



# **SCHOOL BOARD ACTION REPORT**

**DATE:** February 23, 2017  
**FROM:** Dr. Larry Nyland, Superintendent  
**LEAD STAFF:** Dr. Lester Herndon, Associate Superintendent, Facilities and Operations, (206) 252-0644, [ltherndon@seattleschools.org](mailto:ltherndon@seattleschools.org)

**For Intro:** April 5, 2017  
**For Action:** April 19, 2017

## **1. TITLE**

BTA IV: Magnolia Elementary School Renovation and Addition Project: Constructability Review Report and Implementation

## **2. PURPOSE**

This Board Action Report approve the Constructability Review Report and Implementation Plan for the Magnolia Elementary School project. This review process provides quality assurance and is a requirement for state funding.

School Board approval of the Constructability Report is required by the Washington Administrative Code (WAC) 392-343-080, as part of the Office of Superintendent of Public Instruction (OSPI) D-Form approval process to receive state funding assistance for the Magnolia Elementary School Renovation and Addition Project.

## **3. RECOMMENDED MOTION**

I move that the School Board accept and approve the Constructability Review Report and Implementation Plan, dated February 17, 2017, by Roen Associates, as complete for the Magnolia Elementary School Renovation and Addition Project.

## **4. BACKGROUND INFORMATION**

- a. **Background:** The constructability review process is part of the systematic approach for design quality assurance. Even if this process was not a requirement for State Funding Assistance purposes, this review would be undertaken as a standard practice to minimize changes during construction and to support the quality assurance of the facility design. The professional service fee for this Constructability Review Report is \$36,350.
- b. **Alternatives:** Do not approve the Magnolia Elementary School Renovation and Addition Project Constructability Review Report as complete. This is not recommended. If the Board does not accept the report, it would delay the issuance of the form D-10, which allows the District to enter into Construction Contract and could impact the District receiving State Funding Assistance. Not having the ability to open bids in a timely manner would have a negative impact on the project schedule. If the State assistance funding requirements are not met, the District will not receive approximately \$2,349,000 in state assistance funding for this project. Additional capital funds would need to be obtained to complete the project.

c. **Research:**

- Office of Superintendent of Public Instruction Form D-9
- Washington Administration Code 392-343-080

**5. FISCAL IMPACT/REVENUE SOURCE**

Action helps to secure approximately \$2,349,000 in state funding assistance for Magnolia Elementary School Renovation and Addition Project. This action does not represent a specific expenditure.

Fiscal impact to this action will be \$2,349,000.

The revenue source for this motion is \$2,300,000 of state funding assistance.

Expenditure:  One-time  Annual  Multi-Year  N/A

Revenue:  One-time  Annual  Multi-Year  N/A

**6. COMMUNITY ENGAGEMENT**

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

The Office of Superintendent of Public Instruction application for state assistance is a multi-form process requiring School Board approval on particular requirements of the design and construction process to acquire state assistance funding which does not specifically require community review.

**7. EQUITY ANALYSIS**

This motion was not put through the process of a full racial equity analysis. The selection of projects in the BTA program was designed to provide equitable access to schools across the district.

**8. STUDENT BENEFIT**

This action will benefit students by providing the necessary funding to design and construct a school facility which meets current educational specifications and operational goals.

**9. WHY BOARD ACTION IS NECESSARY**

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. \_\_\_\_\_, [TITLE], provides the Board shall approve this item
- Other: Office of Superintendent of Public Instruction application process for state assistance funding.

**10. POLICY IMPLICATION**

Performing a constructability review report is a requirement of the Office of Superintendent and Public Instruction State Funding Assistance Form D-9. This action is consistent with Board Policy No. 6100, Revenues from Local, State, and Federal Sources, which states, “It is the policy of the Seattle School Board to pursue systematically those funding opportunities that are consistent with district priorities from federal, state, and other governmental units, as well as from private and foundation sources,” and “the Board agrees to comply with all federal and state requirements that may be a condition for the receipt of federal or state funds....”

**11. BOARD COMMITTEE RECOMMENDATION**

This motion was discussed at the Operations Committee meeting on March 16, 2017. The Committee moved this item forward to the full Board with a recommendation for consideration.

**12. TIMELINE FOR IMPLEMENTATION**

Implementation of the accepted recommendations is immediate.

**13. ATTACHMENTS**

- Magnolia Elementary School Constructability Review Report and Implementation Plan
- Washington Administrative Code 392-343-080