



SCHOOL BOARD ACTION REPORT

DATE: October 10, 2019
FROM: Denise Juneau, Superintendent
LEAD STAFF: Fred Podesta, Chief Operations Officer
206-252-0636, fhpodesta@seattleschools.org

For Introduction: November 20, 2019
For Action: December 11, 2019

1. TITLE

BEX IV: Final Acceptance of Contract P5095 with Coast to Coast Turf, Inc., for the Eckstein Middle School Athletic Field and Jogging Track Improvements project

2. PURPOSE

The purpose of this action is to approve final acceptance of Contract P5095 with Coast to Coast Turf, Inc., for the Eckstein Middle School Athletic Field and Jogging Track Improvements Project. Board approval allows the district to submit required documents to the State of Washington Department of Labor & Industries, Department of Revenue and Employment Security Department and closeout the project, including authorizing the release of project retainage.

3. RECOMMENDED MOTION

I move that the School Board accept the work performed under Contract P5095 with Coast to Coast Turf, Inc., for the Eckstein Middle School Athletic Field and Jogging Track Improvements Project as final.

4. BACKGROUND INFORMATION

a. Background

The Eckstein Middle School Athletic Field and Jogging Track Improvements Project is located at 3003 NE 75th St, Seattle, WA, 98115 and is funded through the BEX IV Capital Levy. The purpose of the project is to replace the field turf, consistent with the turf replacement schedule, and resurface the jogging track that encircles the field.

DA Hogan and Associates designed the improvements and prepared the construction documents. The construction contract was advertised for bids in February 2018. Coast to Coast Turf, Inc., was awarded the contract on April 4, 2018 in the amount of \$752,922. The contractor replaced the existing synthetic field with new synthetic turf using cork infill, re-surfaced the jogging track with rubberized structural spray coat and re-painted the adjacent basketball court lines. In addition, the contractor delivered a turf grooming tractor for future maintenance by the District.

Coast to Coast Turf, Inc. satisfactorily completed the contract work, and the engineer, DA Hogan and Associates, agrees and recommends Board final acceptance of the project. The final project expenditure amount that includes all expenditures on this project is \$894,302 which is \$385,698 below the Total Project Budget. Following standard practice, the underspent funds will be transferred to the BEX IV Project Contingency.

b. Alternatives

Not accepting the project in a timely manner could put the district in a position subject to litigation. Therefore, this alternative is not recommended.

c. Research

- Natural and Synthetic Turf, A Comparative Analysis, San Francisco Recreation & Parks
- Complete Guide to Sports & Recreation Surfaces. Recreation Management Magazine, July 2007

5. FISCAL IMPACT/REVENUE SOURCE

All payments have been made to the contract from the BEX IV Capital levy funds. No outstanding invoices remain.

During the course of the project, one Change Order was issued in the amount of \$4,066 plus Washington State Sales Tax. Change Order expenditures amounted to less than one percent of the construction contract amount. The Change Order expenditure is associated with the application of a new seal coat to the existing asphalt basketball courts.

Contractor:	Coast to Coast, Inc.
Contract Amount	\$ 752,922
Change Orders	\$ 4,066
WSST	<u>\$ 76,456</u>
Total Contract including WSST	\$ 833,442
Project Retention	\$ 37,849

Amy Fleming: _____ Date: _____
 Director of Accounting

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

7. EQUITY ANALYSIS

This motion was not put through the process of an equity analysis. The selection of projects in the BEXIV program was designed to provide equitable access to safe school facilities across the city.

8. STUDENT BENEFIT

This project ensures a safe, secure learning environment for every student.

9. WHY BOARD ACTION IS NECESSARY

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

Adopting, amending, or repealing a Board policy

Formally accepting the completion of a public works project and closing out the contract

Legal requirement for the School Board to take action on this matter

Board Policy No. _____, [TITLE], provides the Board shall approve this item

Other: _____

10. POLICY IMPLICATION

For purposes of avoiding disputes over the timing of the filing of liens, the School Board should accept the work on a construction project as finally complete prior to the release of retention.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on November 7, 2019. The Committee reviewed the item and moved the item forward with a recommendation for approval by the full Board.

12. TIMELINE FOR IMPLEMENTATION

Acceptance of Completed Project by School Board
Release of Retainage
Contractor's One-Year Warranty period ends

December 11, 2019
December 31, 2019
September 7, 2019

13. ATTACHMENTS

- None