

MEMORANDUM

Date: October 26, 2018

To: Denise Juneau, Superintendent

From: Michael F. Tolley, Associate Superintendent for Teaching and Learning

Division of Teaching and Learning:

POLICY #2200, EQUITABLE ACCESS TO PROGRAMS AND SERVICES OCTOBER QUARTERLY REPORT:

- "...delegates to the Superintendent the authority to make all program placement decisions."
- "On a quarterly basis the Superintendent or designee shall provide an update to the School Board on decisions made during the previous quarter and a preview of upcoming decisions, if known. These quarterly updates should be provided to the School Board in April, July and October."
- "The fourth quarterly update shall be an annual report that provides detail about all the decisions that were made in the prior year, and how those decisions relate to the eight decision making criteria outlined in this policy. The annual report should be provided to the School Board in January."

Program Changes:

The following changes were made at the Skills Center:

Location changes:

1. Media Arts course will be located at the Seattle World School, not Franklin HS as originally planned.
2. Video Game Production: Animation/Programming classes will be held at the John Marshall building. These were previously held at Seattle Armory, at the Academy of Interactive Entertainment location.

Cancellations/postponing until 2019-20 school year due to low enrollment:

1. Maritime Vessel Operations
2. Construction Trades
3. Information Technology


Service Changes:

The following Special Education Service changes were made since the July Quarterly Report for the 2018-2019 school year. The changes were made in collaboration with Special Education, the Seattle Public Schools/Seattle Education Association Task Force, Special Education PTSA, Enrollment Planning, Capital Planning and Facilities, Human Resources, and Budget departments, as well as with Principals. In addition, these services were designated to schools based on capacity and/or additional locations relative to where students reside and in compliance with the Seattle Public Schools/Seattle Education Association collective bargaining agreement and the agreed upon full continuum of services model. Information about Service Placements and the Continuum are posted on the District's webpage.

School	Special Ed Service	Region	Total Changes	Summary
Meany Middle School	Social/Emotional	Central	+1.0	Added service over the summer due to increased capacity.
Robert Eagle Staff Middle School	Access	NW	+1.0	Added service over the summer due to increased capacity.

Attachments:

- School Board Policy No. 2200, Equitable Access to Programs and Services
- Superintendent Procedure 2200 SP, Equitable Access to Programs and Services
- Linked Schools, Elementary
- Linked Schools, Middle School
- Linked Schools, High School


	<p>EQUITABLE ACCESS TO PROGRAMS & SERVICES</p>	<p>Policy No. 2200 June 01, 2016 Page 1 of 2</p>
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It is the policy of the Seattle School Board that programs and services be developed, replicated, and placed in support of district-wide academic goals that address systemic needs and support quality education for all students within the context of the current student assignment plan.

School Board Policy F21.00 delegates to the Superintendent the authority to make all of the closure and placement decisions for services not governed by the student assignment plan or other Board policies, and the placement decisions for programs not governed by the student assignment plan. This authority includes actions to make changes to existing programs or services, the development of new programs or services, the replication of existing programs or services, the relocation of existing programs or services, and the closure of existing services. This policy does not apply to changes in programs or services which are reserved by law or other Board policies to the School Board or Superintendent. Board approval is required for the closure of a school or instructional site.

Prior to making programmatic or service changes, including those requiring School Board approval under Policy F21.00, the Superintendent will take the objectives listed below into account, balancing competing needs to achieve the result that is in the best interests of students, all factors considered:

1. Place programs or services in support of district-wide academic goals;
2. Place programs or services equitably across the district;
3. Place programs or services where students reside;
4. Place programs or services in accordance with the rules of the current student assignment plan, and as appropriate, equitably across each middle school feeder region;
5. Engage stakeholders in a timely and publicly visible manner by informing, involving, and/or consulting with them as appropriate, and consider their input in the decision-making process when feasible;
6. Utilize physical space resources effectively to assure that instructional and program space needs are equitably met across the district;
7. Ensure that fiscal resources are taken into consideration, including analyzing current and future fiscal impacts; and
8. Analyze the impact of any decision before it is made, by using data, research and best practice

	<p>EQUITABLE ACCESS TO PROGRAMS & SERVICES</p>	<p>Policy No. 2200 June 01, 2016 Page 2 of 2</p>
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The relevant factors considered and the basis for each change shall be documented in writing, distributed to the School Board for its reference, and kept on file. On a quarterly basis the Superintendent or designee shall provide an update to the School Board on decisions made during the previous quarter and a preview of upcoming decisions, if known. These quarterly updates should be provided to the School Board in April, July and October.

