



## Board Special Meeting

### Quarterly Audit Meeting

Tuesday, December 1, 2020 7:30-9:30am

*Meeting to be held remotely*

By [Microsoft Teams](#)

By Teleconference: +1 206-800-4125 (Conference ID: 474 294 634#)

### Agenda

#### Call to Order

5 mins

1. Roll Call
2. Approval of agenda
3. Approval of September 1, 2020 Quarterly Audit meeting minutes

#### Internal Audit Update

30 min

1. Internal Audit Update (Medina)
  - o Moss Adams Implementation Plan (Medina)
  - o Procurement Segregation of Duties Follow-up Audit (Medina)
2. Ethics Office Update (Medina)

#### Audit Response

30 mins

1. Audit Response (Boulmetis)
2. Capital Projects (Best)
3. Human Resources (Redick/Codd)

#### Adjourn

9:30 am

#### Upcoming Meetings

- December 7, 2020 – Monthly Finance Meeting
- January 11, 2021 - Monthly Finance Meeting
- February 1, 2021 - Monthly Finance Meeting
- March 2, 2021 – Quarterly Audit Meeting

**IMPORTANT NOTE:** This meeting will be held remotely without an in-person location per the Governor’s proclamations prohibiting public agencies from conducting meetings subject to the Open Public Meetings Act in-person to curtail the spread of COVID-19. The public is being provided remote access through Microsoft Teams and teleconference as noted above. There is a maximum capacity of 350 meeting participants and other attendees for this remote meeting, and a “waiting room” may be utilized to address capacity. Additional attendees will be admitted from the waiting room as capacity permits.

As School Board Committees are working committees, the documents presented to the Board can change up to the time of the meeting. The Board Executive Committee has approved a pilot program to post to the website committee agendas and approved minutes only. Full meeting materials for Regular Board Meetings will still be posted. If you would like access to any of the materials for this meeting, you may call 206-252-0040 or email [boardoffice@seattleschools.org](mailto:boardoffice@seattleschools.org) and the Board Office staff will send committee materials to you promptly. Special meetings of the Board may contain discussion and/or action related to the items listed on the agenda.