



Board Work Session

**BEX V Planning**

May 01, 2018, 4:30 pm

Auditorium, John Stanford Center for educational Excellence

**2445 – 3<sup>rd</sup> Avenue South, Seattle WA 98134**

**Minutes**

**Call to Order**

1. Director Lesley Harris called the meeting to order at 4:30 pm. Directors Richard Burke, Zachary DeWolf, Eden Mack and Betty Patu were present. Directors Scott Pinkham and Jill Geary were caught in traffic and arrived late, Director Pinkham at 4:30 pm and Director Geary at 4:44 pm. Superintendent Larry Nyland was present. Eden Mack, as chairman of the Operations Committee, chaired the meeting.
2. Presenting staff: Capital Projects & Planning Director Richard Best, K-12 Planning Coordinator Becky Asencio and Enrollment Planning Director Ashley Davies
3. Other staff present: Eric Becker, JoLynn Berge, Lucy Morello, Mike Skutack and Tingyu Wang, Sherri Kokx

**Welcome/Introductions** – Eden Mack

1. Director Mack welcomed attendees to the meeting noting the items to be covered, included: the Capital Projects Semi-Annual Report, the Annual Enrollment Report and Capacity Evaluation and will conclude with capacity management planning for 2018-19, 2019-20 and 2020-21.

**Agenda Review** – Richard Best

1. Director of Capital Projects & Planning Richard Best provided an overview of the specific meeting topics of the reports. He introduced presenting staff members, K-12 Planning Coordinator Becky Asencio and Enrollment Planning Director Ashley Davies. Meeting attending staff included Senior Project Managers - Eric Becker, Lucy Morello and Mike Skutack and they were introduced as well.

**Capital Project Annual Report**– Richard Best

1. Mr. Best presented the slides on the Capital Project Annual Report. Below is a summary of comments engendered from the presentation.
  - a. In response to Director Pinkham's request that consistent information be provided for each school, Mr. Best explained that providing square footage for Licton Springs K-8 was difficult since common areas are used by both Robert Eagle Staff and Licton Springs. Mr. Best noted that he will update the PowerPoint with the requested information.

- b. Director Pinkham also noted Andrew Morrison was the mural artist at the Wilson-Pacific site. Mr. Best noted that he will update the PowerPoint with the requested information.
- c. Director Patu questioned why Rainier Beach High School was not part of this report. Mr. Best noted the report is reviewing status of BEX IV and BTA IV projects staff were working on in fiscal year 2016-2017. He further noted that Rainier Beach is being analyzed for BEX V which is not a part of the content of this report.
- d. Mr. Best explained the criteria for project inclusion in the annual report, stating that due to time limitations, the report focuses on the projects with greater risk, the more significant larger capacity projects rather than the smaller projects. Therefore, projects presented are primarily capacity (the number of seats coming online) and some of the larger more significant roofing projects.

**Capacity Management Annual Report** (Becky Asencio/ Ashley Davies)

- 1. Capacity Management 2018-2019 (summarized comments from this portion of the presentation are show below).
  - a. Director Burke requested that Timeline slide, 31, include the board action report approved by the Board to make the Board footprint visible in the process.
  - b. Ashley Davies clarified that the five-year projection is updated every year.
  - c. Director Burke, in response to the graphs illustrating K-3 funding reallocation, stated he does not believe that class size reduction is the best use of capital dollars; Director Burke noted that the State may have that expectation but questioned if SPS should be analyzing our elementary schools utilizing this formula.
  - d. Attendance area schools are used for the graphs because the district is not able to control the numbers for those schools, while there is control over attendance at option schools. The aggregate in which the district can look at something is by the residence areas.
  - e. Director De Wolf asked about the data sharing with private and homeschooling students. Ms. Davies explained that those students are not counted in the resident count. OSPI has data on private school enrollment which the district can access with some difficulty. Her prior review has shown a consistent number of students attend private schools.
  - f. Director Harris asked Ashley Davies to provide the capture rate of students attending private and charter schools.
  - g. Director Burke requested a separate analysis method for option schools rather than having them on the same chart as the ones with fixed geographic areas.
  - h. Director Harris stated that there is so much building in Seattle it is hard to believe the five-year projections. Ms. Davies responded that that is the reason the five-year projections are updated for each school each year. Unfortunately, there is not a crystal ball and staff attempts to be good stewards of their services and conscious of local happenings and events that might that influence future student enrollment projections.
  - i. Mr. Best remarked that projections seem counter intuitive; the real estate that can be purchased with the best value is in south east Seattle so one would expect

more growth in that geographical location. He stated the district is having discussion with the City through the SPTT about light rail and the anticipated growth that might occur surround the light rail expansion.

