



SCHOOL BOARD ACTION REPORT

DATE: May 21, 2020
FROM: Denise Juneau, Superintendent
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For Introduction: May 27, 2020
For Action: June 10, 2020

1. TITLE

BEX V: Award Contract P5145 for Athletic Field Lighting projects at Whitman Middle School

2. PURPOSE

This Board Action Report details the award of contracts with the King County Directors' Association (KCDA) for a total combined amount of \$757,256 plus Washington State Sales Tax for the athletic field lighting project at Whitman Middle School.

3. RECOMMENDED MOTION

I move that the School Board authorize the Superintendent to execute the following contracts with the King County Directors' Association (KCDA) for athletic field lighting project: Contract P5145 in the amount of \$757,256 for Whitman Middle School, plus Washington State Sales Tax, with any minor additions, deletions, and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the contracts.

4. BACKGROUND INFORMATION

a) Background

In the fall of 2016, the district changed start times for high school students to begin classes at 8:50 a.m. with dismissals at 3:20 p.m., approximately one hour later than the previous year. In the fall of 2017, high school start times were changed to 8:45 and 8:55 a.m. with dismissals at 3:35 and 3:45 p.m. The change in dismissal times means that school athletic fields are used for practice later in the day, reducing the time that unlighted fields are available for school practices and events for community use under the Joint Use Agreement with Seattle Department of Parks and Recreation (Parks). This was identified as a significant adverse impact in the Change in School Start Times Programmatic Environmental Impact Statement (EIS, SPS, 2015). The Joint Use Agreement with Parks aims to increase youth and community access to district facilities and grounds and to increase student access to Parks facilities and grounds. Field lighting will assist in relieving the demand for all-season, multi-use fields in the city by extending the use time. The district and Parks have been working together to develop plans for installing lights at several district-owned athletic fields around the city. The district benefits with increased revenue from additional availability of time on field rentals.

The district's current proposal is to light the athletic field at Whitman Middle Schools with funding from the Building Excellence V (BEX V) Levy.

The athletic field lighting work includes the labor and materials to install light poles, shielded light emitting diode (LED) energy efficient floodlights, concrete foundations, and associated electrical and lighting controls work. At Whitman MS there will be 9 poles installed at 80' in height and 2 poles installed at 70' in height. The lights will be programmed by the district's energy management system to turn on and off for scheduled events, and will not be on after 10:00 p.m.

~~The district held two community engagement meetings and addressed questions and concerns from the public. The presentations included information on lighting analysis, and reports that were completed for the selection of lighting style and pole heights that minimize any light pollution to off-site properties.~~

The district is proposing to contract for the field lighting work using KCDA, which is a purchasing cooperative owned by Washington State Public School Districts. KCDA bids and awards supply and service contracts through open competition as prescribed by the laws of the State of Washington. This approach to project delivery allows several advantages, including but not limited to:

- a. KCDA will reduce the time needed for procurement as the process can begin immediately in obtaining a known vendor and contract amount. This shortens the procurement time versus a traditional advertised bid process.
- b. Use of the shortened procurement process enables Capital staff to complete installation, possibly this summer, if all permits are obtained. Currently, the district is in the permitting process with the City of Seattle for a Master Use Permit (MUP) and a building permit.
- c. The Architects/Engineers on each of these projects have based their designs on Musco athletic field lighting which is the only manufacturer that can meet the City of Seattle's spill light requirements. Musco currently has a competitively bid contract in place with KCDA.

b) Alternatives

Deny Motion. If this motion is denied, the field lighting will not be installed in a timely manner and the district will have to continue to limit school athletics and Seattle Parks use to daylight hours.

c) Research

Not applicable

5. FISCAL IMPACT/REVENUE SOURCE

The fiscal impact to this motion is the expenditure of a total of \$757,256, plus Washington State Sales Tax, for the contract. The project budget, of which construction is a part, is \$1,256,283.

The revenue source for this motion is from the BEX V Capital Levy.

Expenditure: One-time Annual Multi-Year N/A

Revenue: One-time Annual Multi-Year N/A

6. COMMUNITY ENGAGEMENT

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

Whitman Middle School has undergone a State Environmental Policy Act (SEPA) process, which included public comment, community meetings, and are in review by the City of Seattle through the Master Use Permit process, in which a public workshop was held.

7. EQUITY ANALYSIS

The district’s Racial Equity Analysis toolkit was utilized to guide the planning process for the BEX V Capital Levy, influencing community engagement methods, preparation of the 2018 update to the Facilities Master Plan, and ultimately the final proposed levy package. The Board’s guiding principles stated that racial and educational equity should be an overarching principle for the BEX V Capital Levy planning in accordance with Board Policy 0030, Ensuring Educational and Racial Equity. Projects identified for inclusion in the BEX V levy will ultimately improve conditions for all students in the affected schools. Improved building conditions create a better environment for learning and can provide facilities to better position students for academic success.

8. STUDENT BENEFIT

It is the goal of the district to continue the process of implementing the BEX V Capital Levy program and provide students with safe and secure school buildings.

9. WHY BOARD ACTION IS NECESSARY

- Amount of contract initial value or contract amendment exceeds \$250,000 (Policy No. 6220)
- Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)
- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. _____, [TITLE], provides the Board shall approve this item
- Other: _____

10. POLICY IMPLICATION

Per Board Policy No. 6220, Procurement, any contract over \$250,000 must be brought before the Board for approval.

11. BOARD COMMITTEE RECOMMENDATION

This motion was discussed at the Operations Committee meeting on April 27, 2020. The Committee reviewed the motion and moved the item forward with a recommendation for consideration.

12. TIMELINE FOR IMPLEMENTATION

Upon approval of this motion, the construction contract will be executed and a Notice to Proceed will be issued to the selected contractor.

13. ATTACHMENTS

- Bid Tab (available upon request in the Capital Projects & Planning Department)