

	<p>SELECTION OF CONTRACTORS FOR SMALL CONSTRUCTION PROJECTS</p>	<p>Policy No. 6222  May 11, 2022  Page 1 of 1</p>
---	---	---

The School Board hereby authorizes the creation and maintenance of a Small Works Roster pursuant to RCW 28A.335.190 and RCW 39.04.155, and directs that it be used for contracts expected to cost under \$350,000.00 to the extent consistent with applicable law, cost and schedule constraints, and sound business practices.

Pursuant to RCW 39.04.155(5), the Board directs that the district shall establish a sub-roster for each trade, consisting of firms with annual gross revenue less than \$1,000,000 as shown on the federal tax return, and that contracts of less than \$35,000 shall be competed among firms listed on the applicable sub-roster whenever feasible. The district shall not require retainage or corporate surety bonds on small works contracts of less than \$35,000.

The Superintendent is authorized to develop procedures to implement the intent and requirements of this policy.

Adopted: February 2012

Revised: May 2022 (per Policy No. 1310); June 2020

Cross Reference: 6220

Related Superintendent Procedure: 6220SP.B

Previous Policies: H47.00

Legal References: RCW 39.04.155, Small works roster contract procedures—Limited public works process—Definitions; RCW 28A.335.190, Advertising for bids—Competitive bid procedures—Purchases from inmate work programs—Telephone or written quotation solicitation, limitations—Emergencies

Management Resources: