



Board Special Meeting

Executive Committee

December 9, 2020, 8:00 a.m. – 10:00 a.m.

Meeting held remotely

Minutes

I. Call to Order

1. Roll Call

This meeting was called to order at 8:00 a.m. Directors Hampson, Rivera-Smith and Hersey participated with Microsoft Teams or by phone.

This meeting was staffed by Superintendent Juneau; Sherri Kokx, Chief of Staff; Greg Narver, Chief Legal Counsel; JoLynn Berge, Chief Financial Officer; Carri Campbell, Chief of Public Affairs; Dr. Mia Williams, Chief of African American Male Achievement; Julia Warth, Director of Board Relations & Strategic Initiatives; Ellie Wilson-Jones, Director of Policy & Board Relations; Kirk Mead, Director of Stakeholder Engagement; Karama Blackhorn, Manager of Community Engagement; Pauline Amell Nash, Public Affairs Sr. Webmaster; Joanne Cobb, DoTS Sr. Project Manager; Danika Jackson, Public Affairs Webmaster; Amy Markishtum, Public Affairs Sr. Webmaster; and DeLinda Wiley, Executive Assistant.

Director Hampson noted that the meeting was being held remotely consistent with the Governor's proclamations prohibiting the meeting from being held in person due to COVID-19. Director Hampson noted that the public had been provided remote access through Microsoft Teams and teleconference.

2. Approval of agenda

Director Hersey moved to approve the agenda. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hampson, Rivera-Smith and Hersey voted yes).

3. Approval of meeting minutes

Director Hersey moved to approve the November 12, 2020 meeting minutes. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hampson, Hersey and Rivera-Smith voted yes).

II. Board Action Reports (Discussion and/or Action)

1. Adoption of 2021 Board Goals

Director Hampson presented background on the development of the proposed Board goals for 2021. Directors discussed the proposed goals and planning for implementation.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

2. Adoption of Board Policy 6225, Use of Electronic Signature

Mr. Narver presented background on the development of Board Policy No. 6225 regarding the use of electronic signatures, and Ms. Wilson-Jones spoke to the planned implementation.

Director Hampson requested the Board office make recommendations regarding the platform to be used for electronic signatures and requested additional information about how the policy would relate to emails containing an email signature. Directors and staff discussed implementation of the policy.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

III. Review of the December 16 and January 13 Legislative Meeting Agendas

- December 16 Legislative Agenda:

Ms. Wilson-Jones provided an overview of the December 16 agenda and spoke to the need to add three additional Board Action Reports that had not been reviewed in committee.

Directors discussed items to move to the consent agenda.

Director Hersey moved to approve the December 16 agenda as amended to move introduction of Board Policy No. 0040 to the January 13 agenda, add three Board Action Reports (regarding the reopening resolution and template, approving a grant award for devices, and approving the purchase of insurance for iPads), and move the Legislative Agenda to the Consent Agenda. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

- January 13 Legislative Meeting:

Ms. Wilson-Jones provided an overview of the January 13 agenda.

Directors discussed items to move to consent.

Director Hersey moved to approve the January 13 agenda as amended to move Action Items 3, 6, 7, 8, 9, 10, and 11 and the Board Action Report approving the purchase of insurance for iPads to the Consent Agenda and add Board Policy No. 0040 for Introduction. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

IV. Special Attention Items

1. Labor Partner: Principals' Association of Seattle Schools

Rainey Swan, Executive Director for Principals' Association of Seattle Schools (PASS), and Directors discussed ideas for a data tracking system related to COVID spikes, reopening schools, and continuing discussions.

Director Hersey left the meeting at 8:59 a.m.

Ms. Swann, Directors and staff discussed COVID tracking and the district budget process.

2. Content Management System Update

Ms. Campbell presented updates on the Content Management System (CMS) project. Directors and staff discussed engagement.

3. Board Goals: Community Engagement Template Discussion

Ms. Wilson-Jones noted a draft community engagement template created by Director DeWolf had been included in the packet as a follow up to the 2020 Board goals. Directors discussed the template, engagement practices, next steps, and collecting information regarding Director communications.

V. Board Policies and Procedures

1. Board Policy No. 1005, Responsibilities & Authority of the Board; Board Policy No. 1640, Responsibilities & Authority of the Superintendent; Board Policy No. 1620 and Board Procedure 1620BP, Board-Superintendent Relationship; and associated WSSDA model policies 1005 and 1620

Ms. Wilson-Jones noted that Board policies and model policies were included in the packet per Director DeWolf's request. Directors and staff discussed continuing to review the policies and models and to calendar a discussion for the end of the first quarter or second quarter.

VI. Standing Agenda Items

1. Community Engagement

Kirk Mead, Director of Stakeholder Engagement, presented an update on stakeholder engagement and spoke about socializing and institutionalizing the language around families of educational justice; reaching out to 104 schools to discuss support and endeavors to center black/brown families in these transitional moments. Mr. Mead introduced Karama Blackhorn, Manager of Community Engagement.

Mr. Mead and Directors discussed supporting school communities, evaluating the work, and connecting back to past work related to community engagement and the people who contributed.

2. Government Relations

Ms. Berge and Directors discussed the upcoming legislative delegation meeting.

3. Board Calendar / Work Plan

Ms. Wilson-Jones noted an additional budget work session was being scheduled.

4. Executive Committee Work Plan

Ms. Wilson-Jones noted work on the 2021 Executive Committee work plan was ongoing. Directors discussed reviewing policies.

Adjourn

This meeting adjourned at 10:07 a.m.

Minutes submitted by:

School Board Office Staff