



SCHOOL BOARD ACTION REPORT

DATE: November 9, 2016
FROM: Dr. Larry Nyland, Superintendent
LEAD STAFF: Richard Best, Director of Capital Projects and Planning, (206) 252-0647 rlbest@seattleschools.org; Dr. Lester Herndon, Associate Superintendent of Facilities & Operations, (206) 252-0644, ltherndon@seattleschools.org

1. TITLE

Purchase of Projectors for New BEX IV Schools and BTA III Projects Opening Summer 2017

For Introduction: February 1, 2017
For Action: February 15, 2017

2. PURPOSE

The purpose of this Board action is to approve the combined projector purchase for the new BEX IV Schools and BTA III Renovation Projects opening Summer 2017.

3. RECOMMENDED MOTION

I move that the School Board authorize the Superintendent to execute purchase orders through Bid No. 12646 with Troxell Communications for a total not to exceed \$315,000.00, plus Washington State Sales Tax, over fiscal years 2016/2017, in the form of the draft purchase orders attached to the Board Action Report, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the purchase orders.

4. BACKGROUND INFORMATION

- a. **Background** These newly built and remodeled schools will need to have technology purchased to provide an enriched learning experience for the students, in addition to providing the teachers with the tools that they need to instruct successfully.

In the past, technology equipment was purchased on a per-school basis. In the Fall of 2016, a new process was developed to utilize the District's purchasing power through volume purchasing of technology resources.

The benefits are:

- Volume purchasing, better pricing at best value
- Consistency of devices in the schools
- More equity in schools across the district

- b. **Alternatives** Do not approve this motion. This is not recommended because these new schools will be without technology for staff or student use beginning in the 2017-2018 school year. This does not align with the Strategic Plan of the district.

- c. **Research** On December 9, 2016, Bid #12646 was published to the public, which secured volume pricing for the purchase. The Hitachi TW-3005 Interactive Projector is the current District Standard being deployed to new classrooms and schools. Department of Technology Services (DoTS) has conducted a review with instructors and students to

determine the best alternative for supporting the needs of the district regarding technology.

5. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action will be the one-time cost for the purchase of projectors for a total not to exceed \$315,000.00.

The funding source for this motion is BTA III and BEX IV.

Project	Funding Source	Cost Center
Cascadia Elementary	BEX IV / 2800	A232100WPS
Robert Eagle Staff Middle	BEX IV / 2800	A242100WPS
Olympic Hills Elementary	BEX IV / 2800	A262100OHS
Cedar Park Elementary	*TBD	*TBD
Decatur	*TBD	*TBD
Meany Middle	BTA III / 2710	A382200MYL
McGilvra Elementary	BTA III / 2710	A602200MGL

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

In February 2013, 72% of Seattle voters approved supported the BEX IV Capital levy. This levy was the culmination of an eighteen-month long process analyzing the facilities needs of the District and supports the District’s long-range plans to upgrade and renovate aging school facilities. The process included countless hours of planning, coordinating efforts throughout the district, community engagement and feedback, extensive Seattle School Board guidance and input that lead to a unanimous Seattle School Board vote in November 2012 that approved the BEX IV projects list.

7. EQUITY ANALYSIS

Providing the new classrooms with the necessary technology equipment to meet the Strategic Plan of the district, Every Student, Every Classroom, Every Day; as well as the district’s mission: Seattle Public Schools is committed to ensuring equitable access, closing the opportunity gaps and excellence in education for every student. This action also aligns with the

Strategic Plan Goal #2; Improve systems district wide to support academic outcomes and meet students' needs.

The selection of projects in the BTA and BEX programs were designed to provide equitable access to schools across the city. As the District planned, it looked at needs through an equity lens to determine which projects should be prioritized.

8. STUDENT BENEFIT

The new projectors give teachers a valuable instructional tool and allow for a more interactive classroom experience for students.

9. WHY BOARD ACTION IS NECESSARY

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. _____, [TITLE], provides the Board shall approve this item
- Other: _____

10. POLICY IMPLICATION

Per Board Policy No. 6220, Procurement, any contract over \$250,000 must be brought before the Board for approval.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on January 19, 2017. The Committee reviewed the motion and moved it forward for consideration by the full Board.

12. TIMELINE FOR IMPLEMENTATION

Upon Board approval of this request, purchase orders will be executed to begin the procurement process. The timeline averages 6-8 weeks from procurement to classroom readiness. This includes processing from the vendor as well as delivery, and then asset tagging at the District Warehouse, installation in the school buildings and appropriate calibrating by the DoTS staff.

13. ATTACHMENTS

- Preliminary Order Document Package
- Bid #12646 Packet