

Board Special Meeting
Executive Committee
September 16, 2020, 8:00 a.m. – 10:00 a.m.
Meeting held remotely



Minutes

I. Call to Order

1. Roll Call

This meeting was called to order at 8:00 a.m. Directors DeWolf, Hampson, Rivera-Smith and Rankin participated with Microsoft Teams or by phone. Director Rivera-Smith served as a voting member in substitution for Director Harris.

This meeting was staffed by Superintendent Juneau; Sherri Kokx, Chief of Staff; Greg Narver, Chief Legal Counsel; Dr. Keisha Scarlett, Chief of Equity, Partnerships and Engagement; Ellie Wilson-Jones, Director of Policy and Board Relations; Carri Campbell, Chief of Public Affairs; Dr. Clover Codd, Chief Human Resources Officer; Fred Podesta, Chief Operations Officer; Manal Al-ansi, Director of Racial Equity Advancement; Amy Markishtum, Senior Webmaster; Antoinette Harrison, Project Manager Continuous Improvement; Marcel Hauser, Project Manager Continuous Improvement; Joanne Cobb, DoTS Senior Project Manager; and DeLinda Wiley, Executive Assistant.

Director DeWolf noted that the meeting was being held remotely consistent with the Governor's proclamations prohibiting the meeting from being held in person due to COVID-19. Director DeWolf noted that the public had been provided remote access through Microsoft Teams and teleconference.

2. Approval of agenda

Director Hampson moved to approve the agenda with an amendment to move Board Action Item #2 (Motion to introduce and approve a Memorandum of Understanding (MOU) between the Seattle School District No. 1 and Seattle Education Association) to #1 under Board Action Items. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

3. Approval of meeting minutes

Director Hampson moved to approve the August 19, 2020 Executive Committee meeting minutes. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

II. Board Action Items

1. Motion to introduce and approve a Memorandum of Understanding (MOU) between the Seattle School District No. 1 and Seattle Education Association

Dr. Codd presented background about the Memorandum of Understanding (MOU), the decision to start 2020 with a remote model, and joint commitments. Directors and staff discussed the relationship between the MOU and the reopening plan template, holding a work session related to reopening, books,

supplies and related accountability, the SEA and SPS work group under the MOU, bargaining related to returning to in-person instruction, and the Board's role with respect to determining the instructional model.

Director Hampson made a motion to move this item forward to the full Board with a recommendation for approval. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

2. Superintendent Task Force for the Reopening Plan and Remote Learning

Ms. Kokx introduced the task force facilitator and project team; contractor Zithri Saleem and SPS staff Antoinette Harrison, Project Manager Continuous Improvement for Curriculum & Instruction, and Marcel Hauser, Project Manager Continuous Improvement for College & Career Readiness. Ms. Kokx presented background on the creation of the task force and relationship to Resolution No. 2020/21-4 and spoke about changing the timeline for the task force to be October to June. Directors and staff discussed the stakeholder engagement plan going forward, affinity groups, focusing on technology, implementing recommendations from the task force, providing updates to the Board, and the fiscal impact. Directors Rankin and DeWolf discussed staff meeting with Directors to discuss the item further.

Director Rivera-Smith requested students be added to page 5 under Task Force Membership and Selection.

Director Hampson made a motion to move this item forward to the full Board with a recommendation for consideration. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

3. Student Community Workforce Agreement

Mr. Podesta presented background on the negotiation of the Student and Community Workforce Agreement. Directors and staff discussed implementation of the agreement.

Director Hampson made a motion to move this item forward to the full Board with a recommendation for approval. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

4. Amending Policy Nos. 1010, Board Oversight of Management and 1240, Committees

Ms. Wilson-Jones presented background on the Committee's work to develop amendments to Board Policy Nos. 1010, Board Oversight of Management, and 1240, Committees, and provided an overview of the changes included in the drafts.

Director Hampson requested additional feedback and information from staff prior to Introduction on language in the Audit & Finance Committee Charter under Board Policy No. 1240 that references budget-based program reviews being conducted in consultation with other committees. Ms. Wilson-Jones confirmed she would follow-up with Director Hampson to discuss the issue.

Director Hampson requested that it be noted in the record that she had spoken about proposing an amendment to Board Policy No. 1010 related to the organizational structure of the district and determined the language would be better placed elsewhere in policy, with that work to follow.

Directors Rivera-Smith and DeWolf requested that Board Policy No. 1010 be revised to reference holding a minimum of four Oversight Work Sessions annually. Ms. Wilson-Jones will work on revision.