The fourth quarterly update shall be an annual report that provides detail about all the decisions that were made in the prior year and how those decisions relate to the eight decision making criteria outlined in this policy. The annual report should be provided to the School Board in January.

The Superintendent is authorized to establish Superintendent Procedures or administrative guidelines to implement this policy. Changes to the Superintendent Procedures will be shared with the appropriate Board committee for its information.

Adopted: August 2012

Revised: June 2016

Cross Reference: Policy Nos. A01.00, 1005, 1620, 1640, F21.00; H01.00

Related Superintendent Procedure:

Previous Policies: C56.00

Legal References: N/A

Management Resources: N/A

Superintendent Procedure 2200SP

Equitable Access to Programs & Services

Approved by: s/José Banda Date: 5/29/13

José Banda, Superintendent



Seattle Public Schools is committed to developing, replicating, and placing programs and services in support of district-wide academic goals that address systemic needs and support quality education for all students within the context of the student assignment plan. The following procedure guides how the district will implement School Board Policy No. 2200, Equitable Access to Programs & Services.

Definitions: The following definitions are to be used in implementing Policy No. 2200.

1. **Basic Education:** “Shall be to provide opportunities for every student to develop the knowledge and skills essential to:
 - ❖ Read with comprehension, write effectively, and communicate successfully in a variety of ways and settings and with a variety of audiences;
 - ❖ Know and apply the core concepts and principles of mathematics; social, physical, and life sciences; civics and history, including different cultures and participation in representative government; geography; arts; and health and fitness;
 - ❖ Think analytically, logically, and creatively, and to integrate technology literacy and fluency as well as different experiences and knowledge to form reasoned judgments and solve problems; and
 - ❖ Understand the importance of work and finance and how performance, effort, and decisions directly affect future career and educational opportunities.” RCW 28A.150.210
2. **Service:** A service is a supplementary support to basic education that is required by federal, state or local law and/or regulations. Required services should be provided at appropriate locations that give students equitable access to the services. Locations and capacity need to be flexible to meet changing student needs for required services. Required services are Special Education, English Language Learners, and highly capable students, as defined by the state.
3. **Program:** A program may offer educational opportunities that are not mandated by federal, state or local law or regulation. While schools offer a variety of approaches to instruction, using a particular teaching strategy does not create a program under this policy. Students access programs through an established assignment process consistent with the student assignment plan. Students must opt in and/or qualify for the program.

A program is not an Office of the Superintendent of Public Instruction (OSPI) registered school. Programs can be at multiple sites and should be equitably distributed, although can be limited by resources and feasibility.

4. **Curricular Focus:** A curricular focus is a teaching or an instructional approach offered at the local school level and not directly accessed through the district student assignment process. A curricular focus includes, but is not limited to, Career and Technical Education, Science Technology Engineering Math (STEM), and Language Immersion.
5. **School:** A school is an OSPI-registered school defined by state statutes. A school provides or directly supervises the PK-12 educational services, programs, or curricular foci received by students in one or more PK-12 grade groups. A school may have more than one program within it.

Community Engagement: Stakeholders are to be engaged as indicated below in a timely and publicly visible manner by informing, involving, and/or consulting with them as appropriate, and considering their input in the decision-making process when feasible.

1. **Levels**

- a. *Inform:* Provide timely, balanced and objective information to assist stakeholders in understanding the problem, alternatives, opportunities, and/or solutions. May include fact sheets, website postings, or open houses.
 - i. Used for most program and service decisions, including changes to existing programs or services.
- b. *Consult:* Obtain feedback on analysis, alternatives and/or decisions. May include public meetings and/or surveys.
 - i. Used when an existing program or service is replicated, closed and/or relocated.
- c. *Involve:* Work directly with the public throughout the decision-making process to ensure concerns and aspirations are consistently understood and considered. May include workshops, opinion polling, or focus groups.
 - i. Used when a new program or service is developed.

