



# School Board Briefing/Proposed Action Report

**Informational** (no action required by Board)     **Action Report** (Board will be required to take action)

**DATE:** July 29, 2016  
**FROM:** Dr. Larry Nyland, Superintendent  
**LEAD STAFF:** Flip Herndon Jr., Associate Superintendent of Facilities and Operations, [ltherndon@seattleschools.org](mailto:ltherndon@seattleschools.org), 206-252-0644  
Bruce Skowyra, Director of Facility Operations, [bdskowyra@seattleschools.org](mailto:bdskowyra@seattleschools.org), 206-252-0609  
Rina Fa'amoe-Cross, Resource Conservation Specialist, [rfaamoe@seattleschools.org](mailto:rfaamoe@seattleschools.org), 206-252-0618

## I. TITLE

Facility Operations Department recommendation to renew Refuse Disposal and Mixed Waste Recycling Collection Services Bid No. B03230

**For Introduction:** August 24, 2016  
**For Action:** September 7, 2016

## II. WHY BOARD ACTION IS NECESSARY

Per Board Policy 6220, Procurement, Board approval is being requested because the total value of the contract renewal under discussion, Refuse Disposal & Mixed Waste Recycling Collection, exceeds \$250,000.

## III. FISCAL IMPACT/REVENUE SOURCE

Proposed value of the Refuse Disposal & Mixed Waste Recycling Collection 10-month contract renewal is \$522,622.40.

The revenue source for this motion is currently budgeted for in the annual Utility Budget, which is part of the General Fund. This contract renewal is a one-time continuation of our existing refuse disposal and mixed waste recycling.

Expenditure:     One-time     Annual     Other Source

## IV. POLICY IMPLICATION

This motion supports the Natural Resources Conservation Policy H25.00 by wisely managing use of natural resources; encouraging recycling; educating students, teachers and staff about conservation; and lessening environmental damage attributable to natural resource consumption.

Per Policy No. 6220, Procurement, a contract amendment over \$250,000 must be brought before the Board for approval.

## V. RECOMMENDED MOTION

I move that the School Board authorize the Superintendent to execute a contract amendment with Recology CleanScapes, Inc., covering the ten-month period from October 1, 2016 to July 31, 2017, in the amount of \$522,622.40 for the Refuse Disposal & Mixed Waste Recycling

Collection, in the form of the draft agreement attached to the School Board Action Report, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contract.

## **VI. BOARD COMMITTEE RECOMMENDATION**

This item was reviewed at the August 16, 2016 Operations Committee meeting. The Committee moved this item forward to the full Board for approval.

## **VII. BACKGROUND INFORMATION**

In June 2012, the School Board authorized the Superintendent to award a three-year contract with Recology CleanScapes, Inc. for B03230: Refuse Disposal & Mixed Waste Recycling. It covered the period from August 1, 2012 to July 31, 2015, for \$627,170.60 annually. The contract was executed and allowed the District two consecutive one-year renewal extensions starting August 1, 2015.

In June 2015, the Board approved extending the contract with the first renewal option for \$721,246.19, an increase of 15%. Due to this increase in price with the first renewal, the District went out to bid in May 2016. Recology CleanScapes was once again the lowest bidder by over \$331,000/year below the next lowest bidder. Before signing the contract, the vendor asked to increase the price, due to possible county increase in disposal fees. In the interest of time, cost considerations and to ensure no lapse in service, the District chose to exercise the second of the two available one-year contract extensions instead of awarding a contract under the bid process. During contract discussions Recology determined that it neglected to charge the District the additional 15% increase due for the first renewal. Recology waived this charge and agreed to a second renewal price closer to the original contract, for \$627,150.84. Due to time constraints, the renewal was split into two parts: a two-month contract from August 1, 2016 to September 30, 2016 for \$104,528.44 and this proposed ten-month contract from October 1, 2016 to July 31, 2017 for \$522,622.40.

It is the opinion of staff that Recology CleanScapes, Inc., has met or exceeded contractual requirements and their overall contract performance has been satisfactory.

## **VIII. STATEMENT OF ISSUE**

Whether to extend the existing contract or to re-bid.

## **IX. ALTERNATIVES**

1. No action is taken, current contract extension expires and garbage and recycling generated by SPS is not serviced. This is not recommended because solid waste would pile up at all District buildings creating unsanitary and unsafe conditions for building occupants and the surrounding communities.
2. The District goes through the City of Seattle commercial business contract for waste disposal. This is not recommended because in June 2012 at the time of the previous bid, this would have resulted in a 44% increase in costs compared to Recology CleanScapes who won the bid.

## **X. RESEARCH AND DATA SOURCES / BENCHMARKS**

Staff has analyzed current refuse and recycling practices and has determined that the contract renewal extension provides the District with reasonable rates for service.

## **XI. TIMELINE FOR IMPLEMENTATION / COMMUNITY ENGAGEMENT**

Upon approval of this motion, the B03230: Refuse Disposal & Mixed Waste Recycling contract renewal extension, third amendment will be executed from October 1, 2016 to July 31, 2017.

August 16, 2016: presented to Board Operations Committee

August 24, 2016: School Board introduction

September 7, 2016: School Board action

October 1, 2016: implementation of ten-month contract renewal extension begins

## **XII. ATTACHMENTS**

- B03230 Contract
- Amendment No. 1 (renewal 2015-2016)
- Amendment No. 2 (renewal, August 1, 2016 – September 30, 2016)
- **Amendment No. 3 (for approval, October 1, 2016 – July 31, 2017)**