



# School Board Briefing/Proposed Action Report

**Informational** (no action required by Board)     **Action Report** (Board will be required to take action)

**DATE:** October 7, 2016  
**FROM:** Dr. Larry Nyland, Superintendent  
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## I. TITLE

BEX IV Learning Phase II: Authorize purchase orders, through Bid No. B06691 and RFP 03662, to Thornburg, Apple, B&H Photo Video, CDW Government and Troxell for purchase of Classroom Technology

**For Introduction:** November 16, 2016  
**For Action:** December 7, 2016

## II. WHY BOARD ACTION IS NECESSARY

Board action is required because the total amount of the purchase for this single project is \$3,093,676.39. Per Policy No. 6220, any contract over \$250,000 must be brought to the Board for approval. The purchase of computers under Bid No. B06691 will exceed \$250,000.

## III. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action will be a Not-To-Exceed amount of (NTE) **\$3,093,676.39** in FY17. The laptops/desktops will be purchased with BEX IV (not BTA) levy funds as part of the planned student device replacement to replace older equipment that is out of warranty and at least five years old. There is no General Fund impact.

The revenue source for this motion is BEX IV capital levy student computer replacement funds.

Expenditure:  One-time     Annual     Other Source

## IV. POLICY IMPLICATION

Per Policy No. 6220, Procurement, any contract over \$250,000 must be brought to the Board for approval. This is an expenditure of up to **\$3,093,676.39** for classroom technology for learning.

Board Policy No. 2022, Electronic Resources/Use of the Internet, authorizes the Superintendent to create “strong electronic educational systems that support innovative teaching and learning, to provide appropriate staff development opportunities, and to develop procedures to support this policy.”

## V. RECOMMENDED MOTION

I move that the School Board authorize the Superintendent to execute purchase orders, through Bid No. B06691 and RFP 03662, *with Thornburg, Apple, B&H Photo Video, CDW Government and Troxell for a total amount \$3,093,676.39* over the 2016/17 fiscal year, plus

Washington State Sales Tax, as detailed in the draft purchase agreements attached to the Board Action Report, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the purchase orders.

## **VI. BOARD COMMITTEE RECOMMENDATION**

This item was discussed at the Operations meeting on October 20, 2016. The Committee moved this item forward to the full Board with a recommendation for approval.

## **VII. BACKGROUND INFORMATION**

Some schools currently do not have enough modern computing resources to provide sufficient support for teaching and learning purposes. This issue has been exacerbated by capacity challenges as computing labs have been re-purposed into general classrooms.

Phase I of the BEX IV-funded student computer refresh was completed in winter 2016. This phase replaced end of life computers at 49 schools.

Phase II of the BEX IV-funded computer refresh will replace end of life computers at the remaining 49 pre-existing schools. All of these computers are over five years old with many much older than that. Seattle Public Schools Purchasing Department used a streamlined purchasing process that benefited the District by taking advantage of volume purchasing to obtain competitive pricing.

Replacing equipment that is beyond the end of support reduces man hours spent supporting old equipment that is more prone to hardware failure and allows support staff to provide faster support for other problems. Also, out of date equipment can have difficulties running software or accessing the internet in a timely manner.

School personnel were given parameters and approved computer models to choose from to help design the refresh for their campus. Using volume purchasing, we are able to maximize the number of devices that can be provided to schools to help alleviate capacity issues, and assure that equipment is delivered and implemented to meet the multiple testing schedules throughout the school year.

The District conducted a competitive Bid No. B06691 on the approved devices based on the estimated number of devices to be purchased.

## **VIII. STATEMENT OF ISSUE**

Whether to approve the purchase of replacement technology equipment at 49 schools for a not-to-exceed amount of \$3,093,676.39.

## **IX. ALTERNATIVES**

- 1) Status Quo (Do Nothing). This alternative is not recommended because if end of life student use computers are not replaced, additional support time is required to keep the old computers running and that takes time away from resolving other issues. In addition,

slow performing computers are frustrating for students, decrease productivity, and takes classroom time away from doing their work.

**X. RESEARCH AND DATA SOURCES/BENCHMARKS**

N/A

**XI. TIMELINE FOR IMPLEMENTATION / COMMUNITY ENGAGEMENT**

Task	Start	End	Comments
1. Create Customized Calculator Spreadsheets	January 2016	January, 2016	Pending school allocations are approved
2. Bid for equipment	June 29, 2016	July 2016	<ul style="list-style-type: none"> <li>◆ First week Advertisement start Date: 30 June 2016</li> <li>◆ First week Advertisement start Date: 7 July 2016</li> <li>◆ Last Day for Questions: 7 July 2016</li> <li>◆ Bid Deadline: 19 July 2016</li> </ul>
3. Board Approves Computer Bid BAR	December 7, 2016	December 7, 2016	Operations Committee on Oct 20, Intro Nov 16, Action Approval Dec 7.
4. Procurement & Distribution	December 2016	January/ February 2017	

**XII. ATTACHMENTS**

- DRAFT Purchase Agreements
- Sole source document from April 2014 explaining why standards were limited to DELL and Apple
- Bid Tab for Bid No. B06691