

# Superintendent Procedure 2255SP Alternative Learning Experience Schools or Programs



Approved by: s/José Banda Date: 8/26/13

José Banda, Superintendent

Every student enrolled in an alternative learning experience (ALE) school or program must have an individualized written learning plan designed to meet the student's individual educational needs.

The written student learning plan may be developed in partnership with the student, the student's parents or guardian, and other interested parties, with recognition that school staff has the primary responsibility and accountability for the plan, including supervision and monitoring, and evaluation and assessment of the student's progress. The written student learning plan shall include, but not be limited to, the following elements:

1. Whether the Alternative Learning Experience meets one or more of the state essential academic learning requirements or any other academic goals, objectives, and learning requirements defined by the school district. For a high school Alternative Learning Experience, the plan shall specify whether the experience meets state and district graduation requirements;
2. A beginning and ending date for the learning experience;
3. An estimate of the average number of hours per week that the student will engage in learning activities to meet the requirements of the student learning plans;
4. A description of how weekly contact requirements will be fulfilled;
5. A description of the specific learning goals and performance objectives of the Alternative Learning Experience. This requirement may be met through the use of course syllabi or other similarly detailed descriptions of learning requirements. The description shall clearly identify the requirements a student must meet to successfully complete the course or program;
6. Identification of instructional materials essential to successful completion of the learning plan; and
7. A description of the timelines and methods for evaluating student progress toward the learning goals and performance objectives specified in the learning plan.

Students participating in alternative learning experiences shall be evaluated as follows:

1. Each student's progress shall be evaluated monthly based on the learning goals and performance objectives defined in the written student learning plan.
2. The progress review will be conducted by certificated instructional staff and include direct personal contact (as defined by district policy) with the student.

The results of the review will be shared with the student and the student's parent or guardian.

3. Certificated instructional staff will determine whether the student is making satisfactory progress in meeting the written student learning plan.
4. If the student fails to make satisfactory progress, an intervention plan shall be developed and implemented. The intervention plan will be developed by certificated instructional staff in collaboration with the students and for students in K-8, the student's parent or guardian.
5. If after three consecutive evaluations, the student is not making progress, a new plan designed to meet the student's needs shall be developed and implemented.

Approved: December 2011

Revised: August 2013

Cross Reference: Policy No. 2255