

**Board Special Meeting**  
**Work Sessions: 2020-21 Reopening Update; Budget**  
September 30, 2020, 3:30-6:30 p.m.  
*Meeting held remotely*



**Minutes**

**Call to Order**

Director Hampson called the meeting to order at 3:30 p.m. Directors Hampson, Harris, Mack and Rankin participated with Microsoft Teams or by phone. Director Rivera-Smith joined the meeting at 3:33 p.m., and Director DeWolf joined the meeting at for the Budget Work Session at approximately 5:02 p.m.

**Work Session: 2020-21 Reopening Update**

This work session was chaired by Director Rankin and staffed by Superintendent Juneau, Chief Academic Officer Dr. Diane DeBacker, Chief of Schools and Continuous Improvement Wyeth Jessee, Chief Financial Officer JoLynn Berge, Chief of Public Affairs Carri Campbell, and Executive Director of the Department of Technology Services Carlos Del Valle.

- Remote Playbook

Dr. DeBacker presented background on the principles underlying SPS Remote Learning and the development of the MySPS Playbook, health and wellness, communication, and professional development. Mr. Jessee presented on implementation of the Playbook and spoke to support and coaching, tools and resources, school-based teams, social-emotional learning, content learning and assessment.

Directors and staff discussed assessing implementation data and effectiveness, attendance, key performance indicators, metrics for student and family experience, student devices, ensuring utilization of the Playbook, and development of a family guide.

Director Hampson asked for additional information about key performance indicators and data with information disaggregated by demographics, services and school. Mr. Jessee confirmed information would be provided by Friday Memo. Directors Harris, Mack, and Rivera-Smith reiterated requests for data.

Director Mack and Mr. Jessee discussed providing attendance data to the Board through the Friday Memo.

Director Rivera-Smith asked about making School Beat more prominent on the district website. Ms. Campbell confirmed she would review the suggestion with the web team.

- Technology Distribution

Ms. Berge and Mr. Del Valle presented an overview of student laptop and iPad distribution and timelines and spoke about working to address internet access issues, responding to technology issues, opening technology resource centers, and participation data.

Directors and staff discussed data collection and analysis, lessons learned, simplifying student and family access to platforms, collecting family feedback, addressing connectivity issues and barriers to accessing internet service, and student and teacher devices.

Director Hampson requested additional data disaggregated by demographics, including geographic, student makeup and service makeup. Director Hampson, Ms. Berge, and Mr. Jessee discussed the collection and compilation of data.

Director Rivera-Smith requested to know if preschool families are receiving the data card and requested information on connectivity issues in a Friday Memo. Mr. Jessee confirmed that connectivity information would be forthcoming.

Director Rankin recessed the meeting for a break at 4:57 p.m.

### **Work Session: Budget**

Director Hampson called the Budget Work Session to order at 5:02 p.m. Directors Hampson, Mack, Rivera-Smith, Rankin, DeWolf, and Harris participated with Microsoft Teams or by phone.

This portion of the work session was chaired by Director Hampson and staffed by Superintendent Juneau, Chief Financial Officer JoLynn Berge, and Budget Director Linda Sebring.

Chief Financial Officer JoLynn Berge spoke about the outcomes for the budget work session. She reviewed the estimated fund balance for both 2019-20 and 2020-21 and explained the amount committed to economic stabilization. Seattle Public School (SPS) has more expenditures over revenue on a regular basis. Estimated saving in 2019-20 of 20.4M. In 2020-21 she explained the transportation fund deficit estimate of 11.6M and an 9M loss in estimated enrollment revenue loss. Ms. Berge reviewed the enrollment headcount numbers over time. Ms. Berge also reviewed the early forecast for 2021-22 and the legislative landscape. Office of Superintendent of Public Instruction (OSPI) has expanded what transportation dollars can be used for this year, it allows anything that is a delivery to a school or a student. The District is at about a 1.9% enrollment decline which is in the middle of most schools in the surrounding area. SPS would like the Legislature to help fully or partially the enrollment decrease. Directors and staff discussed transportation costs and ridership. Directors requested a Friday memo of transportation for legislative advocacy sent to them.

Ms. Berge explained the direction of the budget in 2021-22 with legislative cuts probable for that year. She gave some options for the Board to discuss. Director Hampson discussed the participatory budgeting activities. Budget Director Linda Sebring explained what the District is proposing for the participatory budgeting process. Ms. Sebring reviewed the flex view attachment. Directors discussed the document. Ms. Sebring explained the categories in the flex view are mandated by law, contractual, revenue, flexible grants.

Ms. Berge reviewed the final outcomes and requested board feedback for next steps. Directors discussed and gave suggestions for next steps for the participatory budgeting. Directors gave suggestions for possible Board Directors, staff and student involvement.

Director Harris left at 6:21 p.m.

**Adjourn**

This meeting adjourned at 6:29 p.m.

**Minutes submitted by:**

*School Board Office Staff (2020-21 Reopening Update Work Session) and the Office of Chief Financial Officer JoLynn Berge (Budget Work Session)*