



# **SCHOOL BOARD ACTION REPORT**

**DATE:** March 25, 2021  
**FROM:** Denise Juneau, Superintendent  
**LEAD STAFF:** Fred Podesta, Chief Operations Officer  
206-252-0102, [fhpodesta@seattleschools.org](mailto:fhpodesta@seattleschools.org)

**For Introduction:** April 21, 2021  
**For Action:** May 5, 2021

## **1. TITLE**

BEX V: Final Acceptance of Contract P5140 with FieldTurf USA for the Athletic Field Improvements at Ballard High School project

## **2. PURPOSE**

The purpose of this action is to approve final acceptance of Contract P5140 with FieldTurf USA for the Athletic Field Improvements at Ballard High School project. Board approval allows the district to submit required documents to the State of Washington Department of Labor & Industries, Department of Revenue and Employment Security Department and closeout the project, including authorizing the release of project retainage.

## **3. RECOMMENDED MOTION**

I move that the School Board accept the work performed under Contract P5140 with FieldTurf USA for the Athletic Field Improvements at Ballard High School project as final.

## **4. BACKGROUND INFORMATION**

### **a. Background**

The Athletic Field Improvements at Ballard High School project is located at 1418 NE 65<sup>th</sup> Street, Seattle, WA 98117, was funded through the Building Excellence (BEX) V Capital Levy passed by the voters in February 2019. The scope of work for this project includes: demolition of the existing synthetic turf field; restoration and leveling of the existing permeable aggregate base; installation of an elastic layer (e-layer) pad; installation of soccer goal anchors and ball control netting; installation of a new supplemental pad; installation of a new synthetic turf field consisting of cork and sand infill; clean-up and restoration.

The Athletic Field Improvements at Ballard High School project was publicly bid on May 7, 2020, with a total of three bids received. FieldTurf USA was deemed the low, responsive, responsible bidder. The consulting architect, D.A. Hogan & Associates, recommended acceptance of the bid.

FieldTurf USA has successfully completed the contract work and the consulting architect, D.A. Hogan & Associates, agrees and recommends final acceptance of the project. The Athletic Field Improvements at Ballard High School project was completed with funds from the BEX V Capital Levy and totaled \$816,870. Underspend will be transferred to the BEX V program contingency.

**b. Alternatives**

Not accepting the project in a timely manner could put the district in a position subject to litigation. Therefore, this alternative is not recommended.

**c. Research**

- Coordination meetings with district facilities and other stakeholders throughout the design process.
- Natural and Synthetic Turf, A Comparative Analysis, San Francisco Recreation & Parks

**5. FISCAL IMPACT/REVENUE SOURCE**

All payments have been made to the contract from the BEX V Capital levy funds. No outstanding invoices remain.

During the project, one Change Order was issued, comprised of one Construction Change Directive. Change Orders totaled \$16,449 plus Washington State sales tax (WSST). Change Order expenditures totaled 2.4% of the construction contract amount with the most significant expenditures associated with the addition of 4 soccer goals and nets to replace the existing goals and net that were in significant disrepair.

Contractor:	FieldTurf USA
Contract Amount	\$663,566
Change Orders	\$ 16,479
WSST	<u>\$ 68,684.</u>
Total Contract including WSST	\$748,729
Project Retention	\$ Bond

Director of Accounting, Amy Fleming, confirmed budget details on March 18, 2020 (via email)

Expenditure: ☐ One-time ☐ Annual ☐ Multi-Year ☒ N/A

Revenue: ☐ One-time ☐ Annual ☐ Multi-Year ☒ N/A

**6. COMMUNITY ENGAGEMENT**

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

☒ Not applicable

☐ Tier 1: Inform

☐ Tier 2: Consult/Involve

☐ Tier 3: Collaborate

**7. EQUITY ANALYSIS**

The district's Racial Equity Analysis toolkit was utilized to guide the planning process for the BEX V Capital Levy, influencing community engagement methods, preparation of the 2018 update to the Facilities Master Plan, and ultimately the final proposed levy package. The board's guiding principles stated that racial and educational equity should be an overarching principle for the BEX V Capital Levy planning efforts in accordance with Board Policy 0030, Ensuring Educational and Racial Equity. Projects identified for inclusion in the BEX V Capital Levy will ultimately improve conditions for all students in the affected schools. Improved building conditions create a better environment for learning and can provide facilities to better position students for academic success.

**8. STUDENT BENEFIT**

This project ensures a safe, secure learning environment for every student.

**9. WHY BOARD ACTION IS NECESSARY**

☐ Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

☐ Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

☐ Adopting, amending, or repealing a Board policy

☒ Formally accepting the completion of a public works project and closing out the contract

☐ Legal requirement for the School Board to take action on this matter

☐ Board Policy No. \_\_\_\_\_, [TITLE], provides the Board shall approve this item

☐ Other: \_\_\_\_\_

**10. POLICY IMPLICATION**

For purposes of avoiding disputes over the timing of the filing of liens, the School Board should accept the work on a construction project as finally complete prior to the release of retention.

**11. BOARD COMMITTEE RECOMMENDATION**

This motion was discussed at the Operations Committee meeting on April 1, 2021. The Committee reviewed the motion and moved the item forward with a recommendation for approval by the full Board.

**12. TIMELINE FOR IMPLEMENTATION**

Acceptance of completed project by School Board	May 5, 2021
Release of retainage bond	June 2021
Contractor's one-year warranty period ends	August 25, 2021

**13. ATTACHMENTS**

- Architect's Letter of Recommendation (for reference)

February 3, 2021



Conrad Plyler  
Seattle School District  
2445 Third Avenue South  
Seattle, WA 98134

cc: Greg Weisbrich, Fieldturf

Re: Athletic Field Improvements at Ballard High School – FINAL COMPLETION

Conrad:

We recommend Final Completion acceptance of the Athletic Field Improvements at Ballard High School project as constructed by Fieldturf as defined by General Requirements and subject to the terms of the project warranty

The contractor has completed the required work and all punch list items have been completed. Operation & Maintenance Manuals have been provided by the contractor.

Please do not hesitate to contact me if you have any questions regarding these issues.

Sincerely,

A handwritten signature in black ink, appearing to read "JB", is written over a light blue horizontal line.

Jeffrey Burke PE  
D.A. Hogan & Associates, Inc.