

Board Special Meeting

Executive Committee

January 20, 2021, 8:00 a.m. – 10:00 a.m.

Meeting held remotely



Minutes

I. Call to Order

1. Roll Call

Director Hampson called the meeting to order at 8:00 a.m. Directors Hampson, Hersey and Rivera-Smith participated with Microsoft Teams or by phone.

This meeting was staffed by Superintendent Juneau; Sherri Kokx, Chief of Staff; Greg Narver, Chief Legal Counsel; Dr. Clover Codd, Chief Human Resources Officer; JoLynn Berge, Chief Financial Officer; Dr. Mia Williams, Chief of African American Male Achievement; Ellie Wilson-Jones, Director of Board Relations & Policy; Carlos Del Valle, Executive Director of Technology; Thomas Poulos, Director of Labor Relations; Julia Warth, Director of Board Relations and Strategic Initiatives; Amy Markishtum, Senior Webmaster; Clayton Early, School Board Administrator; and DeLinda Wiley, Executive Assistant.

Director Hampson noted that the meeting was being held remotely consistent with the Governor's proclamations prohibiting the meeting from being held in person due to COVID-19. Director Hampson noted that the public had been provided remote access through Microsoft Teams and teleconference.

2. Approval of agenda

Director Hersey moved to approve the agenda. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hampson, Rivera-Smith and Hersey voted yes).

3. Approval of meeting minutes

Director Hersey moved to approve the December 9, 2020 meeting minutes. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hampson, Rivera-Smith and Hersey voted yes).

II. Board Action Reports (Discussion and/or Action)

1. Approval of the 2021-22 and 2022-2023 School Year Calendars

Chief Codd provided an overview of the 2021-2022 and 2022-2023 school year calendars, the process to develop them in collaboration with labor partners, and their relationship to the Seattle Education Association Collective Bargaining Agreement (CBA). Directors and staff discussed accommodations for students observing religious holidays during testing and days built into the calendar to address weather or power outage related school cancellations.

Director Hampson requested the addition of language clarifying that the item represents the school calendar per the CBA but that there may be additional changes due to the pandemic resulting from a future Memorandum of Understanding.

Director Rivera-Smith made a motion to move this item forward to the full Board for consideration. Director Hersey seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

2. Black Lives Matter at School Week Resolution

Director Hersey presented background on the development of the resolution and work completed or planned that is responsive to community demands. Directors discussed the development of the item and continuing to seek community input and racial equity analysis.

Director Hersey made a motion to move this item forward to the full Board for consideration. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

III. Review of the January 27 and February 10 Legislative Meeting Agendas

- January 27, 2021 Legislative Meeting Agenda

Ms. Wilson-Jones provided a summary of the January 27 legislative meeting agenda. Directors discussed the timeline for the finalization of Board Policy No. 0040.

Director Hersey moved to approve the January 27 agenda as amended to move introduction of Board Policy No. 0040 to the February 10 agenda. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

- February 10, 2021 Legislative Meeting Agenda

Ms. Wilson-Jones provided a summary of the February 10 legislative meeting agenda. Directors discussed items to move to consent.

Director Hersey moved to approve the February 10 agenda as amended to move Board Policy No. 0040 to be an Introduction Item and to move Action Items 2, 3, 4, 6, 7, 8, 9, 10, 11, and 12 to the Consent Agenda. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

IV. Special Attention Items

1. Labor Partner: 609

Mr. Derrick Donnelly, Local 609 Regional Director, and Directors discussed the transition in leadership for Local 609 and work of the Nutrition Services Department. Directors and Mr. Donnelly spoke about continuing discussions.

2. Information Technology Advisory Committee

Ms. Wilson-Jones and Director Hampson discussed the relationship between the Information Technology Advisory Committee (ITAC) and the Executive Committee, and the Executive Committee's role in ITAC membership selection. Director Hampson and Mr. Del Valle discussed the process to develop the proposed committee membership and building off the work to smooth the annual process for the next round of membership selection.

Directors discussed the rubric used to evaluate for new members. Director Rivera-Smith spoke to utilizing the rubric to vet members seeking to continue on ITAC during future membership selection processes.

Director Hersey moved approval of the ITAC membership as proposed. Director Rivera-Smith seconded. This motion passed unanimously. (Directors Hersey, Rivera-Smith and Hampson voted yes).

3. Content Management System Update

Chief Campbell presented updates on the Content Management System (CMS) project. Directors and staff discussed ideas for creating translated web pages and community engagement.

4. March Board Retreat

Director Hampson provided an overview of topics planned for discussion during the March Board Retreat, and Ms. Wilson-Jones spoke to the timeline for finalizing the agenda.

Directors discussed Board goals and the need to focus on planning for the summer and fall and working to be more collaborative in problem solving. Directors and staff discussed topics to focus on during the retreat.

Director Hampson requested Directors provide any input regarding any directions, comments, or questions related to the potential for additional work sessions and design of the retreat and information needed from staff to Board Office staff.

5. District IV School Board Director Appointment Process

Ms. Wilson-Jones provided an overview of the planned appointment process and requested Executive Committee feedback on remaining decision points.

Directors and staff discussed the planned steps in the process; not accepting additional materials if submitted to the Board Office; and guidance for Board Director engagement with candidates. Ms. Wilson-Jones confirmed with Directors that the questionnaire included in the packet would be utilized and that late responses would not be accepted. Directors and staff discussed the timing for selecting a finalist, number of candidates and finalists, and the process the Board will use to choose the finalist.

Directors and staff discussed the planned candidate forum, and Directors Hersey and DeWolf working with students to plan for the forum.

V. Board Policies and Procedures

Director Hampson noted the need for an additional Executive Committee meeting to discuss policy work for the year.

VI. Standing Agenda Items

1. Government Relations Update

Ms. Warth and Chief Berge presented an update on legislative activity.

2. Board Goals Check-In

Ms. Wilson-Jones noted that the adopted goals for the year were included in the meeting packet.

3. Board Calendar / Work Plan

Ms. Wilson-Jones noted requests had been received for additional work sessions.

4. Executive Committee Work Plan

Ms. Wilson-Jones noted additional work to be done to plan policy work for the year. Director Hampson spoke to the relationship to the Board Goals.

Ms. Wilson-Jones and Directors discussed rescheduling the February Executive Committee meeting.

5. Annual Reports Status

Ms. Wilson-Jones noted that the updated status sheet had been included in the meeting packet.

Adjourn

Director Hampson adjourned the meeting at 10:40 a.m.

Minutes submitted by:

School Board Office staff