



SCHOOL BOARD ACTION REPORT

DATE: February 3, 2017
FROM: Dr. Larry Nyland, Superintendent
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1. TITLE

BEX IV: Approval of Budget for Cedar Park Elementary School Re-Opening project **For Introduction:** March 15, 2017
For Action: April 5, 2017

2. PURPOSE

This Board Action would transfer \$1,425,000 in funding from the Building Excellence IV Levy Program Contingency to create a project budget to implement minor facilities improvements and provide new furnishings, technology and curriculum for the re-opening of Cedar Park Elementary School as an Option school.

3. RECOMMENDED MOTION

I move that the School Board approve a one-time budget transfer from the Building Excellence (BEX) IV Levy Program Contingency to the Cedar Park Elementary School Re-Opening project in the amount of \$1,425,000.

4. BACKGROUND INFORMATION

a. Background

The Cedar Park Renovation project completed in the fall of 2015 modernized and re-opened the Cedar Park facility to accommodate approximately 350 students.

Prior to its re-opening, the facility was last used as a school building in 1981. The Cedar Park Renovation project replaced the existing roof; installed new mechanical and electrical systems; and, provided structural and energy efficiency improvements to meet the current building code requirements and comply with the District facility operational needs. In addition, eight new modular classrooms were added to the facility.

Since the school re-opened in the fall of 2015, it has been used to house the Olympic Hills Elementary School while that school was being replaced. When construction is complete for Olympic Hills Elementary School summer 2017, the Cedar Park School site would then serve as an option elementary school with an enrollment capacity for up to 350 students beginning fall 2017 to support increasing enrollment needs.

Working with the planning principal, the existing facility is being planned to house a school configuration of two classrooms each Pre-K through Grade 5, an art classroom, a music classroom and a resource room. Instrumental music would be offered on the stage.

The original budget to reopen the Cedar Park facility included funding to modernize the existing facility as an interim site for Olympic Hills. Funds were not allocated to procure furniture, fixtures, equipment (FF&E), technology or curriculum for a new school as part of that project.

On January 4, 2017, the School Board approved the “Student Assignment Transition Plan for 2017-18” which included the creation of a new option school program, Cedar Park Elementary, to be operated at that site beginning the Fall 2017. To open the school this Fall, FF&E, technology and curriculum must be purchased. Additional minor facilities improvements were also identified so the facility would better support the incoming school. Minor facility improvements include the installation of card readers at exit doors and the removal of a wall to create a school Library.

This request to transfer funds from the BEX IV Program Contingency budget to create a budget for the Cedar Park Elementary School Re-opening project will not affect the funding budgeted to do the remaining work identified in the BEX IV Levy Program.

Exhibit A attached summarizes the costs that comprise the funding request.

b. Alternatives

If motion is denied, the new Cedar Park Elementary Program would not open and the District’s students will not benefit from levy-funded school capacity relief.

c. Research

Elementary School Educational Specifications, May 31, 2016
Technical Building Standards, December 2012
Curriculum verification from Teaching and Learning Central Staff
Input from Operations and Teaching and Learning Staff

5. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action will be \$1,425,000

The revenue source for this motion is BEX IV Program Contingency.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

The list of projects created by the Student Assignment Transition Plan for 2017-18 underwent community engagement. In November and December 2016, Enrollment Planning hosted five regional community meetings to explain staff-recommended changes to the Student Assignment

Plan for 2017-18. Information about the changes, including the community meeting presentation, has been posted online at <http://www.seattleschools.org/studentassignmentplan>.

7. EQUITY ANALYSIS

Cedar Park resides in a neighborhood with a high number of students from historically disadvantaged backgrounds. As the District tries to recruit these students to the new option school, providing funding for equipment and curriculum is necessary. The list of projects created by the 2016-17 Student Assignment Transition Plan was developed with the goal of providing equitable access to school facilities across the District.

8. STUDENT BENEFIT

This action will benefit students by providing the necessary funding to procure and install educational based furniture, technology, security and reconfigure the existing library to meet the current district standards and operational goals and will provide school capacity relief to District's students.

9. WHY BOARD ACTION IS NECESSARY

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

Adopting, amending, or repealing a Board policy

Formally accepting the completion of a public works project and closing out the contract

Legal requirement for the School Board to take action on this matter

Board Policy No. 6000, Program Planning, Budget Preparation, Adoption and Implementation Policy, provides the Board shall approve this item

Other: _____

10. POLICY IMPLICATION

This Board Action requests a funding transfer from the BEX IV Program Contingency to create a budget for the Cedar Park Elementary School Re-opening project. Per School Board Policy No. 6000 Program Planning, Budget Preparation, Adoption, and Implementation, item number D, "Funds may be transferred from one budget classification to another subject to such restrictions as may be imposed by the Board."

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on February 16, 2017. The Committee moved this item forward to the full Board with a recommendation for approval as amended.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the District will be able to proceed with procurement and installation of furniture, equipment and curriculum for the new Cedar Park Elementary School program in conformance with the District Educational and Technical Specifications. The project will be completed in time for the 2017-18 school year.

13. ATTACHMENTS

- Exhibit A – Detail of Additional Budget Requested for the Cedar Park Elementary School Re-opening project
- Exhibit B – Curriculum Dollars Breakdown