



School Board Briefing/Proposed Action Report

Informational (no action required by Board) **Action Report** (Board will be required to take action)

DATE: September 24, 2016
FROM: Dr. Larry Nyland, Superintendent
LEAD STAFF: Dr. Mike Starosky, Chief of Schools, 206-252-0046

I. TITLE

Repeal of Board Policy D121.00, Student Activities
General Standards and Regulations

For Introduction: November 2, 2016
For Action: November 16, 2016

II. WHY BOARD ACTION IS NECESSARY

Action: Policy D121.00, written in 1985, is an outdated, redundant Board policy that is specifically and adequately addressed in six recent and updated Board policies, rendering Policy D121.00 obsolete and ineffective.

III. FISCAL IMPACT/REVENUE SOURCE

There is no fiscal impact from the recommended motion.

IV. POLICY IMPLICATION

After review of Policy D121.00 and related Board policies, the following newer policies are connected to Policy D121.00:

- 2151 Interscholastic activities (athletics)
- 2153 Non-curriculum-related student groups
- 3510 ASBs
- 3520 Student Fees and Charges
- 4200 Visitors
- 4260 Use of School Facilities

The above policies are more specific and up to date in comparison to Policy D121.00. Additionally, when reviewing Policy D121.00, the listed policies were cross walked directly to three sections of Policy D121.00.

Sections 1, 3, and 4 have a lot of subsections which are not applicable as they are non-specific and/or reference a manual that is no longer in existence and therefore not needed. Specifically, Section 1A, B, D, F, G, J, Section 3A & B, and Section 4A & B. In reference to Section 2, 2A, B, and C are directly addressed in Policy No. 2153, Non-curriculum-related student groups.

The following Sections of Policy D121.00 are directly cross referenced and connected to existing, up-to-date Board policies:

- 1C: 3520 Student Fees and Charges
- 1E: 2153 Non-Curriculum-related student groups

1H: 2153 Non-curriculum-related student groups, 4200 Visitors
1K: 3510 ASBs
1L: 4260 Use of School Facilities
1M: 2153 Non-Curriculum-related student groups
1N: 3200 Written rules of student conduct
1O: 4260 Use of School Facilities
2A, B, and C 2153 Non-curriculum-related student groups

V. RECOMMENDED MOTION

I move that the School Board repeal Policy D121.00, Student Activities General Standards and Regulations, as it is an outdated policy which is more adequately and specifically addressed in six current school Board policies as referenced in the Board Action Report.

VI. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Curriculum & Instruction Policy Committee meeting on October 10, 2016. The Committee reviewed the motion and moved it forward to the full Board with a recommendation for approval.

VII. BACKGROUND INFORMATION

This motion was brought forward in an effort to examine policies which are outdated, ineffectual, or confusing. This policy was identified initially as being outdated and a policy that principals were not aware of or following. Upon further examination it was discovered that this policy is confusing and refers to a manual that no longer exists in Seattle Public Schools and is more specifically and adequately addressed in more current Board policies.

This motion repeals the policy that is outdated and ineffective. This motion was discussed at Curriculum & Instruction Policy Committee on September 12, 2016. The Committee reviewed the recommendation to repeal the policy and recommended that a Board Action Report be completed. At that meeting, a community engagement analysis was requested if needed. A community engagement analysis was completed and it determined that this decision was at the “inform” level.

VIII. STATEMENT OF ISSUE

Whether to keep or repeal Policy D121.00.

IX. ALTERNATIVES

1. Keep the policy as is. This is not recommended as this Policy is redundant and the information contained is more clearly addressed in more recent Board policies.

X. RESEARCH AND DATA SOURCES / BENCHMARKS

Three high school principals were interviewed about both their knowledge of the policy and the implications to their work if this policy were repealed. All three were not aware of the policy and the reference manual referred to in the policy is also nonexistent. All three principals spoke


to other Board policies, school district and building policies that address both the spirit and intent of Policy D121.00 more specifically and clearly.

XI. TIMELINE FOR IMPLEMENTATION / COMMUNITY ENGAGEMENT

Upon approval of this motion, Policy D121.00 will be immediately repealed.

XII. ATTACHMENTS

- Policy D121.00 (for repeal)
- September 16, 2016 Staff Research and Recommendation

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**BOARD ADOPTED
PROCEDURE**

Introduction

The Seattle Public Schools' Board of Directors, together with the Seattle Council PTSA, encourages low cost, non-profit recreational/social student activities designed to involve all our young people. To insure that student activities in which all young people may participate are encouraged within our schools, these standards, guidelines, and procedures have been developed.


