



## Board Special Meeting

**Executive Session: To review the performance of a public employee.**

**RCW 42.30.110(1)(g); Work Sessions: Budget; BTA V Levy**

January 20, 2021, 4:30 pm – 8:00 pm

***Meeting to be held remotely***

By [Microsoft Teams](#)

By Teleconference: 206-800-4125 (Conference ID: 327 638 935#)

### **Agenda**

#### **Call to Order**

4:30pm

#### **Executive Session: To review the performance of a public employee.**

#### **RCW 42.30.110(1)(g):**

4:30pm

#### **Work Session: Budget**

5:00 pm\*

#### **Work Session: Building, Technology, and Academics/Athletics (BTA) V Levy**

6:30 pm\*

#### **Adjourn**

8:00 pm\*

**IMPORTANT NOTE:** This meeting will be held remotely without an in-person location per the Governor’s proclamation prohibiting public agencies from conducting meetings subject to the Open Public Meetings Act in-person to curtail the spread of COVID-19. The public is being provided remote access through Microsoft Teams and teleconference as noted above. There is a maximum capacity of 350 meeting participants and other attendees for this remote meeting, and a “waiting room” may be utilized to address capacity. Additional attendees will be admitted from the waiting room as capacity permits.

*Special meetings of the Board, including work sessions and retreats, may contain discussion and/or action related to the items listed on the agenda. Executive sessions are closed to the public per RCW 42.30. \*Times given are estimated.*



# Seattle Public Schools

## Budget Work Session

[www.seattleschools.org](http://www.seattleschools.org) | January 20, 2021



# Outcomes

1. Update on Participatory Budgeting Process
2. Review 2021-22 projections and timeline
3. Review board director questions
4. Review and provide feedback on 21-22 budget solutions by major category

# **Participatory Budgeting Update**

# Participatory Budgeting Next Steps

- Feedback from Directors
- Formulation of a recommendation for each area
- Continuation of participatory budget process

# Participatory Budget – Next Steps

## Participatory Budget Process

- Communicate budget decisions to contributors
- Develop next steps for Participatory Budget work for next budget cycle (form and funding)

## Restorative Justice

- Repurpose a security position to fund a district level Restorative Justice Manager beginning in school year 2021-22 to engage community in developing an overall districtwide framework and a plan to expand this work through the district

## Dual Language

- Relook at pathways in conjunction with boundary decisions

## Ethnic, Black and American Indian Studies

- Staffing, roles and resources are funded

# FY21-22 Draft Budget Development Calendar

- **October 28, 2020** - Budget Work Session
- **November 16** thru December 16 Community Meetings
- **November 17, 2020** - Budget Work Session
- **December 9, 2020** – Budget Work Session
- **December 13, 2020** – Final WSS Changes determined
- **January 7, 2021** - Budget Work Session to review recommendations
  - Review WSS Changes
  - Review Overall major budget changes/agreement on budget
- **January 11, 2021** – Legislative session begins
- **January 13 to January 29** - Central budgets developed
- **January 20, 2021** – Budget Work Session
- **February 23, 2021** - Budget Allocations to Schools
- **March 3, 2021** - Budget Work Session
- **April 26, 2021** - Regular Legislative session ends
- **April 28, 2021** – Budget Work Session
- **May 3, 2021** - Final General Fund Balancing, Budget Book development
- **May 25, 2021** - Budget Work Session
- **June 7, 2021** - Board Action Report and Budget Resolution to A&F
- **June 9, 2021** - Budget Work Session
- **June 23, 2021** - Introduce Budget to Board
- **July 7, 2021** – Required Public Hearing
- **July 7, 2021** - Board Action to adopt school year 2021-22 budget



# Budget Work Session

January 20, 2021

Seattle Public Schools is committed to making its online information accessible and usable to all people, regardless of ability or technology. Meeting web accessibility guidelines and standards is an ongoing process that we are consistently working to improve.

