



SCHOOL BOARD ACTION REPORT

DATE: October 16, 2020
FROM: Denise Juneau, Superintendent
LEAD STAFF: JoLynn Berge, Chief Financial Officer, jdberge@seattleschools.org

For Intro: November 18, 2020
For Action: December 2, 2020

1. TITLE

Amending Board Policy No. 6010, School Funding Model.

2. PURPOSE

This Board Action Report amends Board Policy No. 6010, School Funding Model, to require, rather than authorize, the Superintendent to develop procedures or administrative guidelines to support the implementation of this policy.

3. RECOMMENDED MOTION

I move that the School Board amend Board Policy No. 6010, School Funding Model, as attached to the Board Action Report.

4. BACKGROUND INFORMATION

The Audit and Finance Committee requested that Board Policy No. 6010 be amended to require the Superintendent to establish procedures or administrative guidelines to support the implementation of the policy. The policy currently authorizes the Superintendent to develop such procedures or guidelines, but does not require them.

5. FISCAL IMPACT/REVENUE SOURCE

This action is not anticipated to have a fiscal impact as the proposed requirement for a procedure is within current staff capacity.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

7. EQUITY ANALYSIS

School funding should be focused on supporting the district’s strategic plan and goals that center around equity. Changing the policy to require procedures will bring more transparency to the process for how recommendations are developed for consideration. All recommendations should focus on equity and how changes will impact students.

8. STUDENT BENEFIT

Requiring a formal procedure, one that documents current school funding practice, will make the process more transparent and visible to a larger audience of families and community members. Knowledge of how and when modifications are made will allow more time for input into practices that will benefit students.

9. WHY BOARD ACTION IS NECESSARY

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

Adopting, amending, or repealing a Board policy

Formally accepting the completion of a public works project and closing out the contract

Legal requirement for the School Board to take action on this matter

Board Policy No. _____, [TITLE], provides the Board shall approve this item

Other: _____

10. POLICY IMPLICATION

This Board Action Report would amend Board Policy No.6010, School Funding Model, to specify that a Superintendent Procedure or administrative guidelines are required in support of this policy, instead of just authorized.

11. BOARD COMMITTEE RECOMMENDATION


This motion was discussed at the Audit & Finance Committee meeting on November 9, 2020. The Committee reviewed the motion and moved the item forward for consideration by the full Board.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, a procedure, documenting how the school funding model is reviewed and modified will be finalized and posted on the district's website in support of the policy.

13. ATTACHMENTS

- Board Policy No. 6010, School Funding Model – clean (for approval)
- Board Policy No. 6010, School Funding Model– tracked changes (for reference)
- Superintendent Procedure 6010SP, School Funding Model – draft (for reference)

	<p>SCHOOL FUNDING MODEL</p>	<p>Policy No. 6010</p> <p>DATE</p> <p>Page 1 of 2</p>
---	---------------------------------	---

It is the policy of the Seattle School Board that budgetary formulas and staffing standards determining school budgets within Seattle Public Schools be reviewed annually in the budget development process to ensure service of the academic needs of their students, within the confines of the district’s annual budget.


The Seattle School Board directs the Superintendent to implement a school funding model that provides a core foundation which includes necessary resources for teachers, teachers support and administrative support for academic success for all students of Seattle Public Schools and uses the following guiding principles:

1. Provide the basic staffing for school – adjusted for substantive size differential considering non-instructional costs;
2. Result in a transparent school funding model that schools, families, and community members can understand;
3. Provide the core staffing needed for schools to focus on academic issues;
4. Based on data, provide personnel differentially to schools on the basis of student characteristics, including poverty, bilingual, special education, highly capable, and academic performance levels;
5. Align resources with funding requirements, state and federal grant requirements, and contractual obligations;
6. Align staff adjustments with changing student populations and school level administrative duties;
7. Invest more resources in early learning (K-3); and
8. Provide continuity of programs by attempting to retain core staff levels from year-to-year.

The Superintendent shall establish procedures or administrative guidelines to support the implementation of this policy.

Adopted: February 2012
Revised: MONTH 2020; September 2014
Cross Reference: Policy Nos. 0030, 6000
Related Superintendent Procedure:
Previous Policies: G11.00

Legal References: RCW 28A.505, School Districts' Budgets
Management Resources:

	<p>SCHOOL FUNDING MODEL</p>	<p>Policy No. 6010 September 3, 2014 <u>DATE</u> Page 1 of 2</p>
---	---------------------------------	---

It is the policy of the Seattle School Board that budgetary formulas and staffing standards determining school budgets within Seattle Public Schools be reviewed annually in the budget development process to ensure service of the academic needs of their students, within the confines of the district’s annual budget.

