



# **SCHOOL BOARD ACTION REPORT**

**DATE:** May 8, 2018  
**FROM:** Dr. Larry Nyland, Superintendent  
**LEAD STAFF:** Beth Mills, Director of Special Education, [eamills@seattleschools.org](mailto:eamills@seattleschools.org)

**For Introduction:** June 27, 2018  
**For Action:** July 11, 2018

## **1. TITLE**

Approval of contracts for Specially Designed Instruction: Tutoring Services & Other Compensatory Education Services RFQ02758

## **2. PURPOSE**

This Board Action Report seeks approval for annual contracts generated from vendors approved through RFQ02758, Specially Designed Instruction: Individual Educational Program (IEP) Tutoring Services & Other Compensatory Education Services for a not-to-exceed total amount of \$1,368,678 for the 2018-19 school year, based on yearly 2017-18 Specially Designed contract totals as follows:

- Yellow Wood Academy in the amount of \$382,992.00 (79.17 hours per week from September through June; 41.67 hours per week from October through June; 12.5 hours per week from January through June; 12.5 hours per week from May through June)
- Brooks Powers Group in the amount of \$170,000.00 (1,633 hours)
- Community Care in the amount of \$438,880.00 (11,700 hours)
- Kathleen Zanolli in the amount of \$6,000.00 (40 hours)
- Maxim Healthcare Services in the amount of \$50,925.00 (215 hours)
- Ryther in the amount of \$244,881.00 (4,570 hours)
- Seneca Family Agencies in the amount of \$75,000.00 (540 hours)

The total of all contracts is \$1,368,678.00.

## **3. RECOMMENDED MOTION**

I move that the School Board authorize the Superintendent to execute contracts with the following agencies under RFQ02758 Specially Designed Instruction: Yellow Wood Academy in the amount of \$382,992.00; Brooks Powers Group in the amount of \$170,000.00; Community care in the amount of \$438,880.00; Kathleen Zanolli in the amount of \$6,000.00; Maxim Healthcare Services in the amount of \$50,925.00; Ryther in the amount of \$244,881.00; and Seneca Family Agencies in the amount of \$75,000.00, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement these contracts.

## **4. BACKGROUND INFORMATION**

- a. **Background** There are currently Seattle Public Schools students with Individualized Education Programs (IEPs) that require highly specialized special education services that

the district cannot provide because the District does not have service providers or appropriate specialized placements for these services. The identified agencies have agreed to accept these students or provide these specialized, IEP-driven services. For most students under these contracts this is a continuation of services. Through the RFQ process, we have transitioned services to providers who are responding to the requirements detailed in the RFQ. The following vendors were approved through this RFQ: Yellow Wood Academy, Brooks Powers Group, Community Care, Kathleen Zanolli, Ryther, Seneca, and Maxim.

The district is currently evaluating the specific needs for the 2018-19 school year. This contract authority is being requested now to allow for sufficient time to implement the contracts. The estimated amount is based on 2017-18 totals.

- b. **Alternatives** Not to approve this motion. This is not recommended because the student's legally mandated Individualized Education Programs (IEPs) and evaluative service needs will not be met.
- c. **Research** N/A

**5. FISCAL IMPACT/REVENUE SOURCE**

Fiscal impact to this action will be \$1,368,678.00

The revenue source for this motion is State Special Education funding and Baseline Funding.

Expenditure:  One-time  Annual  Multi-Year  N/A

Revenue:  One-time  Annual  Multi-Year  N/A

**6. COMMUNITY ENGAGEMENT**

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

Community engagement was elicited through the RFQ process for RFQ 02758 Specially Designed Instruction: Individual Education Program (IEP) Based Tutoring Services and other Compensatory Education Services, for students who require these services as identified in their IEP or by district processes. Through the RFQ process, feedback and responses to questions was elicited from respondent agencies. The SPS Behavior and Autism Intervention Team (BAIT) has also been involved and advised in support of students and identification of needs.

**7. EQUITY ANALYSIS**

Utilizing the District Equity Analysis tool process, the demographics of the students who are receiving services through this RFQ were reviewed, understanding that the total population is small. IEP teams have made highly specialized recommendations for these students based on their individualized needs, which includes parents/guardians.

**8. STUDENT BENEFIT**

All students placed by the district and served by Yellow Wood, Brooks Powers Group, Community Care, Kathleen Zanolli, Ryther, Seneca, and Maxim are IDEA protected students in receipt of special education services with active IEPs.

**9. WHY BOARD ACTION IS NECESSARY**

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. \_\_\_\_\_, [TITLE], provides the Board shall approve this item
- Other: \_\_\_\_\_

**10. POLICY IMPLICATION**

Per Policy No. 6220, Procurement, contracts over \$250,000 require Board approval. Special Education services will be provided under the contract in alignment with Policy No. 2161, Special Education. This will include programs and services that are identified in students' Individualized Education Programs (IEPs).

**11. BOARD COMMITTEE RECOMMENDATION**

This motion was discussed at the A & F Committee meeting on June 11, 2018. The Committee reviewed the motion and moved the item forward with a recommendation for approval by the full Board.

**12. TIMELINE FOR IMPLEMENTATION**

Upon approval of this motion, contracts will be initiated with the service providers above for IEP drive services, and services provided to students beginning September 1, 2018.

13. **ATTACHMENTS**  
N/A