While Seattle Public Schools endeavors to only post documents optimized for accessibility, due to the nature and complexity of some documents, an accessible version of the document may not be available. In these limited circumstances, the District will provide equally effective alternate access.

For questions and more information about this document, please contact the following:

JoLynn Berge  
Chief Financial Officer  
[BudgetOffice@seattleschools.org](mailto:BudgetOffice@seattleschools.org)

Update on Participatory Budgeting Process, review 2021-22 projections and timeline, review board director questions and review and provide feedback on 21-22 budget solutions by major category.

# FY21-22 Estimated Financial Gap

Revenue & Other Resources	\$ 1,030,525,426
Expenses	\$ (1,100,333,183)
<b>Resource Gap</b>	<b>\$ (69,807,757)</b>
Use of Prior year savings (unrestricted fund balance)	\$ 21,807,757
<b>Anticipated funding Gap to solve</b>	<b>\$ (48,000,000)</b>

# Current Status of FY21-22 Recommendation

<b>Identified Deficit</b>		\$	69,807,757
<b>Solutions</b>			
	Use of Unrestricted Fund Balance	\$	(21,807,757)
	<b>Balance to solve</b>	<b>\$</b>	<b>48,000,000</b>
<b>Options currently discussed</b>			
	Use of Economic Stabilization Fund*	\$	(19,400,000)
	Capital Fund Transfer	\$	(10,037,000)
	Reductions to District Programs	\$	(12,322,505)
	Reductions to Schools	\$	(6,240,495)
		\$	-

\*Will require a repayment plan being developed

# 2021-22 District Level Recommendation

Option School Transportation	\$ 740,000
Fall Enrollment Reserve	\$ 2,800,000
School Mitigation Reserve	\$ 1,400,000
Infrastructure improvement resources	\$ 2,000,000
Curriculum Funds 6-8 ELA	\$ 2,300,000
Curriculum Funds not yet committed	\$ 954,212
Central Office Reductions	\$ 2,128,293
	<b>\$ 12,322,505</b>

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# 2021-22 School Level Recommendation

For 2021-22:

Increase class size by 1 student for Grades 4-12 - \$6,240,495

# Coronavirus Response and Relief Supplemental Appropriations (CRSSA) Act 2021: Elementary and Secondary School Emergency Relief (ESSER) Fund II

- On December 27, 2020 the United States Congress passed additional stimulus funding to the k-12 public education system. The State of Washington will be receiving \$824 million for K-12 educational purposes. The ESSER II funds have been designated to in the following ways, 10% can be reserved for state level targeted purposes, while 90% will be provided to districts through the Title I methodology with funds needing to be spent by September 30, 2023.
  - In round 1 of ESSER, SPS received \$11,907,000 in relief funding to support the purchase of student and staff technology for the online learning model in place since March 2020. At this time the methodology for each district has not been established, however, two possible calculations for district allocations have been mentioned in a recent webinar.
    - Districts allocations could be calculated based on 4 times the amount of the 20-21 Title I allocation for the district:  
 $\$12,726,926 \times 4 = \$50,907,704^*$
    - District allocations could be calculated based on 3 times the amount of the ESSER I allocation from the April CARES Act funding:  
 $\$10,709,835 \times 4 = \$32,129,505^*$
  - The funds can be used for the original 19 ESSER allowable activities ([ESSER Funds Allowable Uses](#)), as well as, the following 3 new allowable purposes:
    - Addressing Learning Loss;
    - Preparing schools for reopening, testing; and
    - Repairing, upgrading projects to improve air quality.

# Elementary Staffing

	Current Elementary and K-8 School Allocated Staff	Staff required if 1.0 at each Elementary and K-8 school	Variance
<b><u>Basic Education</u></b>			
Librarian/Media Specialist	41.50	73.00	(31.50)
Counselor / Social Worker	26.00	73.00	(47.00)
Nurse	27.20	73.00	(45.80)
			<b>-124.30</b>

# Option School Yellow Bus Transportation

- Fifteen Option Schools
- One high school only uses Orca Cards so not impacted
- All except one school are Tier 3 and 4.
- Modified proposal to maintain yellow bus transportation for only Tier 1 or 2 schools and eliminate it for the Tier 3 and 4 schools.
- Modified potential savings of \$550K.
- We are working on optimizing other routes to save at least an additional \$190K for the total of \$740K.