2. **How to Engage**

- a. Engagement should be directed at the community most affected by the proposed decision, but may include a broader reach in order to gather input from a larger audience.
- b. Equity and access to engagement tools should be considered in determining methods of engagement, so as to be able to reach a diverse audience.

3. **When to Engage**

- a. Community engagement should occur by open enrollment, whenever feasible.

Documentation: The relevant factors considered and the basis for each change shall be documented and kept on file by the Teaching & Learning department.

Quarterly Updates/Annual Report: Quarterly updates are to be provided to the School Board in April, July and October. An annual report is to be provided in January.

1. Topics to Cover

a. *April, July, and October Annual Reports*

i. Decisions made during the previous quarter regarding the following topics, to the extent that the programs or services have an impact on budgets, hiring or placement of staff or space within a building:

1. Changes to existing programs or services;
2. The development of new programs or services;
3. The replication of existing programs or services; and/or
4. The closing and/or relocation of existing programs or services

ii. Preview of upcoming decisions, if known.

b. *January Annual Report*

i. Detail about all of the decisions that were made in the prior year, including how those decisions relate to the eight decision criteria outlined in Policy No. 2200.

2. How to Present

a. *April, July, and October Annual Reports*

- i. Presented to the C&I Policy Committee
- ii. All documentation sent to the full Board via Friday Memo
- iii. Documents posted on Friday Memo website for public access

b. *January Annual Report*

- i. Presented to the full Board at a regular Board meeting
- ii. Documents linked to regular Board meeting agenda for public access

Approved: January 2013

Revised: May 2013

Cross Reference: Policy No. 2200; WAC 458-16-270; RCW 28A and 28B

2018-19 SCHOOL YEAR

Linked Elementary Schools and Location of Student Services and Programs: Grades K-5

LINKED SCHOOLS ARE BASED ON THE 2018-19 ELEMENTARY ATTENDANCE AREA SCHOOL FOR YOUR ADDRESS. ¹ Families may apply to an option school or another attendance area school that offers the services that meets the student needs.		English Language Learners ²	Advanced Learning		Special Education ^{5,6} Special Education resource services are provided at every school. Other services will typically be provided at the schools shown below, based on the elementary attendance area. However, students may be assigned to a different site with appropriate services, usually in the same or a nearby service area. Students who have more than one service need will be assigned individually depending on the combination of services needed.					
		Linked School for BOC Services	Advanced Learners School(s) for Tiebreaker Priority ⁴	HCC Pathway School	Deaf/Hard of Hearing	Med/Frag	Access	Focus	Social/Emotional	Distinct ⁸
Middle School Service Area	Attendance Area Elementary School									
Aki Kurose	Dunlap	Dunlap	Wing Luke	T. Marshall	TOPS	Orca	Emerson Graham Hill Maple MLK Jr. Van Asselt Wing Luke	Emerson Maple Van Asselt	Hawthorne South Shore	Dearborn Park Graham Hill MLK Jr Rainier View Wing Luke
	Emerson									
	Graham Hill									
	Martin Luther King Jr									
	Rainier View									
Wing Luke										
Denny	Arbor Heights	see note ³	Arbor Heights	T. Marshall (Optional HCC at Fairmount Park)	TOPS	Orca	Arbor Heights Pathfinder STEM K-8 West Seattle	Arbor Heights Sanislo West Seattle	Gatewood Highland Park	Pathfinder Roxhill STEM K-8
	Concord Int'l									
	Highland Park									
	Roxhill									
	Sanislo									
West Seattle										

1. 2018-19 elementary attendance areas are not all fully aligned with middle school service areas due to BEX IV construction and phase-in of growth boundaries. Service areas are for reference only.

2. ELL services are available at each school.

3. There is no EBOC in the Denny or Madison service area. Students in these areas will receive services at their attendance area schools.

4. Advanced Learners/Spectrum assignment is not guaranteed.

5. To meet the fluid needs of students, assignments may span the Continuum of Services. Existing assignments outside of middle school attendance area may continue through 5th grade.

