



SCHOOL BOARD ACTION REPORT

DATE: February 4, 2021
FROM: Denise Juneau, Superintendent
LEAD STAFF: Fred Podesta, Chief Operations Officer
206-252-0102, fhpodesta@seattleschools.org

For Introduction: March 24, 2021
For Action: April 7, 2021

1. TITLE

BEX V, Distressed School Grant and K-3 Class Size Reduction Grant: Approval of Budget Transfer for the West Woodland Elementary Addition and Modernization project

2. PURPOSE

The purpose of this action is to provide authorization for the Superintendent to approve a one-time fund transfer in the amount of \$1,000,000 from the Building Excellence (BEX) V Program Contingency.

3. RECOMMENDED MOTION

I move that the School Board approve the transfer in the amount of \$1,000,000 from the BEX V Program Contingency to the West Woodland Elementary Addition and Modernization School project budget.

4. BACKGROUND INFORMATION

a. Background

The West Woodland Elementary Addition and Modernization project is located at 5601 4th Ave. NW, Seattle, WA 98107, and is funded from the 2017 Distressed School Grant, K-3 Class Size Reduction Grant, and the BEX V Capital Levy. The scope of work for this project includes the construction of 12 new classrooms, and an expanded gymnasium, commons area, and associated support and infrastructure spaces. The existing school building will receive interior finish upgrades and improvements to technology and communication infrastructure. However, funding for new furniture was limited to the new addition, creating an equity issue between the new addition and the existing facility.

This motion allows the transfer of \$1,000,000 funds from the BEX V Program Contingency to the West Woodland Elementary Addition and Modernization project budget. The transfer will adjust the project budget of \$21,365,600 to a project budget of \$22,365,600, which is enough to replace the furniture in both the new addition and the existing facility.

b. Alternatives

Deny Motion. If motion is denied, the furniture within the existing building will not be replaced. The existing furniture was purchased when the school opened in 1991 and is in poor condition. Not funding the adjustment to the project budget would negatively impact the project’s success in having the school meet the district’s educational specifications and operational goals. This is not recommended because it would negatively impact the district’s commitment to provide equitable access in our schools.

c. Research

- Seattle Public Schools Technical Building Standards dated December 2012
- Coordination meetings with district facilities and other stakeholders throughout the design process

5. FISCAL IMPACT/REVENUE SOURCE

This motion will authorize the transfer of \$1,000,000 from the BEX V Program Contingency. The overall project budget is adjusted as shown below:

Project Budget: \$21,365,600
BEX V Program Contingency Transfer \$1,000,000
Adjusted Total Project Budget \$22,365,600

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

The selection of projects in the BEX V program went through an extensive community vetting process and ultimately received 73% approval from voters in February 2019.

7. EQUITY ANALYSIS

The district’s Racial Equity Analysis toolkit was utilized to guide the planning process for the BEX V Capital Levy, influencing community engagement methods, preparation of the 2018 update to the Facilities Master Plan, and ultimately the final proposed levy package. The board’s guiding principles stated that racial and educational equity should be an overarching principle for the BEX V Capital Levy planning efforts in accordance with Board Policy 0030, Ensuring Educational and Racial Equity. Projects identified for inclusion in the BEX V Capital Levy will ultimately improve conditions for all students in the affected schools. Improved building conditions create a better environment for learning and can provide facilities to better position students for academic success.

8. STUDENT BENEFIT

It is the goal of the district to continue the process of implementing the Buildings, Technology, and Academics/Athletics (BTA) and BEX Capital Levy programs and to provide students with safe and secure school buildings.

9. WHY BOARD ACTION IS NECESSARY

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. 6000, Program Planning, Budget Preparation, Adoption and implementation Policy
- Other: _____

10. POLICY IMPLICATION

Per School Board Policy No. 6000, Program Planning, Budget Preparation, Adoption, and Implementation, item number D, “Funds may be transferred from one budget classification to another subject to such restrictions as may be imposed by the Board.”

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on March 11, 2021. The Committee reviewed the motion and moved the item forward with a recommendation for approval by the full board.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the district will be able to proceed with a furniture contract which will be executed and a Notice to Proceed (NTP) will be issued to the vendor(s).

13. ATTACHMENTS

- None