# Outcomes

1. Update on Participatory Budgeting Process
2. Review 2021-22 projections and timeline
3. Review and provide feedback on 21-22 budget solutions by major category



# Questions?

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# Building, Technology, Academic/Athletics V (BTA V)

## Planning Update

January 20, 2021



# Agenda

- Welcome, Introductions and Meeting Outcomes – Fred Podesta
- Background Information – Richard Best
- BTA V Capital Levy Planning Update – Becky Asencio/Carlos Del Valle
- Next Steps – Fred Podesta



# Meeting Outcomes

- Update planning status of BTA V Capital Levy



# Background Information: Capital Levies Purpose

- Part of long-range plan to address student capacity needs and upgrade and renovate aging school facilities on a planned, predictable schedule
- Play a key role in funding district technology equipment, software and services
- Primary funding source to ensure that every student has a safe, optimal learning environment
  - School districts receive limited state or federal funding for improvements to school buildings



# Background Information: SPS Capital Levies

## Levy Elements

- Buildings
  - Construction projects: Condition and capacity
  - Systems projects: Condition, safety, major preventive maintenance, equipment
- Technology
  - Infrastructure
  - Software/Licenses
  - Operations and Support
- Academics/Athletics
  - Academics — Art/Science, Special Education, Performing Arts, Program Placement
  - Athletics — Fields, Playgrounds, Athletic Equipment



# BTA V Levy Planning Process: Levy List Development

- Developing a levy project list:
  - Board Guiding Principles; Policy 6901 Priorities
  - Building Condition and Educational Adequacy Assessment
  - Facilities data: work orders, major preventive maintenance schedules, Facilities Dept. knowledge of systems
  - Capacity issues (including Strategic Plan priorities): on-going analysis
  - Technology needs
  - Review with Capacity, Enrollment and Facility Master Plan Advisory Committee



# Questions



# Building Condition — Construction

- Potential construction projects:
  - Sacajawea Elementary School (replacement)
  - Aki Kurose Middle School (renovation/addition)
  - Memorial Stadium
- Design activities for both schools were funded in the BEX V Capital Levy



# Building Condition — Systems

- Exterior Cladding
  - Repair exterior masonry or siding
  - Clean building exteriors and apply water-repellant/anti-graffiti coating
  - Repair sealants; exterior painting, etc.
- Exterior windows
  - Replace single-pane with new thermo-pane windows
- Exterior doors
  - Repair or replace entry doors with new doors, jambs, and ADA compliant hardware
- Roofs
  - Repair and/or replace roofing at end-of life or that has failed
- Seismic improvements
  - 2020-21 assessment update
- Heating Ventilation and Air Conditioning (HVAC) systems
  - Replace distribution systems, heat pumps, chillers, or boilers
  - Upgrade system controls, etc.
- Electrical
  - Upgrade electrical service and distribution
  - Upgrade lighting, lighting controls

# Building Condition — Systems, continued

- Plumbing
  - Upgrade domestic water system
  - Upgrade sanitary sewer system
- Fire suppression
  - Install fire sprinkler systems in buildings without them
  - Upgrade existing fire suppression systems
- Fire alarm
  - Replace existing with new ADA compliant, addressable fire alarm system
- Intercom
  - Upgrade outdated intercom systems
- Security
  - Replace existing building security system with new addressable system
- Site Improvements
  - Storm water system repairs or improvements
  - Clean/repair damaged asphalt areas
  - Repair fencing, sidewalks, etc.
- Playgrounds
  - Replace play structures and safety surfaces
  - Ensure ADA accessibility
- Accessibility Enhancements