The Seattle School Board directs the Superintendent to implement a school funding model that provides a core foundation which includes necessary resources for teachers, teachers support and administrative support for academic success for all students of Seattle Public Schools and uses the following guiding principles:

1. Provide the basic staffing for school – adjusted for substantive size differential considering non-instructional costs;
2. Result in a transparent school funding model that schools, families, and community members can understand;
3. Provide the core staffing needed for schools to focus on academic issues;
4. Based on data, provide personnel differentially to schools on the basis of student characteristics, including poverty, bilingual, special education, highly capable, and academic performance levels;
5. Align resources with funding requirements, state and federal grant requirements, and contractual obligations;
6. Align staff adjustments with changing student populations and school level administrative duties;
7. Invest more resources in early learning (K-3); and
8. Provide continuity of programs by attempting to retain core staff levels from year-to-year.

The Superintendent ~~is authorized to~~ shall establish procedures or administrative guidelines to support the implementation of this policy.

Adopted: February 2012
Revised: ~~MONTH 2020~~; September 2014
Cross Reference: Policy Nos. ~~0030~~, 6000
Related Superintendent Procedure:
Previous Policies: G11.00

Legal References: RCW 28A.505, School Districts' Budgets
Management Resources:

Superintendent Procedure 6010SP School Funding Model



Approved by: _____ Date: _____

Denise Juneau, Superintendent

Overview

School Board Policy No. 6010 requires the Superintendent to implement an annual process to review school budget formulas and staffing standards to ensure service of the academic needs of students, within the confines of the district's annual budget and that align to Policy 0030 – Ensuring Educational and Racial Equity.

The base funding model should provide a core foundation which includes necessary resources for teachers, teachers support and administrative support for academic success for all students of Seattle Public Schools and uses the following guiding principles, as required under Board Policy No. 6010:

- Provide the basic staffing for school – adjusted for substantive size differential considering non-instructional costs;
- Result in a transparent school funding model that schools, families, and community members can understand;
- Provide the core staffing needed for schools to focus on academic issues;
- Based on data, provide personnel differentially to schools on the basis of student characteristics, including poverty, bilingual, special education, highly capable, and academic performance levels;
- Align resources with funding requirements, state and federal grant requirements, and contractual obligations;
- Align staff adjustments with changing student populations and school level administrative duties;
- Invest more resources in early learning (K-3); and
- Provide continuity of programs by attempting to retain core staff levels from year-to-year.

The process described in this procedure applies to staffing and resources distributed to schools for building-based decision making in the Spring, but does not include other support services that are provided or distributed centrally to schools based on unique program needs.

School Funding Model Work Group Process

Each year, the district will convene a school funding model work group to make recommendations to the Superintendent about potential changes for the following year's direct school funding. The work group should align recommended changes to support

the district's strategic plan and ensure there is an equity focus for any recommendations.

The work group will meet several times during the fall and early winter to review academic needs, data models, and budgetary issues before providing recommendations by mid-December to the Superintendent. The work group also reviews the Equity Tier methodology and may recommend changes to the Board. [Minutes](#) from these meetings are posted publicly.

Work Group Members

The school funding work group includes leaders from the Seattle Education Association representing interests of certificated and represented classified school-based staff as well as leaders from the Principals' Association of Seattle Schools representing principals and assistant principals. The majority of the work group members are school principals who are asked to provide insights and suggestions across all of the district's grade bands from Kindergarten through High School and within all Equity Tiers.

The Chief Financial Officer facilitates the conversations and provides analytical data when required. Support staff also typically includes the Chief Academic Officer and Chief Human Resources Officer. Other staff may be asked to participate, based on subjects under review or data requirements from the work group.

Duties

Members of the work group are responsible for attending regularly scheduled meetings and sharing data and obtaining input from their peers or staff that they are representing in the meetings. Members may also be called upon to assist in explaining recommendations to the Superintendent or School Board.

Additional Resources

- Annual Weighted Staffing Standards (WSS) Model [Formula](#)

Approved: DATE

Revised:

Cross Reference: Policy Nos. 0030; 6000; 6010; Superintendent Procedure 4110SP