6. Students needing comprehensive vision services will be assigned to Lowell.

7. Students living in the Green Lake attendance area will be assigned to Cascadia for HCC.

8. Students formerly served as SM4

LINKED SCHOOLS ARE BASED ON THE 2018-19 ELEMENTARY ATTENDANCE AREA SCHOOL FOR YOUR ADDRESS.¹ Families may apply to an option school or another attendance area school that offers the services that meets the student needs.		English Language Learners ²	Advanced Learning		Special Education^{5,6} Special Education resource services are provided at every school. Other services will typically be provided at the schools shown below, based on the elementary attendance area. However, students may be assigned to a different site with appropriate services, usually in the same or a nearby service area. Students who have more than one service need will be assigned individually depending on the combination of services needed.					
		Linked School for BOC Services	Advanced Learners School(s) for Tiebreaker Priority ⁴	HCC Pathway School	Deaf/Hard of Hearing	Med/Frag	Access	Focus	Social/Emotional	Distinct ⁸
Middle School Service Area	Attendance Area Elementary School									
Eagle Staff	Broadview-Thomson	Northgate	Broadview-Thomson Whittier	Cascadia	TOPS	Green Lake	B.F. Day Broadview-Thomson Daniel Bagley Licton Springs Loyal Heights North Beach Salmon Bay West Woodland Whittier	Adams Loyal Heights North Beach	B. F. Day Northgate	Broadview-Thomson Daniel Bagley Licton Springs Salmon Bay Viewlands
	Daniel Bagley									
	Greenwood									
	Northgate									
	Olympic View									
Viewlands										
Eckstein	Bryant	Northgate	View Ridge Wedgwood	Decatur ⁷	TOPS	Green Lake	Hazel Wolf John Rogers Laurelhurst Olympic Hills Sacajawea Sandpoint Thornton Creek	Green Lake Olympic Hills Olympic View View Ridge	Laurelhurst	Hazel Wolf Sacajawea Thornton Creek Wedgwood
	Green Lake									
	Laurelhurst									
	Sand Point									
	View Ridge									
Wedgwood										

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Middle School Service Area	Attendance Area Elementary School				Deaf/Hard of Hearing	Med/Frag	Access	Focus	Social/Emotional	Distinct ⁸
Hamilton	B. F. Day	Northgate	B. F. Day View Ridge	Cascadia	TOPS	Green Lake	Broadview-Thompson Daniel Bagley Licton Springs Loyal Heights North Beach Salmon Bay West Woodland Whittier	Adams Loyal Heights North Beach	B. F. Day Northgate	Broadview-Thompson Daniel Bagley Licton Springs Salmon Bay Viewlands
	Green Lake									
	West Woodland									
Jane Addams	John Rogers	Northgate	View Ridge Wedgwood	Cascadia	TOPS	Green Lake	Hazel Wolf John Rogers Laurelhurst Olympic Hills Sacajawea Thornton Creek	Olympic Hills Olympic View View Ridge	Laurelhurst	Hazel Wolf Sacajawea Thornton Creek Wedgwood
	Olympic Hills									
	Olympic View									
	Sacajawea									

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Middle School Service Area	Attendance Area Elementary School									
Madison	Alki	see note ³	Lafayette	T. Marshall (Optional HCC at Fairmount Park)	TOPS	Orca	Arbor Heights Genesee Hill Lafayette Pathfinder STEM K-8 West Seattle	Arbor Heights Lafayette Sanislo West Seattle	Gatewood Highland Park	Pathfinder Roxhill STEM K-8
	Fairmount Park		Fairmount Park							
	Gatewood		Fairmount Park							
	Genesee Hill		Lafayette							
	Lafayette		Lafayette							
Meany	Leschi	Hawthorne	John Muir Lowell	T. Marshall	TOPS	Lowell	John Muir Leschi Montlake Stevens	Bailey Gatzert Lowell T. Marshall	Madrona Stevens	Bailey Gatzert Leschi Lowell T. Marshall
	Lowell									
	Madrona									
	McGilvra									
	Montlake									
	Stevens									