# BTA V Levy Planning Process: Buildings — Facilities Condition

- Updating Facility Condition Assessment scores 2020-21
  - Certified assessors — Office of Superintendent of Public Instruction (OSPI) standards
  - Scores on individual systems (roof, windows, flooring, etc.)
  - Raw scores are a scale of 0 to 100 (100 is excellent condition)
  - Scores translated to a scale of 1-5 (1 is excellent condition; 5 is poor condition) for project ranking



# BTA V Levy Planning Process

- Building Condition Assessment
  - Reviewing condition assessment scores for each system with Facilities and Capital staff
  - Cross checking assessment results with Facilities work order history and Capital project history
  - Evaluating condition information against draft Board Guiding Principles

# BTA V Levy Planning Process

- Building Seismic Assessment
  - Assessment by PCS Structural Solutions underway
  - Anticipated International Building Code (IBC) changes March 2021
  - City of Seattle Unreinforced Masonry (URM) building code revisions expected – City legislative action
  - Updated risk analysis
  - Updated cost analysis



# Educational Adequacy Assessment

- Sazan Environmental completing assessment in January 2021
- Evaluate building against SPS educational specifications
  - How well does the building support identified educational program
  - Reviewed building adequacy with principals
- Will evaluate educational adequacy information against draft Board Guiding Principles



# Capacity Management and Flexibility

## Types of Capacity:

- **Right Size Capacity** — Total number of students a permanent school building can house with all appropriately sized ( $\geq 700 \text{ ft}^2$ ) and configured classroom spaces loaded with the maximum number of students per the negotiated agreement on classroom size. Portables are excluded in right size capacity
  - *Class sizes would meet all requirements; programs such as preschools and before and after care would have adequate space.*
- **Operational Capacity** — The maximum capacity of a school including existing portable classrooms
  - *Assumes all classroom sized spaces are being used as classrooms (i.e., no dedicated classroom space for community partner preschools, daycares, before and after care, or computer labs)*



# Capacity Management and Flexibility

## Capacity Assessment:

- Impacts of Covid-19 Pandemic — risk due to uncertainty in projections

## Capacity Analysis shows:

- K-5 growth stabilizing with a few geographical exceptions
- 6-8 growth stabilizing with a few geographical exceptions
- Continued movement of larger cohorts into the upper grade levels requiring additional capacity flexibility
- High school growth anticipated to continue through 2024



# Capacity Management and Flexibility

- Areas of anticipated continued growth — Green Lake, B.F. Day
- Preparing master plans for addition projects
- Portable management plan — demolishing and replacing oldest portables in inventory; removing where possible; assessing need for water/sewer



# Questions



# Technology

- Maintain and support current IT systems
- Refresh computers at 1:1 for students and staff
- ITAC involved in the development of other projects that are new and in the development of the Tech Plan to be board approved that will be the implementation guide for BTA V
- Three categories of work
  - Student Learning and Support
  - District Systems and Data
  - Infrastructure and Security



# Technology

- Additionally, Information Technology investments will include funding and plans for educators' professional development to enable learning of new technology as it rolls into the classroom.
- Areas of Funding:
  - Student Learning and Support
    - This portion of the levy fund covers for Technical Support staff to provide for repairs and logistics of equipment at the schools. Also, this funds provide for Digital Learning support, purchasing of instructional software/licenses, procurement of student laptops and associated staff.
  - District Systems and Data
    - This portion of the levy fund covers for Software/Systems' developers/analysts, and the feed and care of our Business/Financial systems(i.e., Enterprise Resource Management - SAP, HR Systems), our Learning Management Systems (i.e., Schoology, Seesaw), and Students Information Systems (i.e., Atlas Database, Microsoft Teams for Education, PowerSchools). It includes hardware and software application licenses, consultants/vendors contracts and associated staff.
  - Infrastructure and Security
    - This portion of the levy fund provides for the operating costs of running the Data Center and backbone infrastructure. It provides for Cybersecurity monitoring systems, Server' software licenses, operations and equipment/hardware maintenance, Internet connectivity, telephone service, and associated staff.



