



# **SCHOOL BOARD ACTION REPORT**

**DATE:** January 3, 2016  
**FROM:** Dr. Larry Nyland, Superintendent  
**LEAD STAFF:** Nate Van Duzer, Director, Policy and Board Relations, 206-252-0190

## **1. TITLE**

Amending Board Policy No. 1210, Annual Organizational Meeting/Election of Officers **For Introduction:** February 15, 2017  
**For Action:** March 1, 2017

## **2. PURPOSE**

This minor proposed amendment brings this policy in line with other Board policy and state law by clarifying that the election of a Board officer requires the majority vote of all Board members, not just a majority of those present.

## **3. RECOMMENDED MOTION**

I move that the School Board amend Board Policy No. 1210, Annual Organizational Meeting/Election of Officers, as attached to the Board Action Report.

## **4. BACKGROUND INFORMATION**

- a. **Background:** Policy No. 1210 notes that Board officers are elected by a majority vote of the Board members present, while Policy No. 1400, Meeting Conduct, Order of Business & Quorum, notes that a majority vote of all members of the Board is required for any person to be elected as a Board officer. State law confirms the language in Policy No. 1400, so this action brings Policy No. 1210 in line with Policy No. 1400.
- b. **Alternatives:** As this change brings policy into compliance with state law, no alternatives are recommended.
- c. **Research:** State law confirms the interpretation that it is a majority of the entire Board, not those present, that is required for the election of officers. (See RCW [28A.330.020](#))

## **5. FISCAL IMPACT/REVENUE SOURCE**

Fiscal impact to this action will be N/A.

The revenue source for this motion is N/A.

Expenditure:  One-time  Annual  Multi-Year  N/A

Revenue:  One-time  Annual  Multi-Year  N/A

## **6. COMMUNITY ENGAGEMENT**

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

This is a minor clarifying amendment and community engagement is not applicable.

**7. EQUITY ANALYSIS**

Not applicable.

**8. STUDENT BENEFIT**

Eliminating any confusion in the process for the election of Board leadership positions helps the Board focus its time on its established goals.

**9. WHY BOARD ACTION IS NECESSARY**

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

Adopting, amending, or repealing a Board policy

Formally accepting the completion of a public works project and closing out the contract

Legal requirement for the School Board to take action on this matter

Board Policy No. \_\_\_\_\_, [TITLE], provides the Board shall approve this item

Other: \_\_\_\_\_

**10. POLICY IMPLICATION**

As noted in the Background section, this policy change would bring Policy No. 1210 into alignment with Policy No. 1400 and state law.

**11. BOARD COMMITTEE RECOMMENDATION**


This motion was discussed at the Executive Committee meeting on February 2, 2017. The Committee reviewed the motion and moved this item forward to the full Board for approval.

**12. TIMELINE FOR IMPLEMENTATION**

Upon approval of this motion, Policy No. 1210, Annual Organizational Meeting/Election of Officers, will be amended.

**13. ATTACHMENTS**

- Board Policy No. 1210, Annual Organizational Meeting/Election of Officers – clean (for approval)
- Board Policy No. 1210, Annual Organizational Meeting/Election of Officers – tracked changes (for reference)

	<p>ANNUAL ORGANIZATIONAL MEETING/ELECTION OF OFFICERS</p>	<p>Policy No. 1210  [DATE]  Page 1 of 2</p>
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**Election of Officers**

At the first regular meeting at which newly-elected Board members are seated in election years and at the first regular meeting in December in non-election years, the Board shall elect from among its members a president, vice president, and member-at-large to serve one-year terms. Officers are elected by a majority vote of all the Board members. A newly appointed Board member will not be eligible to serve as president or vice president unless a majority of the Board has been appointed. If a Board member is unable to continue to serve as an officer, a replacement shall be elected immediately.

In the absence of the president, vice president, and member-at-large, the president shall appoint a president pro tempore, who shall perform the functions of the president during the latter's absence.

The Superintendent shall act as Board secretary and will conduct the election of Board members each year.

In even-numbered years in January, a legislative representative shall be appointed who shall serve a two-year term.

**Annual Organizational Meeting**

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

1. Welcome and introduction of newly elected Board members by the president.
2. Call for nominations for president to serve during the ensuing year.
3. Election of a president (roll call vote).
4. Assumption of office by the new president.
5. Call for nominations for vice president to serve during the ensuing year.
6. Election of a vice president (roll call vote).

Adopted: June 2011

Revised: [DATE]


Cross Reference:

Related Superintendent Procedure: N/A

Previous Policies: B10.00

Legal References: RCW 28A.330.010 Board president, vice-president or president pro tempore — Secretary; RCW 28A.330.020 Certain board elections, manner and vote required — Selection of personnel, manner; RCW 28A.330.050 Duties of superintendent as secretary of the board; RCW 28A.400.030 Superintendent Duties; RCW 29A.20.040 Local elected officials, commencement of term of office — Purpose

Management Resources:

	<p style="text-align: center;">ANNUAL ORGANIZATIONAL MEETING/ELECTION OF OFFICERS</p>	<p style="text-align: center;">Policy No. 1210  [DATE]  Page 2 of 2</p>
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7. Assumption of office by the new vice president.
8. Call for nominations for member-at-large to serve during the ensuing year.
9. Election of a member-at-large (roll call vote).
10. Assumption of office by the new member-at-large.

Adopted: June 2011

Revised: [DATE]


Cross Reference:

Related Superintendent Procedure: N/A

Previous Policies: B10.00

Legal References: RCW 28A.330.010 Board president, vice-president or president pro tempore — Secretary; RCW 28A.330.020 Certain board elections, manner and vote required — Selection of personnel, manner; RCW 28A.330.050 Duties of superintendent as secretary of the board; RCW 28A.400.030 Superintendent Duties; RCW 29A.20.040 Local elected officials, commencement of term of office — Purpose

Management Resources:

 <p>SEATTLE PUBLIC SCHOOLS</p>	<p>ANNUAL ORGANIZATIONAL MEETING/ELECTION OF OFFICERS</p>	<p>Policy No. 1210 <del>June 1, 2011</del> [DATE] Page 1 of 2</p>
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Adopted: June 2011


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Adopted: June 2011

Revised: [DATE]

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Related Superintendent Procedure: N/A

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