Appropriate decisions relating to sponsorship, co-sponsorship, decision-making, responsibility, and accountability must be made. Issues and problems that may arise can become complex, and simple solutions are difficult, if not sometimes impossible to prescribe, as situations may vary from school to school. The manual sets forth standards, guidelines and procedures for most conditions and situations that are related to student activities. However, instances may arise related to student activities that would need special consideration. The manual provides a framework within which principals, their designees, students, other school personnel, representatives of PTSA, or local administration recognized parent groups are to operate and exercise their considered judgment.

Identification

1. General Standards and Regulations
 - A. It is recommended that each secondary school have an activity coordinator who assumes responsibility for screening all student activities, clearing dates, etc. He or she may already be functioning in your school, and his or her duties need not be limited to recreational/social student activities. Adult representatives from the sponsoring parent group could be invited to participate.
 - B. Each student activity should be planned to attract maximum student participation. Throughout the year, activities should be sufficiently varied to encourage every student to participate at some time.
 - C. Student activities' costs should be kept at a price level which insures that all students can participate if they so choose. Individual student participation costs should be based on the approximate total cost of the activity, including insurance where necessary.
 - D. PTSA, or where there is no PTSA, the school administration recognized parent group shall be the sponsoring or co-sponsoring body for all recreational/social student activities.

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- E. All student activities must be supervised as stated in this manual.
 - F. Evening hours for student activities should be carefully determined, based upon the activity, facility, and applicable city ordinances.
 - G. Two or more schools may co-sponsor a recreational/social student activity, with the approval of the parent organizations and the principals involved.
 - H. High school students may invite guests to certain student activities as pre-agreed upon with the sponsoring parent groups.
 - I. The sponsoring parent group shall be responsible for transacting all business involving money and for all financial reports regarding recreational/ social student activities.
 - J. All recreational/social student activities will be held in buildings that are owned and/or operated by organizations that do not discriminate in membership admittance requirements, as defined in the Public Accommodations Law, or by organizations that do not require a member of the organization to sponsor the proposed student activity. That is to say, "...do not require member sponsorship of an activity for use of the facility."
 - K. All student activity funds will be accounted for under the procedures prescribed by State law for Associated Student Bodies (ASB) funds.
 - L. Student activities should be scheduled so as to not conflict with private youth groups and existing youth programs within the school or community.
 - M. All recreational/social student activities occurring after school hours – held on school premises or school property – regardless of sponsorship, must have at least one person, with decision-making authority and accountability present and directly responsible during the entire time of the activity. This person may be an administrator or a designee
 - N. Conduct at student activities is governed by school regulations and municipal codes. Students' Rights and Responsibilities must be recognized.
 - O. Building use for student activities purposes is subject to Procedure E 07.01 – Community Use of School Facilities Operating an Educational Program, where applicable.
2. Role of the Principal

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- A. The principal is responsible and accountable for the supervision of all student activities connected with the school.
 - B. The principals may, at their discretion, designate a person to act in their behalf. This person will be referred to hereafter as the “designee.”
 - C. The principal (or designee) will be responsible to see that the activity is carried out as defined in the manual; including decision-making, facilities use, security, finances, conduct of attendees, supervision, etc.
3. Role of the Adult Advisor
- A. The adult advisor acts in an advisory capacity to a recreational/social student activity, directs or assists in directing, and attends functions of that activity.
 - B. The adult advisor may be (but not limited to) an activity coordinator, class advisor, coach, assistant coach, music and drama director, club or activity advisor, PTSA chairperson (dance or prom chairperson, etc.), school paper advisor, Seattle Parks and Recreation advisor, etc.
4. Role of Student Chairperson
- A. The Student Chairperson:
 - (1) Chairs the committee or group engaged with, or in a student activity.
 - (2) Assumes the responsibility for the function of that activity.
 - B. Some activities, such as athletic activities, do not have student chairpersons, etc.

Former Code: H40.01, H 21.01

Former Code: H40.01

Director Burke,

At our last Curriculum and Instruction Committee meeting in August, I committed to following up on the specific school board policies that are directly connected to D121.00 and make a recommendation to the Curriculum and Instruction Committee based on that information.

After review of D121.00 and related board policies, the following newer school board policies are connected to D121.00:

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The following Sections of D121.00 are directly cross referenced and connected to existing, up to date school board policies:

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2A, B, and C 2153 Non-curriculum-related student groups

Staff Recommendation: Retire D121.00 as it is specifically and adequately addressed in six updated school board policies referenced above which makes D121.00 outdated and redundant and therefore not necessary.

Respectfully,
Mike