

Board Special Meeting
Student Services, Curriculum, & Instruction Committee
December 8, 2020
Meeting held remotely



Minutes

1. Call to Order

- a. **This meeting was called to order at 4:31pm. Directors Rankin, Directors Hersey, and Rivera-Smith participated with Microsoft Teams or by phone.**

This meeting was staffed by Chief Academic Officer Dr. Diane DeBacker, College and Career Readiness Executive Director Dr. Caleb Perkins, Curriculum, Assessment, and Instruction Executive Director Cashel Toner, Executive Assistant to the Chief Academic Officer Maria Gonzales-Millsap, Director of Policy and Board Relations Ellie Wilson-Jones, Chief of Student Support Services Dr. Concie Pedroza, Chief Legal Counsel Greg Narver, Chief of Equity Partnerships Engagement Dr. Keisha Scarlett, Digital Learning Manager, Rafael Gallardo, Executive Director of the Department of Technology Carlos Del Valle, Student Support Services Supervisor Erin Romanuk, Native American Education Program Manager Gail Morris, Information Security Manager April Mardock, Literacy and Social Studies Program Manager Kathleen Vasquez, Physical Education and Health Education Program Manager Lori Dun, Visual and Performing Arts Program Manager Gail Sehlhorst, Director of Technology Infrastructure Nancy Petersen, Health Education Manager Lisa Love, Communications Specialist Braxton Kellogg, Director of Early Learning Heather Brown, Director of Board Relations and Strategic Initiatives Julia Warth, Advanced Learning Program Manager Deenie Berry, and Senior Project Manager Continuous Improvement Devin Cabanilla.

Director Rankin announced that the meeting was being recorded.

Director Rankin noted that the meeting was being held remotely consistent with the Governor's proclamations prohibiting the meeting from being held in person due to COVID-19. Director Rankin noted that the public had been provided remote access through Microsoft Teams and teleconference.

b. **Approval of agenda**

Director Rivera-Smith moved to approve the agenda. Director Hersey seconded. This motion passed unanimously (Directors Rivera-Smith, Rankin and Hersey voted yes).

c. **Approval of meeting minutes**

Director Hersey moved to approve the November 10, 2020 meeting minutes. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Rivera-Smith, Hersey, and Rankin voted yes).

2. Board Action Reports (Discussion and/or Action)

a. **Board Policy No. 2026, Approval of Courses with New Content**

Dr. Perkins presented and provided background outlining new course additions for the 2021-22 school year. Discussion between Directors and Dr. Perkins ensued where questions were asked and answered.

Dr. Perkins shared that the date presented to the Board for Action is noted in the BAR as January 7 but instead should be January 13. Dr. Perkins will make the change prior to Board Introduction on December 16.

Director Rivera-Smith asked if Global Warming A and B courses are required to be combined in both semesters. Dr. Perkins will inquire on the flexibility of the course sequence.

Dr. Scarlett and Ms. Love joined in the conversation as discussion continued and more questions from the Directors were asked and responded to by staff.

Director Rivera-Smith asked to view the new process to track courses requests developed by the College and Career Readiness team. Dr. Perkins will provide this information in a Friday memo.

Director Rivera-Smith made a motion to move this item forward to the full Board with a recommendation for approval. Director Hersey seconded. This motion passed unanimously (Directors Rivera-Smith, Hersey, and Rankin voted yes).

3. Special Attention Items

a. 2021-22 Student Rights & Responsibilities

Ms. Romanuk provided a progress report on the development of the 2021-22 Student Rights and Responsibilities handbook. This is in response to the Committee's request for an update earlier than when it is usually presented in May. Discussion ensued between Directors and Ms. Romanuk where questions were asked and answered.

Director Rankin asked if there is an opportunity for the Board to read the draft before it is presented for approval in June. Ms. Romanuk will work with Ms. Gonzales-Millsap to schedule an update at an upcoming Committee meeting.

b. Digital Learning

Mr. Gallardo and Mr. Del Valle shared an update on the work of the Digital Learning and Department of Technology Services (DoTS) departments in support of students and staff in the current remote learning environment. They provided an update on the timeline for Teams for Education and other tools. Mr. Gallardo and Mr. Del Valle also provided information on how student chats and the use of YouTube are being addressed. Discussion ensued between Directors and staff where questions were asked and answered.

Director Rivera-Smith asked if there is an equity analysis process for tools requests. Mr. Gallardo responded that there are reviews around compliance, ADA and security measures, but there is currently no equity analysis. He noted that he hopes to move forward with this as the work continues in the remote learning environment.

Director Rankin inquired about a summary of resources students have access to that families can view. Mr. Gallardo will work on creating a list of these resources.

c. Advanced Learning Update

Ms. Berry and Dr. Pedroza provided an update on Advanced Learning. Discussion ensued between Directors and staff where questions were asked and answered.

Director Rivera-Smith inquired about the family engagement plan. Ms. Berry responded that they are in the final phase of developing the plan and that she and Dr. Pedroza will provide a comprehensive list and robust engagement plan to the Board.

4. Standing Agenda Items

a. Since Time Immemorial

Ms. Morris shared updates on recent activities and accomplishments around Since Time Immemorial. She shared news about a new website, Native American Heritage Month, elementary level webinars for teachers and librarians, and upcoming trainings. Discussion ensued between Directors and Ms. Morris where questions were asked and answered.

b. Science Instructional Materials

Ms. Toner provided an update as a monthly commitment to the Board when they approved the adoption of instructional materials for science. Ms. Toner shared highlights with a focus on professional development offerings. Discussion ensued between Directors and Ms. Toner where questions were asked and answered.

c. Strategic Plan Goal 3: 3rd Grade Reading Level

Ms. Toner shared progress updates on Early Literacy highlighting plans by initiatives for the coming year. She encouraged Directors to review the slide deck provided at the December 5th Board Retreat as she did not have an opportunity to provide an overview due to time restraint. Discussion ensued between Directors and Ms. Toner where questions were asked and answered.

d. SSC&I Policy Committee Work Plan

Ms. Gonzales-Millsap provided an overview of past practice of how the work plan is developed. Director Rankin stated that the work plan will be updated as new committee members are confirmed in the coming weeks and feedback from Directors are received. Director Rivera-Smith indicated that she will send Director Rankin her list of priorities via email.

Adjourn

This meeting adjourned at 6:24pm.

Minutes submitted by:

The Office of Chief Academic Officer Dr. Diane DeBacker