT**

**DATE:** January 20, 2021  
**FROM:** Denise Juneau, Superintendent  
**LEAD STAFF:** Fred Podesta, Chief Operations Officer  
206-252-0102, [fhpodesta@seattleschools.org](mailto:fhpodesta@seattleschools.org)

**For Introduction:** January 27, 2021  
**For Action:** February 10, 2021

## **1. TITLE**

BTA III/IV: Final Acceptance of Contract K5114 with Sprinturf, LLC for the Athletic Field Improvements at Garfield High School project

## **2. PURPOSE**

The purpose of this action is to approve final acceptance of Contract K5114 with Sprinturf, LLC for the Athletic Field Improvements at Garfield High School project. Board approval allows the district to submit required documents to the State of Washington Department of Labor & Industries, Department of Revenue and Employment Security Department and closeout the project, including authorizing the release of project retainage.

## **3. RECOMMENDED MOTION**

I move that the School Board accept the work performed under Contract K5114 with Sprinturf, LLC for the Athletic Field Improvements at Garfield High School project as final.

## **4. BACKGROUND INFORMATION**

### **a. Background**

The Athletic Field Improvements at Garfield High School project is located at Garfield High School, 400 23<sup>rd</sup> Avenue, Seattle, WA 98122. The project was funded through the BTA IV levy and replaces the existing synthetic turf, track re-surfacing, underground infrastructure for future athletic field lights, and miscellaneous associated work.

The Athletic Field Improvements at Garfield High School project was publicly bid on March 21, 2019, with a total of five bids received. Sprinturf LLC was the low responsive, responsible bidder. The consulting architect, Freeman Fong Architects, recommended acceptance of the bid.

Sprinturf, LLC has successfully completed the contract work to install synthetic turf with cork infill, and the consulting architect, Freeman Fong Architects, agrees and recommends final acceptance of the project. The Athletic Field Improvements at Garfield High School project was completed with funds from the BTA III and BTA IV Capital Levy and totaled \$1,859,296. The completion of the project will result in approximately \$400,000 in underspend. The underspend will be transferred to the BTA IV program contingency.

**b. Alternatives**

Not accepting the project in a timely manner could put the district in a position subject to litigation. Therefore, this alternative is not recommended.

**c. Research**

- Coordination meetings with district facilities and other stakeholders throughout the design process.

**5. FISCAL IMPACT/REVENUE SOURCE**

All payments have been made to the contract from the BTA III and BTA IV Capital levy funds. No outstanding invoices remain.

During the project, one Change Orders was issued, comprised of one Change Order Proposals or Construction Change Directives. Change Orders totaled \$6,798 plus Washington State sales tax (WSST). Change Order expenditures totaled less than 1% of the construction contract amount.

Contractor:	Sprinturf, LLC
Contract Amount	1,018,595
Change Orders	6,798
WSST	<u>103,565</u>
Total Contract including WSST	1,128,958
Project Retention	\$ Bond

Director of Accounting, Amy Fleming, confirmed budget details on January 11, 2021 via email

Expenditure:  One-time  Annual  Multi-Year  N/A

Revenue:  One-time  Annual  Multi-Year  N/A

**6. COMMUNITY ENGAGEMENT**

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

- Not applicable
- Tier 1: Inform
- Tier 2: Consult/Involve
- Tier 3: Collaborate

**7. EQUITY ANALYSIS**

The selection of projects in the BTA IV program was done in 2015 and was intended to address capacity needs and inadequate building systems in school facilities across the city. As such, this motion was not put through the equity analysis as would be done as part of the district’s current capital planning efforts.

**8. STUDENT BENEFIT**

This project ensures a safe, secure learning environment for every student.

**9. WHY BOARD ACTION IS NECESSARY**

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. \_\_\_\_\_, [TITLE], provides the Board shall approve this item
- Other: \_\_\_\_\_

**10. POLICY IMPLICATION**

For purposes of avoiding disputes over the timing of the filing of liens, the School Board should accept the work on a construction project as finally complete prior to the release of retention.

**11. BOARD COMMITTEE RECOMMENDATION**

This motion was discussed at the Operations Committee meeting on January 14, 2021. The Committee reviewed the motion and moved the item forward with a recommendation for approval by the full Board.

**12. TIMELINE FOR IMPLEMENTATION**

Acceptance of completed project by School Board	February 10, 2021
Release of retainage bond	Approx. May 1, 2021
Contractor's one-year warranty period ends	August 15, 2020

**13. ATTACHMENTS**

- Architect's Letter of Recommendation (for reference)

October 6, 2020

Seattle Public Schools  
MS-22-332  
PO Box 34165  
2445 3<sup>rd</sup> Ave S  
Seattle, WA 98134-1165

ATTN: Conrad Plyler, PLA, Project Manager

RE: Statement of Completion of Work  
Athletic Field Improvements at Garfield High School  
Contractor: Sprinturf, LLC  
Contract Number: K5114

Dear Conrad:

All contract work for the Athletic Field Improvements at Garfield High School was completed on August 15, 2019, and accepted on August 30, 2019. The work performed under this contract has been reviewed and to the best of our knowledge found to be complete.

Feel free to email or call if you have any questions.

Sincerely,

KNIT



Freeman Fong, AIA, NCARB  
Principal