



SCHOOL BOARD ACTION REPORT

DATE: May 5, 2021
FROM: Dr. Brent Jones, Interim Superintendent
LEAD STAFF: Fred Podesta, Chief Operations Officer
206-252-0102, fhpodesta@seattleschools.org

For Introduction: June 23, 2021
For Action: July 7, 2021

1. TITLE

Distressed School Grant: Approval of Budget Transfer for the Leschi Elementary School Four Classroom Addition project

2. PURPOSE

The purpose of this action is to provide authorization for the Superintendent to approve a one-time fund transfer in the amount of \$1,400,000 from the Building Excellence (BEX) V Program Contingency to the Leschi Elementary School Four Classroom Addition project budget.

3. RECOMMENDED MOTION

I move that the School Board approve the transfer in the amount of \$1,400,000 from the BEX V Capital Levy Program Contingency to the Leschi Elementary School Four Classroom Addition project budget.

4. BACKGROUND INFORMATION

a. Background

The Leschi Elementary School Four Classroom Addition project, located at 135 32nd Ave., Seattle, WA 98122, is funded through the Office of Superintendent of Public Instruction (OSPI) Distressed School Grant.

This motion allows the transfer of \$1,400,000 in funds from the BEX V Program Contingency to the Leschi Elementary School Four Classroom Addition project budget. The transfer will adjust the original project budget of \$4,400,000 to the current estimated total project budget of \$5,800,000.

The four-classroom addition will provide space for the projected increase in enrollment and will allow the return of a preschool program. The scope of work also includes the construction of a secure entry vestibule at the main entrance and replacement of the outdated fire alarm system. Construction of the secure entry vestibule and replacement of the fire alarm system throughout the building were not facilities improvements contemplated at Leschi Elementary School when the project received the Distressed School Grant funding.

Leschi Elementary School was first constructed in 1909. The current school was constructed in 1988. Prior improvements constructed at Leschi Elementary School since the year 2000 include the 2004 HVAC upgrades, 2016 reroof, 2016 geothermal wells, and 2018 seismic improvements projects.

b. Alternatives

Deny Motion. If motion is denied, not funding the adjustment of the project budget would negatively impact project success in meeting district educational specifications and operational goals. This is not recommended because it would negatively impact the district's commitment to provide equitable access in our schools.

c. Research

- Leschi Elementary School Four Classroom Addition Building Excellence (BEX) V Master Planning, February 2019
- Seattle Public Schools Technical Building Standards dated December 2012
- 2015 Seattle Building Code
- Coordination meetings with district facilities and other stakeholders throughout the design process

5. FISCAL IMPACT/REVENUE SOURCE

This motion will authorize the transfer of \$1,400,000 from the BEX V Program Contingency to the Leschi Elementary School Four Classroom Addition project budget.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

The selection of projects in the \$1.4 billion BEX V program went through an extensive community vetting process and ultimately received 73% approval from voters in February 2019. This project was not selected to be part of the BEX V Levy, but it was part of the community vetting process for selecting BEX V projects.

7. EQUITY ANALYSIS

The project was submitted to the State of Washington for Distressed School Grant consideration as Leschi Elementary School is one of the thirteen priority elementary schools associated with the implementation of the district’s strategic plan. Recent enrollment growth had displaced the preschool programs. Preschool is an important consideration for helping students achieve reading at grade level by third grade.

8. STUDENT BENEFIT

It is the goal of the district to continue the process of implementing the BTA and BEX Capital Levy programs and to provide students with safe and secure school buildings.

9. WHY BOARD ACTION IS NECESSARY

- Contract initial value or amendment value exceeds applicable threshold (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. _____, [TITLE], provides the Board shall approve this item
- Other: Board approval is being requested for this budget transfer consistent with past practice, as discussed in the Policy Implication section

10. POLICY IMPLICATION

Board Policy No. 6000, Program Planning, Budget Preparation, Adoption, and Implementation, item number D, provides that “Funds may be transferred from one budget classification to another subject to such restrictions as may be imposed by the Board.” While this budget transfer does not require Board approval under Board Policy No. 6000, Board approval for this budget transfer is being requested for transparency.

The district has had a practice of seeking Board approval for capital project budget transfers exceeding the contract threshold identified in Board Policy No. 6220, Procurement. This practice was discussed with the Operations Committee on May 6, 2021, given recent changes to the approval thresholds under Policy No. 6220. The Operations Committee provided feedback that transfers should be reviewed by the Board when the amount exceeds \$500,000, consistent with the threshold for Board approval of any changes or amendments to contracts.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on June 3, 2021. The committee reviewed the motion and moved the item forward with a recommendation for approval by the full Board.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the district will be able to proceed with the project and the construction contract will be executed and a Notice to Proceed (NTP) will be issued to the contractor.

Anticipated Notice to Proceed date:	July 15, 2021
Anticipated Construction date:	July 15, 2021
Substantial Completion date:	July 29, 2022

13. ATTACHMENTS

- None