

 <p>SEATTLE PUBLIC SCHOOLS</p>	<p>WAIVERS & LETTERS OF RECOMMENDATION -STUDENT RECORDS-</p>	<p>Policy No. 3234 December 7, 2011 Page 1 of 1</p>
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Identification

1. Colleges, universities, and other post-secondary institutions may ask students to waive their right to see confidential recommendations. The students may not be required to waive their rights as a condition for admission or any other benefits. Therefore, if the applicant does not sign a waiver, he or she has the right to see any recommendations kept on file by post-secondary institutions.
2. If school personnel write letters of recommendation for students and those letters are placed in student records, they become part of the records and are subject to all the provisions under the District Student Records Policy 3231 and Superintendent Procedure 3231SP.

Adopted: December 2011

Revised:

Cross Reference: Policy Nos. 3231; 3233

Related Superintendent Procedure:

Previous Policies: D29.00

Legal References:

Management Resources: