

	<p style="text-align: center;">WARRANT CERTIFICATION, APPROVAL AND CANCELLATION</p>	<p style="text-align: center;">Policy No. 6215</p> <p style="text-align: center;">June 8, 2023</p> <p style="text-align: center;">Page 1 of 1</p>
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Monthly the Board of Directors shall authorize the issuance of one general warrant certificate to the county treasurer, signed by the Board President, authorizing the county treasurer to pay all the warrants specified by date, number, name and amount, and the funds on which said warrants shall be drawn. The Superintendent shall be authorized to draw and sign for warrants.

The Board shall authorize the cancellation of outstanding warrants not presented within one year of the date of their issue.

The chair of the Audit Committee and the designated staff from the financial department will review and certify the warrant certificate and cancellation of outstanding warrants prior to submission for Board approval.

Adopted: February 2012

Revised: June 2023 (Per Policy No. 1310)

Cross Reference: Policy Nos. 1220; 1240; 6500

Related Superintendent Procedure:

Previous Policies:

Legal References: RCW 28A.330.080 Payment of claims—Signing of warrants; RCW 28A.330.090 Auditing committee and expenditures; RCW 42.24.080 Municipal corporations and political subdivisions — Claims against for contractual purposes — Auditing and payment —

Forms— Authentication and certification; RCW 42.24.180 Taxing District — Issuance of warrants or checks before approval by legislative body — Conditions: RCW 39.56.040 Cancellation of Municipal Warrants

Management Resources: