

Board Special Meeting
Operations Committee
January 14, 2021, 4:30 PM
Meeting held remotely



Minutes

Call to Order

1. This meeting was called to order at 4:31PM. Directors DeWolf, Rankin, and Rivera-Smith participated with Microsoft Teams or by phone. This meeting was staffed by Chief Operations Officer Fred Podesta, Director of Capital Projects and Planning Richard Best, Capital Finance Manager Melissa Coan, K-12 Planning Manager Becky Asencio, Director of Technology Infrastructure Nancy Petersen, and Director of Enrollment Planning Ashley Davies.

Director DeWolf noted that the meeting was being held remotely consistent with the Governor's proclamations prohibiting the meeting from being held in person due to COVID-19. Director DeWolf noted that the public had been provided remote access through Microsoft Teams and teleconference.

2. Approval of agenda

Director Rivera-Smith moved to approve the agenda. Director Rankin seconded. This motion passed unanimously.

3. Approval of meeting minutes

Director Rivera-Smith suggested an edit to the minutes to reflect that when Director Harris left the meeting Director Rivera-Smith stepped in on her behalf.

Director Rivera-Smith moved to approve the December 3, 2020 minutes as amended. Director Rankin seconded. The motion passed unanimously. (Rankin and Rivera-Smith)

Standing Agenda Items

1. 2020 Committee Work Plan and Facility Capital Projects BAR Management Schedule

Director DeWolf reviewed the 2021 Committee Work Plan and the BAR Management Schedule with the committee. He highlighted that he will work with staff, ongoing, to keep the 2021 Committee Work Plan current.

2. Capital Financial Budget Report

Ms. Coan referred to the summary report, which reflected transactions through October 31, 2020. She confirmed that there were no variances to report and that the budget was on schedule. She highlighted that levy collections are received in the fall and spring and that today's report reflected the fall collections, which accounted for the higher fund balance.

3. Capital and Operations Community Engagement

Mr. Podesta referred to the list of meetings and dates at the end of the agenda.

4. Design Modification/Construction Change Order Review

Mr. Best reported on his meeting with Director Rivera-Smith December 21, 2020. He referred to the change order log from that date and provided a brief description of the listed items.

Special Attention Items

1. McLennan Report Presentation

Phaedra Svec of McLennan Associates delivered a high-level presentation on the work performed by the firm and the draft report produced for the district. She highlighted key terms and processes such as “backcasting” and “regenerative design.” She concluded the presentation with a timeline of recommendations and next steps for the district.

The committee discussed how Seattle Public Schools can improve the sharing of its successes in areas of sustainability and climate resiliency, the process for presenting the report to the full Board, the origins of the project, and the four policy recommendations identified in the report.

Director DeWolf requested that the policy recommendations be added to the Operations Committee Workplan when the work begins.

Board Action Reports (Discussion and/or Action)

1. Resolution 2020/21-X, Transitioning Seattle Public Schools to 100% Clean and Renewable Energy

Directors DeWolf and Rivera-Smith provided background on the development of the resolution and emphasized the collaboration with community groups. Director DeWolf identified the three key components of the resolution as clean energy, commitment, and implementation. He recognized Seattle-area organizations that have endorsed the resolution. Ruth Sawyer, of the Sierra Club Washington State, highlighted the resolution’s integrated benefits for both mitigating climate change and advancing equity for all students.

Director Rankin made a motion to move this item forward to the full Board with a recommendation for consideration, pending the review of annotations from the Resource Conservation Specialists. Director Rivera-Smith seconded. This motion passed unanimously.

2. Purchase of Student and Staff Technology for new BEX IV Schools, BTA IV Projects for West Woodland Elementary, Coe Elementary, and Magnolia Elementary, and additional portables and capacity classrooms districtwide

Ms. Petersen provided background on the BAR. She confirmed that this is an annual process to purchase the technology for new classrooms at newly constructed schools, additions, portables, and other capacity adjustments. She described the items to be purchased and their respective vendors. She clarified that the items would not provide students with more than one laptop.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously.

3. BEX V: Resolution 2020/21-14 West Seattle Elementary/Walt Hundley Playfield parcel exchange surplus

Ms. Asencio provided background of the parcel exchange and outlined the multi-step process for exchanging the land between Seattle Public Schools and the Parks Department. She confirmed that the land to be exchanged is of equal size and value. The purpose of the exchange is to bring the property lines into accordance with how the land is used and by which entity. After the property lines are corrected, then the district can proceed with a 12-classroom addition at West Seattle Elementary School.

Director Rankin made a motion to move this item forward to the full Board with a recommendation for approval. Director RS seconded. This motion passed unanimously.

4. BEX V: Award Architectural & Engineering Contract P1756 to Miller Hayashi Architects LLC for the Franklin High School Gym Roof Replacement and Seismic Upgrades project

Mr. Best provided background on the project. He highlighted that the roof is end of life. He described the process for selecting Miller Hayashi and reported that they have an interim contract to begin the work. He confirmed that the gym is not landmarked, although the school is.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously.

5. BEX V: Resolution 2020/21-16 Racial Imbalance Analysis for Lincoln High School Phase 2 project

Mr. Best reminded the committee that the Racial Imbalance is a requirement of the Office of the Superintendent of Public Instruction (OSPI) in order to secure state funding. He provided background on the project, which includes seismic improvements and roofing, and does not impact the program or enrollment at the school. He confirmed that the same analysis was used for this project (phase two) as was used in the initial project (phase one) because remote learning meant there was no new data available.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously.

6. BEX IV and BTA IV: Final Acceptance of Contract P5100 with Hellas Construction, Inc. for the Cleveland High School Athletic Field Improvements project
7. BEX V: Final Acceptance of Contract P5146 with Olympic Peninsula Construction, Inc., for the North Beach Elementary School, Sacajawea Elementary School & Jane Addams Middle School Pavement Repairs project
8. BTA IV: Final Acceptance of Contract K5113 with King County Directors Association (KCDA) and Musco Sports Lighting, LLC for the Garfield High School Athletic Field Lighting project
9. BTA IV: Final Acceptance of Contract K5114 with Sprinturf, LLC for the Athletic Field Improvements at Garfield High School project

Mr. Best that all four of the above projects were completed within budget. He highlighted an error in the Garfield Field Improvements BAR, noting that the project did include one Change Order, which

was reflected in the Financial section and would be added to the Background section before going to Board Introduction. He clarified that while all of the district's lighting projects are appealed, there have been no complaints since they were installed and used.

Director Rankin made a motion to move all four Final Acceptances forward to the full Board with a recommendation for approval. Director Rivera-Smith seconded. This motion passed unanimously.

Special Attention Items (cont.)

2. Superintendent Procedure Revision 3130SP

Ms. Davies reviewed the updates to the Superintendent procedure for student assignment from 2019-2020 school year. She clarified that it does not reflect the changes discussed at the January 13, 2021 Board meeting. This process, of updating the Student Assignment Transition Plan and then updating the Superintendent procedures, is performed annually. She invited Board Director's suggestions for making the document more accessible to families.

Adjourn

This meeting adjourned at 6:31 PM

Minutes submitted by:

The Office of Chief Operations Officer Fred Podesta