



SCHOOL BOARD ACTION REPORT

DATE: January 26, 2017
FROM: Dr. Larry Nyland, Superintendent
LEAD STAFF: Dr. Lester Herndon, Associate Superintendent, Facilities and Operations, (206) 252-0644, ltherndon@seattleschools.org

1. TITLE

BTA IV: E.C. Hughes Elementary School Modernization Project: Constructability Report and Implementation Plan
For Introduction: February 1, 2017
For Action: February 15, 2017

2. PURPOSE

School Board approval of the Constructability Report is required by the Washington Administrative Code (WAC) 392-343-080, as part of the Office of Superintendent of Public Instruction (OSPI) D-Form approval process to receive state funding assistance for the E.C. Hughes Elementary School Modernization Project.

3. RECOMMENDED MOTION

I move that the School Board approve the Constructability Report and Implementation Plan, dated December 16, 2016 by MENG Analysis, as complete for the E.C. Hughes Elementary School Modernization Project.

4. BACKGROUND INFORMATION

- a. **Background:** The constructability review process is part of the systematic approach for design quality assurance. Regardless if this process is a requirement for State Funding Assistance purposes, this review is undertaken as a standard practice to minimize changes during construction and to support the quality assurance of the facility design. The professional service fee for this Constructability Review Report is \$34,960.
- b. **Alternatives:** Do not approve the E.C. Hughes Elementary School Modernization Project Constructability Review Report as complete. This is not recommended. If the Board does not accept the report, it would delay the issuance of the form D-10, which allows the District to enter into Construction Contract and could impact the District receiving State Funding Assistance. Not having the ability to open bids in a timely manner would have a negative impact on the project schedule. If the State assistance funding requirements are not met, the District will not receive up to \$2,300,000 in state assistance funding for this project. Additional capital funds would need to be obtained to complete the project.
- c. **Research:**
 - Office of Superintendent of Public Instruction Form D-9
 - Washington Administration Code 392-343-080

5. FISCAL IMPACT/REVENUE SOURCE

Action helps to secure up to \$2,300,000 in state funding assistance for E.C. Hughes Elementary School Modernization Project. This action does not represent a specific expenditure.

Fiscal impact to this action will be \$2,300,000.

The revenue source for this motion is \$2,300,000 of state funding assistance.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

The Office of Superintendent of Public Instruction application for state assistance is a multi-form process requiring School Board approval on particular requirements of the design and construction process to acquire state assistance funding which does not specifically require community review.

7. EQUITY ANALYSIS

The list of projects to be funded in the BTA IV Levy was developed with the goal of providing equitable access to school facilities across the District.

8. STUDENT BENEFIT

This action will benefit students by providing the necessary funding to design and construct a school facility which meets current educational specifications and operational goals.

9. WHY BOARD ACTION IS NECESSARY

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

Adopting, amending, or repealing a Board policy

Formally accepting the completion of a public works project and closing out the contract

Legal requirement for the School Board to take action on this matter

Board Policy No. _____, [TITLE], provides the Board shall approve this item

Other: Office of Superintendent of Public Instruction application process for state assistance funding.

10. POLICY IMPLICATION

Performing a constructability review report is a requirement of the Office of Superintendent and Public Instruction State Funding Assistance Form D-9. This action is consistent with Board Policy No. 6100, Revenues from Local, State, and Federal Sources, which states, “It is the policy of the Seattle School Board to pursue systematically those funding opportunities that are consistent with district priorities from federal, state, and other governmental units, as well as from private and foundation sources,” and “the Board agrees to comply with all federal and state requirements that may be a condition for the receipt of federal or state funds....”

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on January 19, 2017. The Committee moved this item forward to the full Board with a recommendation for approval.

12. TIMELINE FOR IMPLEMENTATION

Implementation of the accepted recommendations is immediate.

13. ATTACHMENTS

- E.C. Hughes Elementary School Constructability Review Report dated December 16, 2017 ([attachment updated](#))
- Washington Administrative Code 392-343-080