

Board Special Meeting

Executive Committee

April 8, 2021, 8:00 a.m. – 10:00 a.m.

Meeting to be held remotely



Minutes

I. Call to Order

1. Roll Call

Director Hampson called the meeting to order at 8:01 a.m. Directors Hersey, Rivera-Smith, and Hampson participated with Microsoft Teams or by phone.

This meeting was staffed by Superintendent Juneau, Ellie Wilson-Jones, Director of Board Relations & Policy; Julia Ward, Director of Board Relations & Strategic Initiatives, Clover Codd, Chief Human Resources Officer; Carri Campbell, Chief Public Affairs Officer; Sherri Kokx, Chief of Staff; Amy Markishtum, Webmaster; Danika Jackson, Webmaster, Greg Narver, Chief Legal Counsel; Fred Podesta, Chief Operations Officer; Tom Poulos, Director of Labor Relations; Sheila Redick, Executive Director of HR Strategy & Operations; Dr. Keisha Scarlett, Chief Academic Officer; DoTS Project Manager Senior Joanne Cobb; Chief Financial Officer JoLynn Berge; Chief of the Office of African American Male Achievement Dr. Mia Williams; Director of Capital Projects & Planning Richard Best; Virginia Bethea, Family Support Worker; Mike Skutak, Senior Project Manager Capital; and Clayton Early, School Board Administrator.

2. Approval of agenda

Director Hersey moved to approve the agenda. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hampson, Rivera-Smith and Hersey voted yes).

3. Approval of March 17, 2021 Executive Committee meeting minutes

Director Hersey moved to approve the March 17, 2021 meeting minutes. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hampson, Rivera-Smith and Hersey voted yes).

II. Board Action Items

1. Resolution 2020/21-25, Authorization for a Reduction in Force

Executive Director of HR Strategy & Operations Sheila Redick presented an overview of the item authorizing the potential reduction in force and spoke to ongoing analysis to make staffing decisions. Directors, Executive Director Redick, and Chief Human Resources Officer Dr. Clover Codd discussed the process for making decisions about staffing and layoffs and considerations such as seniority, equity tiering, and school impacts. Directors and staff discussed the practice of seeking Board authorization for RIFs by resolution and discussed whether Board action was necessary.

Director Hersey made a motion to move this item forward to the full Board for consideration. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

Director Hersey stepped away from the meeting and returned during the later discussion of the Rainier Beach High School School Design Advisory Team.

2. Resolution No. 2020/21-26, Signatures of Authorized District Personnel for State Aid Programs

Chief Operations Officer Fred Podesta presented background on the need to approve by resolution the names of district personnel authorized to sign documents related to state funding processes, and spoke to updating the name of the district superintendent.

Director Rivera-Smith made a motion to move this item forward to the full Board for approval. Director Hampson seconded. This motion passed unanimously. (Directors Rivera-Smith and Hampson voted yes).

III. Review of the April 21 and May 5 legislative meeting agendas

• April 21, 2021 Legislative Meeting Agenda

Ms. Wilson-Jones provided a summary of the April 21, 2021 Legislative Meeting Agenda and noted items that would be removed to reflect the Board's April 7, 2021 amendment to Board Policy No. 6220, Procurement. Directors discussed revisions to the agenda.

Director Rivera-Smith moved to approve the April 21, 2021 agenda as amended to remove Board Committee reports, move Action Items 1 and 2 to the Consent Agenda, add discussion of Student Outcomes Focused Governance, and remove Action Item 3 and Introduction Items 5-10. Director Hampson seconded. This motion passed unanimously. (Directors Rivera-Smith and Hampson voted yes).

• May 5, 2021 Legislative Meeting Agenda

Ms. Wilson-Jones provided a summary of the May 5, 2021 Legislative Meeting Agenda and noted items that would be removed to reflect the Board's April 7, 2021 amendment to Board Policy No. 6220, Procurement. Directors discussed revisions to the agenda.

Director Rivera-Smith moved to approve the May 5, 2021 agenda as amended to move Action Items 3 and 4 to the Consent Agenda and remove Action Items 5-10. Director Hampson seconded. This motion passed unanimously. (Directors Rivera-Smith and Hampson voted yes).

IV. Special Attention Items

1. Labor Partner: Pacific Northwest Regional Council of Carpenters

David Quinn with the Pacific Northwest Regional Council of Carpenters joined the meeting for the labor partner discussion. Directors and David Quinn discussed the work of the Carpenters union and continuing discussions.

2. Rainier Beach High School Design Advisory Team

Director Hersey rejoined the meeting during this item at approximately 9:16 a.m.

Richard Best, Mike Skutack, Jordan Kiel, Jonathan Moody, Debora Ashland, Monisha Harrell, and Virginia Bethea joined the meeting to provide an update from the Rainier Beach High School SDAT (School Design Advisory Team). The team provided an overview of the planned interior and exterior design. Directors and the team discussed the SDAT process and designing to meet the needs of students.

Director Hersey left the meeting at 9:29 a.m.

3. Content Management System Update

Chief Public Affairs Officer Carri Campbell presented an update on the current phase of the Content Management System project. Chief Campbell discussed the wireframe and provided an update on developing a multilingual website. Directors and Chief Campbell discussed website translation.

4. June Board Retreat Agenda

Director of Board Relations & Strategic Initiatives Julia Warth and Director Hampson presented a draft agenda. Directors discussed utilizing the retreat to continue discussion of Student Outcomes Focused Governance. Directors and staff discussed the relationship to fall planning and communicating with families. Directors and staff discussed planning for the return to in-person meetings. Directors discussed finalizing the retreat agenda during the May Executive Committee meeting.

5. 2021-22 School Board Meeting Calendar

Ms. Warth Provided an overview of the development of the 2021-22 Board meeting calendar and noted conflicts with religious observances. Directors and staff discussed calendar considerations and sharing the draft with the full Board prior to a vote during the May Executive Committee meeting.

6. Superintendent Search Process Request for Proposal

Director of Board Relations & Policy Ellie Wilson-Jones noted past RFP materials provided in the meeting packet. Directors discussed next steps and engaging in further discussion regarding the search process. Director Hampson suggested that Board Office staff collect feedback from Directors on the RFP utilized for the last process to consider in the development of the next search process.

V. Board Policies and Procedures

There were no Board Policies and Procedures on the agenda.

VI. Standing Agenda Items

1. Government Relations Update

This item was not discussed.

2. Board Goals Check-In

This item was not discussed.

3. Board Calendar / Work Plan

This item was not discussed.

4. Executive Committee Work Plan

This item was not discussed.

Adjourn

Director Hampson adjourned the meeting at 10:07 a.m.

Minutes submitted by:

School Board Office staff