



SCHOOL BOARD ACTION REPORT

DATE: March 30, 2021
FROM: Denise Juneau, Superintendent
LEAD STAFF: Fred Podesta, Chief Operations Officer
206-252-0102, fhpodesta@seattleschools.org

For Introduction: April 21, 2021
For Action: April 21, 2021

1. TITLE

Resolution No. 2020/21-26, Signatures of Authorized District Personnel for State Aid Programs

2. PURPOSE

Per WAC 392-344-120, Seattle Public Schools must provide the Office of Superintendent of Public Instruction with the certified signature(s) of district personnel, authorized by a School Board resolution, for use on state funding items that require district authorization. This resolution does not change current or future district procedures or authorization requirements.

3. RECOMMENDED MOTION

I move that the School Board adopt Resolution No. 2020/21-26, superseding Resolution No. 2018/19-18 effective May 1, 2021, in order to authorize Dr. Brent C. Jones, Interim Superintendent; JoLynn Berge, Chief Financial Officer; Fred Podesta, Chief Operations Officer, and Richard Best, Director of Capital Projects and Planning, to sign state funding assistance documents per WAC 392-344-120. Immediate action is in the best interest of the district.

4. BACKGROUND INFORMATION

a. Background

The State of Washington - Office of Superintendent of Public Instruction (OSPI) requires that various forms be submitted in order for the district to apply for state financial assistance. Once the state has approved a project for funding, numerous forms must be submitted in order for the district to receive money. In order for district staff to sign these applications and forms in accordance with WAC 392-344-120, a resolution designating selected staff as authorized representatives is required.

OSPI, through the School Construction Assistance Program (SCAP), provides funding assistance to school districts that are undertaking major new construction or modernization projects. The primary documents that form the basis of any agreement between OSPI and the district are the "D-form" documents. These documents, when properly completed and signed by all parties, form the official notices of agreement and intent on behalf of the district and OSPI.

Approval of this item would adopt Resolution No. 2020/21-26 superseding Resolution No. 2018/19-18, the current resolution authorizing district personnel to sign state funding assistance documents, effective May 1, 2021. Resolution No. 2020/21-26 updates the listed personnel to include Dr. Brent C. Jones, who will begin as the Interim Superintendent on May 1, 2021.

b. Alternatives

There is no alternative for this action. The district is required by the state to have authorized signatures on file to receive school funding from the state.

c. Research

- WAC 392-344-120
<https://apps.leg.wa.gov/WAC/default.aspx?cite=392-344-120>
- OSPI D Form Process
<http://www.k12.wa.us/SchFacilities/FormsApplications/D-Forms.aspx>

5. FISCAL IMPACT/REVENUE SOURCE

Fiscal impact to this action will be \$0.00.

The revenue source for this motion is \$0.00.

Expenditure: ☐ One-time ☐ Annual ☐ Multi-Year ☒ N/A

Revenue: ☐ One-time ☐ Annual ☐ Multi-Year ☒ N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District's Community Engagement tool, this action was determined to merit the following tier of community engagement:

☒ Not applicable

☐ Tier 1: Inform

☐ Tier 2: Consult/Involve

☐ Tier 3: Collaborate

7. EQUITY ANALYSIS

This motion was not put through a racial equity analysis.

8. STUDENT BENEFIT

Not applicable

9. WHY BOARD ACTION IS NECESSARY

- ☐ Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- ☐ Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- ☐ Adopting, amending, or repealing a Board policy
- ☐ Formally accepting the completion of a public works project and closing out the contract
- ☒ Legal requirement for the School Board to take action on this matter
- ☐ Board Policy No. _____, [TITLE], provides the Board shall approve this item
- ☒ Other: Approved resolution will be provided to OSPI for their records.

10. POLICY IMPLICATION

Board Policy No. 6100, Revenues from Local, State, and Federal Sources, states “It is the policy of the Seattle School Board to pursue systematically those funding opportunities that are consistent with district priorities from federal, state, and other governmental units, as well as from private and foundation sources,” and “The Board agrees to comply with all federal and state requirements that may be a condition for the receipt of federal or state funds...”

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Executive Committee meeting on April 8, 2021. The committee reviewed the item and moved the item forward with a recommendation for approval by the full Board.

12. TIMELINE FOR IMPLEMENTATION

Resolution No. 2020/21-26 will supersede Resolution No. 2018/19-18 effective May 1, 2021, and the approved resolution will be provided to OSPI for their records. Dr. Brent C. Jones will begin as Interim Superintendent on May 1, 2021, and will be authorized to sign state funding assistance documents.

13. ATTACHMENTS

- SPS Resolution 2020/21-26 (for approval)

**Seattle School District #1
Board Resolution**

Resolution No. 2020/21-26



A RESOLUTION of the Board of Directors of Seattle School District No. 1, King County, Seattle, Washington authorizing Dr. Brent C. Jones, Interim Superintendent; JoLynn Berge, Chief Financial Officer; Fred Podesta, Chief Operations Officer; and Richard Best, Director of Capital Projects & Planning, to sign on behalf of the Seattle School District No.1 in matters pertaining to state assistance for school construction.

WHEREAS, the State Board of Education, pursuant to WAC 392-344-120 requires that a school district participating in the State Aid Program for school construction must have on file the designation by the Board of Education of the authorized representatives to sign for the school district, and

WHEREAS, the Seattle School District No.1 is a participant in the State Aid Program for school construction and will undertake numerous projects under that program.

NOW THEREFORE, BE IT

RESOLVED, that Dr. Brent C. Jones, Interim Superintendent; JoLynn Berge, Chief Financial Officer; Fred Podesta, Chief Operations Officer; and Richard Best, Director of Capital Projects & Planning, are authorized to sign on behalf of the Seattle School District No.1 in matters pertaining to State assistance for school construction superseding Resolution No. 2018/19-18 effective May 1, 2021; and therefore, be it further

RESOLVED, that duly certified copies of this resolution shall be presented to the Office of Superintendent of Public Instruction.

ADOPTED this _____ day of _____, 2021

Chandra N. Hampson, President

Brandon K. Hersey, Vice President

Lisa Rivera-Smith, Member-at-Large

Zachary DeWolf

Erin Dury

Leslie S. Harris

Liza Rankin

ATTEST: _____
Denise Juneau, Superintendent
Secretary, Board of Directors
Seattle School District No. 1
King County, WA