Director Hampson made a motion to move this item forward to the full Board with a recommendation for approval as amended with a minimum of four Oversight Work Sessions. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

III. Review of the September 23 and October 7 legislative meeting agendas

1. September 23 legislative meeting agenda

Ms. Wilson-Jones provided an overview of the September 23 legislative meeting agenda.

Director DeWolf requested that Dr. Codd speak to directors about the Seattle Education Association MOU Board Action Report prior to the September 23 meeting. Director Hampson spoke about working with Dr. Codd to make sure the questions are brought forward and working with Michael Stone to ensure questions are addressed related to the Board Action Reports involving Families, Education, Preschool and Promise Levy funded contracts.

Director Hampson moved to approve the September 23 agenda. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

2. October 7 legislative meeting agenda

Ms. Wilson-Jones provided an overview of the October 7 legislative meeting agenda and noted that staff was still working to confirm whether there would be student comments.

Director discussed items to be moved to the Consent Agenda.

Director Hampson moved to approve the October 9 agenda with Action Items numbered as 3, 4, 5, 6, 9, 10, 12, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 25, 26, 27, 28, and 29 moved to the Consent Agenda. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

IV. Special Attention Items

1. Content Management System (CMS) Progress Update

Ms. Campbell provided an update on the process to move to a new content management system, information to be provided by Friday Memo, meeting with Board Directors, and returning to Executive Committee to provide brief updates.

Director Rivera-Smith will connect with Ms. Campbell regarding questions about the website.

2. 2020-21 Conference Schedule

Ms. Wilson-Jones provided background on planning for Directors' conference attendance for the year and requested feedback from Directors on priorities for the year.

Director DeWolf will connect with directors by email and ask for feedback regarding their interest on attending conferences. Director DeWolf requested a list of who attended conferences last year on behalf of the Board. Ms. Wilson-Jones will provide the list.

Director Rivera-Smith requested that a list of workshops/conferences be sent to the Board.

Director DeWolf requested that if directors come across conferences of interest that they share them.

3. 2020 Board Evaluation

Ms. Wilson-Jones presented background on the annual Board self-evaluation process and the identification of a designee to lead the evaluation development process and prepare the final evaluation. Directors DeWolf and Rivera-Smith were identified as the designees.

4. 2020-21 Annual Reports Schedule

Ms. Wilson-Jones presented a summary of the draft schedule for 2020-2021 school year and changes from the prior year's schedule.

Director Hampson discussed that she would be collecting Director feedback on information needed from the City of Seattle Department of Education and Early Learning.

Directors discussed the annual reports.

Director Hampson made a motion to approve the 2020-21 Annual Reports schedule. Director Rivera-Smith seconded. This motion passed unanimously. (Directors DeWolf, Hampson and Rivera-Smith voted yes).

V. Board Policies and Procedures

1. Proposed Board Policy No. 0040, Anti-Racism Policy

Director Hampson presented background on the development of proposed Board Policy No. 0040, the work of the Seattle Council Parent Teacher Student Association (SCPTSA) and moving forward with policy adoption. Director Hampson invited SCPTSA President Manuela Slye to speak to development of the policy.

Superintendent Juneau and Director Hampson discussed providing staff an opportunity to present on the work. Dr. Scarlett and Ms. Al-Ansi and Directors discussed the policy development process and engagement on the draft policy. Directors discussed policy drafts and the development of a Board Director BAR to adopt the policy.

2. Board Policy No. 1310, Policy Adoption & Suspension; Creation of Manuals & Superintendent Procedures

Ms. Wilson-Jones presented background on the Committee's prior discussion related to Board Policy No. 1310 and the ideas related to identifying deadlines for the development of required Superintendent Procedures and providing timely information to Directors about updates. Directors and staff discussed processes for implementing and consistently following the current policy.

Director DeWolf discussed getting additional Director feedback.

VI. Standing Agenda Items

1. Board Calendar / Work Plan

Ms. Wilson-Jones noted the 2020-21 work session schedule had been provided. Director DeWolf spoke about rescheduling the September Board Retreat.

2. Executive Committee Work Plan

This item was not discussed.

3. Board Goals Update

Ms. Wilson-Jones noted the Board was moving into the evaluation process on the annual goals with Directors DeWolf and Rivera-Smith as the designees.

Adjourn

This meeting adjourned at 10:46 a.m.

Minutes submitted by:

The Office of the School Board