- j. Director DeWolf requested a bubble chart to demonstrate population graphs. Ms. Davies responded that they can provide this form, one from resident counts from the city perspective. The district does have age and grade bands across the city, provided by the city.
  - k. Director Mack expressed concern that not all the key players from the City of Seattle are not meeting as part of the SPTT. Director Mack noted that representatives from Seattle Housing Authority (SHA), SDOT, and Seattle Parks and Recreation should attend these meetings. Mr. Best stated that staff will continue to touch base with the City of Seattle through SPTT and monthly meetings with Seattle Department of Constructions and Inspections (SDCI) and Department of Neighborhoods (DON). Mr. Best noted that SPS does not currently work with Seattle Department of Transportation (SDOT) and that he will follow-up on Director Mack's request.
  - l. Director Mack commented that the middle school service areas are boundaries set by the district and that elementary schools feed into middle schools. She suggested that changing the feeder pattern could perhaps balance out the middle school capacity situations. e.g., Washington, Mercer, Meany, Aki Kurose. She noted that Options schools might impact this as well.
  - m. In explaining the differences between the data sheet and the PowerPoint report numbers, Ms. Davies stated the data sheet shows data and capacity across the district and does not include the service schools (alternative schools open to enrollment throughout the school year, not only during open enrollment which is the case with option schools). Directors questioned the use of the term "service schools" and noted that they are really "options schools". Directors asked that their analysis be included in future reports.
  - n. Director Burke asked if there is a threshold which would indicate a need for action? Is there a governing aspect which can be systematically applied so the district will act early enough?
  - o. Mr. Best answered that staff has begun to look at the data in this manner. It is a great tool for planning which has been developed in the last six months. There is going to be additional contemplation concerning how to utilize this tool and he will share with the Board. Trends can be seen clearly. It would be good to come up with a way of illustrating it in a graph that enables a historical perspective to more deeply understand enrollment in SPS.
2. 2018-2019 Program and Services Capacity (Asencio)
    - a. Director Mack remarked that the special education classrooms impact the capacity in the schools.
  3. 2018-2019 Enrollment Projections (Davies)
    - a. Ms. Davies reviewed the enrollment projection slides for 2018-2019.
  4. 2018-2019 School Choice & Waitlists (Davies)
    - a. Director Pinkham stated it would be nice to have the number of how many Broadview Thompson students go on to Robert Eagle Staff Middle School.

- b. Ms. Davies explained why waitlists are not always moved though it appears there is capacity in the schools. She stated that after enrollment projections and staffing are provided, schools prepare and plan curriculum and teaching configurations. Sometimes the plans can allow for additional students, and other times additional students would be too disruptive to the plan. Sometimes students are not moved because of the impact on other schools, i.e., the balance of enrollment is tried to be maintained between West Seattle and Chief Sealth International high schools.
5. 2018-2019 Capacity Issues (Asencio)
- a. Director Mack mentioned that in place where preschool places have been converted it means it is likely that other places in the school have been cannibalized as well. This happens before the district gets to the point of adding a portable
  - b. Mr. Best stated that historically, places have been allocated to PTA/PTSA funded positions if there is space available. Generally, money is not provided for any building modification to provide space for them. If the space is available, it is granted.
  - c. Manager of School Operations Sherri Kokx noted that principals are required to use dollars to buy art and music teachers with their allocated Weighted Staffing Standards (WSS) dollars. Most of the music and art classrooms are not exclusively used for art and music. She also noted that sometimes those classes can be held in the cafeteria or on the stage.
  - d. Sherri Kokx also noted that computer labs are utilized for classrooms before a portable is brought to the school. She noted that school technology can use mobile devices and carts to serve the students in their classrooms.
  - e. Director Geary commented that though it is not the district's responsibility to provide daycare, if the district is creating a partnership with the City about community spaces, it would not be out of line to consider the use of City space. Mr. Best noted that he will work with staff to identify nearby locations.
  - f. Director Pinkham expressed his concern that added portables at Robert Eagle Staff and Licton Springs would block the Chief Joseph and Chief Sealth murals. He also suggested that a change in boundaries could lessen the capacity issues that have already arisen at that location.
  - g. Director Mack suggested a voluntary change of schools from families to solve some of the capacity issues in the north (Jane Addams/Whitman) until a long-range solution can be determined.
  - h. Ms. Davies stated there is a way to look at waitlist backwards as a method of seeing how to relieve capacity.
  - i. Director Geary responded that she would love to see that information to know where the students are coming from. That kind of information would be valuable for knowing where to place programs.
  - j. Director Mack requested the waitlist around Robert Eagle Staff be dived into and to consider if potential volunteer reassignment could alleviate the need for so many portables. She wondered if the other board members agreed.
  - k. Director Burke stated that the next actions should be sustainable. There can be incremental strategies around the waitlist that would allow the district to go another year until the longer-term solution takes place.

- l. Director Mack requested that there be some investigation around the Green Lake capacity issues to see if there is a reasonable shifting that can be done to help address school size.
- m. Director Harris stated she would like the people who like alternative education to be tracked and the numbers used in the replication formula.
- n. Director Geary remarked that students are leaving less desirable schools for another location. Choices are offered, but in creating pockets where people can go, there needs to be mindfulness concerning equity.
- o. Director Burke stated that much of what has been brought up in the meeting is not drastically different from previous years. He said he would be more interested in focusing staff on long-range planning and not doing small individual tweaks.
- p. Director Mack agreed with Director Burke.

**Adjourn**

1. The meeting adjourned at 6:33 pm.