



# **SCHOOL BOARD ACTION REPORT**

**DATE:** May 24, 2021  
**FROM:** Dr. Brent C. Jones, Interim Superintendent  
**LEAD STAFF:** Fred Podesta, Chief Operations Officer,  
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**For Introduction:** July 7, 2021  
**For Action:** July 7, 2021

## **1. TITLE**

Award Bid No. B052181: Commercial Food Products and Supplies

## **2. PURPOSE**

The purpose of this action is to authorize the Superintendent to enter into a one-year agreement with US Foods and Sysco Seattle, Inc. to purchase commercial food products and supplies. This will ensure that the district receives essential meal components and supplies for the Nutrition Services meal programs in the 2021-22 school year, thereby providing access to nutritious meals to all students of all backgrounds in the district.

## **3. RECOMMENDED MOTION**

I move that the School Board authorize the Superintendent to enter into a one--year agreement for the 2021-22 school year with US Foods and Sysco Seattle, Inc. to purchase commercial food products and supplies, for an estimated total cost of up to \$6,060,000 (based on last year's expenditures and this year's budget) with any minor additions, deletions and modifications deemed necessary by the Superintendent, and to take any necessary actions to implement the agreement. Immediate action is in the best interest of the district.

## **4. BACKGROUND INFORMATION**

### **a. Background**

The selected bidder will provide and deliver general grocery products and supplies to Seattle Public Schools on an as needed basis. The food products include frozen, refrigerated, dry, snacks, beverages, condiments, and side dishes.

The district's vision for school cafeterias is to be a model for health, wellness, and food system sustainability. In keeping with this vision, it is desirable to purchase foods comprised of recognizable ingredients, with limited additives, preservatives, artificial flavors, and colors, grown and produced as close to Seattle Public Schools as possible.

### **b. Alternatives**

Without this contract, Nutrition Services will not have essential meal components and supplies for the department's meal programs.

### **c. Research**

This contract will be awarded based upon the best interests of the district.

**5. FISCAL IMPACT/REVENUE SOURCE**

Fiscal impact to this action will be up to \$6,060,000 for the 2021-22 school year.

The revenue source for this motion is Nutrition Services Food Budget.

Expenditure:  One-time  Annual  Multi-Year  N/A

Revenue:  One-time  Annual  Multi-Year  N/A

**6. COMMUNITY ENGAGEMENT**

With guidance from the District’s Community Engagement tool, this action was determined to merit the following tier of community engagement:

Not applicable

Tier 1: Inform

Tier 2: Consult/Involve

Tier 3: Collaborate

This formal bid is to ensure that the district has delivery of essential meal components and supplies for the Nutrition Services meal programs in the 2021-22 school year.

**7. EQUITY ANALYSIS**

Nutrition Services provides meal service to students in a non-discriminatory manner per School Board policy and United States Department of Agriculture (USDA) guidelines. The contract authorized by this action will support the district’s mission that students have equitable access to food.

**8. STUDENT BENEFIT**

Seattle Public Schools participates in the National School Lunch Program, School Breakfast Program, Afterschool Snack Program, Fresh Fruit and Vegetable Program, Head Start and Summer Meals. These programs provide nutritionally balanced meals and/or snacks at a low-cost or no-cost to children while meeting federal requirements.

**9. WHY BOARD ACTION IS NECESSARY**

Contract initial value or amendment value exceeds applicable threshold (Policy No. 6220)

Amount of grant exceeds \$250,000 in a single fiscal year (Policy No. 6114)

- Adopting, amending, or repealing a Board policy
- Formally accepting the completion of a public works project and closing out the contract
- Legal requirement for the School Board to take action on this matter
- Board Policy No. \_\_\_\_\_, [TITLE], provides the Board shall approve this item
- Other: \_\_\_\_\_

**10. POLICY IMPLICATION**

Per Policy No. 6705, Food Service and Student Nutrition, “The Board recognizes that school meal programs help students develop good eating habits and understand and appreciate the kinds of food necessary to maintain good health. Children who eat nutritious meals and snacks are more likely to be healthy, perform better academically, and exhibit fewer behavioral challenges. School meal programs are a critical tool in closing opportunity gaps and in the fight against childhood hunger... In order to invite greater participation, each school located in a District building shall participate in National School Lunch programs. District food service will include a variety of nutritious, appealing meals served in a safe, clean and hospitable environment. The food service menu will be developed and presented in a way that affirms and welcomes the cultural diversity of the district’s student population.”

Per Policy No. 6220, Procurement, all contracts for the procurement of goods that are unrelated to capital construction and valued at more than \$1,000,000 initial value, excluding sales tax and contingencies, must be brought before the School Board for approval.

**11. BOARD COMMITTEE RECOMMENDATION**

This motion was discussed at the Operations Committee meeting on June 3, 2021. The Committee reviewed the motion and moved the item forward with a recommendation for approval by the full board.

**12. TIMELINE FOR IMPLEMENTATION**

Upon School Board approval, the contract will be executed to initiate services beginning Sept. 1, 2021.

**13. ATTACHMENTS**

- Not applicable