



SCHOOL BOARD ACTION REPORT

DATE: March 21, 2017
FROM: Director Sue Peters, School Board President

For Intro: April 19, 2017
For Action: May 3, 2017

1. TITLE

Amending Policy No. 1240, Committees

2. PURPOSE

This action report would amend Board Policy No. 1240, Committees, to clarify distinctions between official committee meetings and gatherings of or communications between three Board directors and to state that Executive Committee approval is not required for certain changes to Board meeting agendas.

3. RECOMMENDED MOTION

I move that the School Board amend Board Policy No. 1240, Committees, as attached to the Board Action Report.

4. BACKGROUND INFORMATION

a. Background

There are two proposed sections of the policy to be changed. The first adds language to align meeting requirements with the Open Public Meetings Act (OPMA). The OPMA allows less than a quorum (three or fewer) of Directors to meet informally. The policy amendment clarifies that the regular, formal committee meetings will be guided by the OPMA's notice and other requirements but that informal meetings and communications of less than a quorum may occur without being subject to those provisions..

The second change adds the following language to state that Executive Committee approval is not required for certain changes to Board meeting agendas: "Committee approval is not required to modify Board meeting or retreat agendas to either postpone an item to a future meeting or to add an urgent item if such change to the agenda is approved by the Board President and Superintendent." This allows for greater flexibility in agenda setting in the event items are delayed or it is prudent to act quickly on an urgent item.

b. Alternatives

The Board could choose to keep the current language, but this is not recommended due to the need for clarity and flexibility.

c. Research

N/A

5. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action will be N/A.

The revenue source for this motion is N/A.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

This action has not been subjected to community engagement.

7. EQUITY ANALYSIS

This action has not undergone a racial equity analysis.

8. STUDENT BENEFIT

Improving the efficiency of Board processes allows for more focus on student achievement.

9. WHY BOARD ACTION IS NECESSARY

Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

Adopting, amending, or repealing a Board policy

Formally accepting the completion of a public works project and closing out the contract

Legal requirement for the School Board to take action on this matter

Board Policy No. _____, [TITLE], provides the Board shall approve this item

Other: _____

10. POLICY IMPLICATION

This policy is closely related to Policy No. 1220, Board Officers and Duties of Board Members, and Policy No. 1420, Proposed Agenda and Consent Agenda. The proposed changes in this action do not conflict with these other policies.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Executive Committee meeting on April 6, 2017. The Committee reviewed the motion and moved the item forward with a recommendation for approval by the full Board.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the policy will be updated.

13. ATTACHMENTS

- Board Policy No. 1240, Committees – clean (for approval)
- Board Policy No. 1240, Committees – tracked changes (for reference)