# Questions



# Academics/Athletics

- Secondary school labs — space upgrades and/or equipment replacement
- Special Education — space changes or equipment replacement
- Program Placement
- Art and Performing Arts — space upgrade and/or equipment replacement



# Academics/Athletics

- Athletic fields
  - Replace existing synthetic turf (Life Cycle – End of Life)
  - Install new synthetic turf fields (Middle Schools)
  - Install new field lighting (Middle Schools)
  - Resurface tennis courts
  - Replace synthetic turf track & track re-surfacing



# Academics/Athletics

- Developing/refining list of capital equipment needs in coordination with:
  - Science Program Manager
  - Visual and Performing Arts Program Manager
  - Athletic Director



# Other Recurring Levy Items

- Major Preventive Maintenance (MPM)
- Property acquisition
- Equipment (grounds, maintenance, food service)
- Debt service payment
- Building and site security equipment (video phone, camera, card readers)
- Levy planning and move costs (election costs, planning studies, etc.)
- Portable management



# Questions

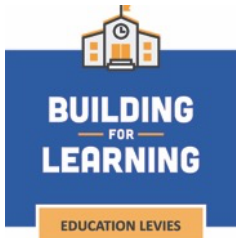


# Capital Levy Rate



# Previous SPS Capital Levies

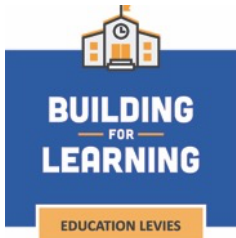
Levy Election Year (All February)	BEX Capital Levy in \$ Millions	BTA Capital Levy in \$ Millions
2019	\$1,400 (BEX V)	-
2016	-	\$475.3 (BTA IV)
2013	\$694.9 (BEX IV)	-
2010	-	\$270 (BTA III)
2007	\$490 (BEX III)	-
2004	-	\$178 (BTA II)
2001	\$398 (BEX II)	-
1998	-	\$150 (BTA I)
1995	\$330 (BEX I)	-



# BTA V Planning Levy Rate

## Previous BTA Levy (BTA IV):

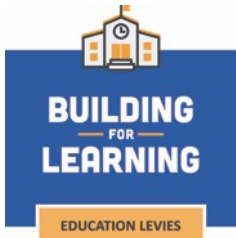
<u>Category</u>	<u>% of Total Levy</u>
• Building Projects	71%
• Technology Projects	22%
• Academic/Athletics	7%



# BTA V Planning Levy Rate

## Financial Assumptions

- Assume that the levy rate per \$1,000 is approximately the same as BTA IV
- Initial revenue estimate for BTA V Capital Levy is \$500M–\$550M over 6 years



# Questions



# BTA V Capital Levy: Next Steps

- Board develops and adopts Guiding Principles for the BTA V Levy (*anticipate Operations Committee Feb. 4, 2021*)
- Staff continue to develop proposed levy list
- Staff refine potential levy amount range
- Staff develop scoring and ranking method for Board approval



# BTA V Levy: Communications and community engagement

- January–March 2021
  - Develop and implement strategic communications and engagement campaign plan, both levies
  - Develop capital levy web page
  - Post web/e-news story on capital levy planning
- April–June 2021
  - Community engagement: Present information/receive input on proposed levy projects
  - Implement/continue communications campaign based on plan
- July 2021 through February 2022 election
  - Continue community engagement and communications campaign



# BTA V Levy: Planning Timeline

- Fall/Winter 2020-21
  - Develop and refine proposed levy list (utilize Guiding Principles, Equity Tool Kit)
  - Review proposed levy list with district leads, advisory committees, School Board
  - Develop communications and engagement plan
- Spring 2021
  - Community engagement – Present/obtain input & feedback on proposed levy projects
- Summer 2021
  - Refine proposed levy list; score and rank projects
- Fall 2021
  - Finalize proposed levy list
  - Board approval of levy (October/November)
- February 2022 – Special election



# Questions





# Thank you!