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Middle School Service Area	Attendance Area Elementary School									
McClure	Catharine Blaine	Northgate	Lawton	Cascadia	TOPS	Lowell	John Hay Lawton Montlake Queen Anne Stevens	Adams Green Lake John Hay Lowell Loyal Heights	B. F. Day Madrona Stevens	Daniel Bagley Lowell Salmon Bay
	Coe									
	John Hay									
	Lawton									
Mercer	Beacon Hill Int'l	Hawthorne	Hawthorne	T. Marshall	TOPS	Orca	Graham Hill Kimball Maple Van Asselt Wing Luke	Kimball Maple Van Asselt	Hawthorne South Shore	Dearborn Park Graham Hill MLK Jr Rainier View Wing Luke
	Dearborn Park									
	Hawthorne									
	Kimball									
	Maple									
	Van Asselt									

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		Linked School for BOC Services	Advanced Learners School(s) for Tiebreaker Priority ⁴	HCC Pathway School	Special Education resource services are provided at every school. Other services will typically be provided at the schools shown below, based on the elementary attendance area. However, students may be assigned to a different site with appropriate services, usually in the same or a nearby service area. Students who have more than one service need will be assigned individually depending on the combination of services needed.					
Middle School Service Area	Attendance Area Elementary School						Deaf/Hard of Hearing	Med/Frag	Access	Focus
Washington	Bailey Gatzert	Hawthorne	John Muir	T. Marshall	TOPS	Lowell	John Muir Leschi Montlake Stevens	Bailey Gatzert Lowell T. Marshall	Madrona Stevens	Bailey Gatzert Leschi Lowell T. Marshall
	John Muir		Lowell							
	Thurgood Marshall									
Whitman	Adams	Northgate	Broadview-Thomson Whittier	Cascadia	TOPS	Green Lake	Broadview-Thomson Daniel Bagley Licton Springs Loyal Heights North Beach Salmon Bay West Woodland Whittier	Adams Loyal Heights North Beach	B. F. Day Northgate	Broadview-Thomson Daniel Bagley Licton Springs Salmon Bay Viewlands
	Loyal Heights									
	North Beach									
	Viewlands									
	Whittier									

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8. Students formerly served as SM4

SPECIAL EDUCATION SERVICES AT OPTION SCHOOLS: GRADES K-5			
Hazel Wolf K-8	Access	Salmon Bay K-8	Access, Distinct
Licton Springs K-8	Access, Distinct	South Shore PK-8	Social/Emotional
Orca K-8	Med/Frag	STEM K-8	Access, Distinct
Pathfinder K-8	Access, Distinct	Thornton Creek	Access, Distinct
Queen Anne	Access	TOPS	Deaf/Hard of Hearing

2018-19 School Year

Linked Middle Schools for Student Services and Programs: Grades 6-8

LINKED SCHOOLS ARE BASED ON THE 2018-19 MIDDLE SCHOOL ATTENDANCE AREA FOR YOUR ADDRESS ¹	Linked Schools									
	English Language Learners		Special Education ^{3,4} Special Education resource services are provided at every school. Other services will typically be provided at the linked schools as shown. However, since there are very few medically fragile students, students may be assigned to a different site with appropriate services. Students who have more than one service need will be assigned individually depending on the combination of services needed.						Advanced Learning	
Middle School Attendance Area	ELL ²	BOC	Deaf/Hard of Hearing	Med/Frag	Distinct ⁵	SM2	Social/Emotional	Access	Advanced Learners School	HCC Pathway School
Aki Kurose	Aki Kurose	World School	TOPS	Orca	Aki Kurose	Aki Kurose	Aki Kurose	Aki Kurose	Aki Kurose	Washington
Denny	Denny	World School	TOPS	Orca	Denny	Denny	Denny	Denny	Denny	Madison
Eagle Staff	Eagle Staff	World School	TOPS	McClure	Eagle Staff	Eagle Staff	Whitman Hamilton	Eagle Staff	Eagle Staff	Eagle Staff
Eckstein	Eckstein	World School	TOPS	McClure	Eckstein	Eckstein	Eckstein	Eckstein	Eckstein	J. Addams
Hamilton	Hamilton	World School	TOPS	McClure	Hamilton	Hamilton	Hamilton	Hamilton	Hamilton	Hamilton
Jane Addams	J. Addams	World School	TOPS	McClure	J. Addams	J. Addams	J. Addams	J. Addams	J. Addams	J. Addams
Madison	Madison	World School	TOPS	Orca	Madison	Madison	Madison	Madison	Madison	Madison
Meany	Meany	World School	TOPS	McClure	Meany	Meany	Washington	Meany	Meany	Washington
McClure	McClure	World School	TOPS	McClure	McClure	McClure	McClure	McClure	McClure	Hamilton
Mercer	Mercer	World School	TOPS	Orca	Mercer	Mercer	Mercer	Mercer	Mercer	Washington
Washington	Washington	World School	TOPS	McClure	Washington	Washington	Washington	Washington	Washington	Washington
Whitman	Whitman	World School	TOPS	McClure	Whitman	Whitman	Whitman	Whitman	Whitman	Eagle Staff

