

Board Special Meeting

Operations Committee

April 15, 2018, 4:30pm

Board Office Conference Room, John Stanford Center

2445 – 3rd Avenue South, Seattle WA 98134



Approved Minutes

Call to Order: Director Mack called the meeting to order at 4:32pm. Director Patu was also in attendance. Director Pinkham was stuck in traffic; he arrived at 4:40pm. Associate Superintendent Flip Herndon, Assistant Superintendent Pegi McEvoy, and Capital Projects Director Richard Best staffed the meeting.

The agenda for the meeting and minutes of the February 1st meeting were approved; the minutes for March 8th will come back to the May meeting.

Monthly capital financial report: Richard Best reviewed the report with the committee in Melissa's absence, noting that the \$16.3 million negative balance in BEX IV was due to starting projects earlier to stay ahead of construction costs; at the next levy collection this balance will become positive again. The remaining BEX II funds will be spent on solar projects.

2018 committee work plan: Director Mack requested that the semi-annual capital projects report and the enrollment report could be combined into one work session as a good starting point on what is happening for capacity as the board heads toward a November decision. The committee and staff discussed a potential pre-planning look for two years ahead, as well as backmapping the construction picture history on buildings under consideration. Director Mack suggested that more effective work structures would help tracking things better. Committee members also asked about having a current projects list that shows the timeline as a BAR management system attached to the work plan. Committee members suggested that pictures be included as well.

Upcoming Capital and Operations public meetings: Director Mack requested that a capital calendar that shows public meetings, BEX oversight, City process meetings like Landmarks, Departures, be included with the calendar.

Capital change order review: Richard Best reported that he met with Director Jill Geary Friday, March 9th. They looked at E.C. Hughes #8 change order, Loyal Heights #15, Meany #24, Wilson-Pacific #24, Lincoln #2, and Magnolia #1. These were all construction change orders and are all within the construction budget. The committee then discussed the process of naming schools with staff; Richard said the process is underway for EC Hughes and Roxhill, which starts with the principal and the school community. These will be named before the buildings are occupied the next school year.

Purchase of equipment from Black Box for voice network: Jim Young, IT Manager for DoTS, reviewed the RFP process and the selection of Black Box for this project. Noting that the telephone system in the district is 21 years old, this will be an upgrade for 9100 phones on the system. Security Department needs and principal requests drove the long list of technical requirements, centering around 911 calling and 6- and 12-button phones. The Stanford Center conference rooms were not a part of this bid, but conferencing capabilities were discussed by the committee as a need for future telephone work. Mr. Young noted that a complete replacement of the system would up upwards of \$9 million. Committee members requested that the district look into whether the equipment being turned in is recycled and then moved this item forward to the full board for consideration.

BEX IV: Award construction contract for Eckstein Middle School seismic improvements: Richard Best reported that CDK Construction Services has been identified as the responsible bidder and is being recommended for this seismic improvement project. Committee members asked that staff prepare a report on where the district is on seismic improvement projects and what is remaining. They then moved this item forward to the full board with a recommendation for approval and to the executive committee that this can be a consent agenda item for action.

BEX V Guiding Principles: Director Mack reviewed the BAR being taken forward to the board, noting that Directors DeWolf and Burke are developing the overarching framework. Committee members talked at length about the work session that will help the board think through the decision-making process. Topics suggested included building security systems for safety, emergency response equipment, training for emergency procedures and site-specific needs. Concerns were also expressed about playgrounds being right on streets and issues with transience and no playground supervision.

Committee members also talked about the partnership meetings with City, Housing, Neighborhoods, and Parks, and where the intersection is on planning, and having them at the table during the school district discussions. After further discussion, this item was moved forward to the full board for consideration.

Policy 3130, Annual report on student assignment. Dr. Herndon distributed the annual report to committee members, noting the report is based on the October 1 headcount and is same format of 11 different sections that was used last year. Committee members questioned whether basing projections and teaching assignments on AAFTE might be shortchanging district secondary students where they are (i.e., 1,600 AAFTE might actually be 1,900 students). Dr. Herndon discussed how the enrollment numbers fluctuate over the year and described the problem of actually being able to hire teachers to get there in time for the bigger numbers.

The last two items had been covered in previous discussion during the meeting.

The meeting adjourned at 6:29pm.

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