1. Students may also apply for an option school that offers the appropriate services; assignment is based on tiebreakers and capacity.
2. ELL services are available at each school.
3. Students needing comprehensive vision services will be assigned to Meany (6th) or Washington.
4. To meet the fluid needs of students, assignments may span the Continuum of Services.
5. Students formerly served as SM4.

SERVICES AT K-8 SCHOOLS: GRADES 6-8			
Hazel Wolf K-8	Access	South Shore PK-8	Social/Emotional
Pathfinder K-8	Access, Distinct	STEM K-8	Access, Distinct
Salmon Bay K-8	Access	TOPS K-8 ⁵	DHH

2018-19 School Year
Linked High Schools for Student Services: Grades 9-12

LINKED SCHOOLS ARE BASED ON THE 2018-19 HIGH SCHOOL ATTENDANCE AREA FOR YOUR ADDRESS ¹	Linked Schools								
	English Language Learners		Special Education ⁴ Special Education resource services are provided at every school. Other services will typically be provided at the linked schools as shown. However, since there are very few medically fragile students, students may be assigned to a different site with appropriate services. Students who have more than one service need will be assigned individually depending on the combination of services needed.						Advanced Learning
	ELL ²	BOC	Deaf/Hard of Hearing	Med/Frag	Distinct ⁵	SM2	Social/Emotional	Access	HCC Pathway School ³
Ballard	Ballard	World School	Roosevelt	Ingraham	Ballard	Ballard	Ballard	Ballard	Garfield (also optional HC/IB at Ingraham; assignment is based on tiebreakers) ⁶
Chief Sealth	Chief Sealth	World School	Roosevelt	Chief Sealth	Chief Sealth	Chief Sealth	Chief Sealth	Chief Sealth	
Franklin	Franklin	World School	Roosevelt	Chief Sealth	Franklin	Franklin	Franklin	Franklin	
Garfield	Garfield	World School	Roosevelt	Ingraham	Garfield	Garfield	Garfield	Garfield	
Ingraham	Ingraham	World School	Roosevelt	Ingraham	Ingraham	Ingraham	Ingraham	Ingraham	
Nathan Hale	Nathan Hale	World School	Roosevelt	Nathan Hale	Nathan Hale	Nathan Hale	Nathan Hale	Nathan Hale	
Rainier Beach	Rainier Beach	World School	Roosevelt	Chief Sealth	Rainier Beach	Rainier Beach	Rainier Beach	Rainier Beach	
Roosevelt	Roosevelt	World School	Roosevelt	Nathan Hale	Roosevelt	Roosevelt	Roosevelt	Roosevelt	
West Seattle	West Seattle	World School	Roosevelt	Chief Sealth	West Seattle	West Seattle	West Seattle	West Seattle	

1. Students may also apply for an option school that offers the appropriate services; assignment is based on tiebreakers and capacity.

2. ELL services are available at each school.

3. Please refer to the Student Assignment Transition Plan for 2018-19 for additional details.

4. To meet the fluid needs of students, assignments may span the Continuum of Services.

5. Students formerly served as SM4.

6. Ingraham has typically had 90 seats for HC and a waitlist. For the 2018-19 school year, we anticipate being able to accommodate more availability for HC at Ingraham, greatly reducing, if not eliminating, a possible waitlist.

SPECIAL EDUCATION SERVICES AT OPTION or ALTERNATIVE LEARNING EXPERIENCE SCHOOLS: GRADES 9-12	
Center School	Access
Cleveland STEM	Access, SM2, Distinct, Social/Emotional
Nova	Access