

# Board Special Meeting

## Executive Committee

November 13, 2019 8:00 am – 10:00 am  
Board Office Conference Room, John Stanford Center  
2445 3<sup>rd</sup> Avenue South, Seattle, WA 98134



## Minutes

### I. Call to Order

#### 1. Roll Call

Director Harris called the meeting to order at 8:02 a.m. Directors Harris and Burke were present. Director DeWolf participated via phone conference.

Staff present during the meeting include Superintendent Denise Juneau; Erinn Bennett, Executive Director of Government Relations and Strategic Initiatives; Greg Narver, Chief Legal Counsel; Ellie Wilson-Jones, Director of Policy and Board Relations; Tina Loeffelmann, Board Office Administrator; Sherri Kokx, Senior Advisor to the Superintendent; Clover Codd, Chief Human Resources Officer; Kiesha Scarlett, Chief of Equity, Partnerships and Engagement; Carri Campbell, Chief of Public Affairs; Edgar Riebe, Manager of Electronic Professional Development & Media Operations Center; Tom Poulos, Director of Labor Relations; and Carlos Del Valle, Executive Director of the Department of Technology Services.

#### 2. Approval of agenda

Director Burke moved to approve the agenda. Director DeWolf seconded. This motion passed unanimously.

#### 3. Approval of October 10, 2019 Executive Committee meeting minutes

Director Burke moved to approve the October 10, 2019 Executive Committee minutes. Director DeWolf seconded. This motion passed unanimously.

### II. Standing Agenda Items

#### 1. Public Affairs

Ms. Campbell introduced Edgar Riebe, Manager of Electronic Professional Development (ePD) and Media Operations Center (MOC).

Mr. Riebe noted his background working with the City of Kent. He spoke to his observations since joining Seattle Public Schools. He discussed the background and purpose of the district's television station. He noted that the primary purpose is to provide transparency and to share the work of the district. He spoke to work to review key annual events and proactively prepare information for the community.

Director Harris asked about information being prepared regarding enrollment. Mr. Riebe spoke to work under development to share information with the community. He concluded by discussing the rebranding of the Media Operations Center to be referred to as SPS-TV.

Ms. Campbell noted work underway to prepare videos on immunization, enrollment, and options schools. Director Harris asked about highlighting Alternative Learning Experiences (ALEs). Ms. Campbell noted that the intent is to highlight ALE opportunities and to discuss those experiences. Director Burke spoke to a media component to career connected learning.

## 2. Community Engagement

- Engagement TAF/WMS/Southend HCC

Ms. Kokx provided an update on TAF community engagement. She noted that the district has been in contact with the three feeder schools to Washington Middle School and will also be reaching out to Leschi and Madrona. She noted that more information will be provided regarding the TAF Academy. She spoke to providing information to families receiving highly capable services as well as families receiving general education services. Ms. Kokx noted a meeting with the Washington Middle School staff.

Director Harris asked if the Washington Middle School PTSA, general education and HCC have been included. Ms. Kokx stated that the TAF change would not impact any current students at Washington Middle School and that the engagement has been focused on elementary school families. Director Harris asked that that be made clear. Ms. Kokx confirmed that it would be further clarified for teachers and the Board.

Director Harris asked about an Executive Committee of the Whole. Ms. Kokx confirmed that the Executive Committee of the Whole will be held December 18.

Director Burke asked how many WMS teachers visited TAF. Ms. Kokx noted that it was her understanding that six or seven had visited and been impressed.

Director Burke asked whether there is a place for conversation regarding student outcomes. He asked that expected outcomes be articulated and asked about next steps if outcomes are not met. He stated that the outcomes seen at Saghalié have not been significantly different from current outcomes at WMS. Ms. Kokx and Dr. Scarlett discussed work to gauge outcomes. Dr. Scarlett noted climate surveys for staff and the current baseline. Ms. Kokx noted these tend to be leading indicators for student outcomes. Director Burke asked for conversation regarding the outcomes at Saghalié and what is expected in Seattle.

Director Harris and Mr. Narver discussed negotiations with TAF and discussions with the Federal Way School District.

Director Harris noted that community members have requested tours of Saghalié but not heard back. Ms. Kokx explained that TAF is working to schedule tours.

Director Harris asked about alternatives for Southeast HCC. Ms. Kokx stated that alternatives have not been explored. Director Harris asked if there is room at Madison for those HC identified students that choose not to attend WMS for sixth grade. Ms. Kokx noted that her understanding is that there are not available seats at other HC pathway schools. She stated that the movement of Licton Springs may impact capacity at Robert Eagle Staff.

Director Harris and Ms. Kokx spoke to a staff vote and what had been conveyed by the Seattle Education Association (SEA). Director Harris asked about an upcoming change in leadership at SEA. Dr. Codd spoke to the anticipated succession of leadership and noted the timeline was not yet known.

Superintendent Juneau noted Dr. Scarlett's interview with KNKX reporter Ashley Gross regarding HCC.

### 3. Government Relations Update

Ms. Bennett noted the Board's recent approval of the legislative agenda and updates provided by the Board's legislative liaisons. She noted that the district has met with the members of the Seattle legislative delegation. She stated that conversation focused on bargaining, the district's budget, and the district's then draft legislative agenda. Ms. Bennett stated that there was a recent meeting with Senator Patty Murray's advisors regarding partnership with Seattle Housing Authority and ELL.

Director Harris asked whether Board legislative representatives were invited to the meeting with Senator Murray's staff. Ms. Bennett noted it was a staff-level meeting. Director Harris requested that legislative representatives be invited to meetings.

### 4. Strategic Plan Update

Superintendent Juneau noted recent updates provided to the Board and ongoing work by leads and work groups. Ms. Kokx stated that a full update will be provided to the Board during the December 14 School Board retreat. Superintendent Juneau explained that the retreat will be used to lay the groundwork for new directors and to provide additional updates. Director Harris asked whether written background materials could be provided to the new Board for the December retreat. Superintendent Juneau noted materials may be provided as they are updated.

Ms. Bennett noted updates provided to the Board through the Friday Memo and the limited time available to discuss the Strategic Plan during the December retreat and need to focus on the 19-20 focus goals. Director Harris spoke to the value of providing broader information. Ms. Kokx noted information provided on the Strategic Plan website. Director Burke asked that the Board retreat include background in addition to the deep dives.

Ms. Bennett noted that in November the Executive Committee discussed the limitations on the ability to develop materials for the December Board retreat given the short timeline between the approval of that agenda and the December meeting.

## **III. Board Action Items**

1. Approval of the successor collective bargaining agreement between Seattle Public Schools and the International Association of Machinists and Aerospace Workers Local 289 for September 1, 2018 through August 31, 2021

Dr. Clover Codd spoke to the action before committee and the time period covered by the draft collective bargaining agreement. Mr. Poulos spoke to the impact of the Supreme Court *Janus* decision. Dr. Codd noted the wage changes under the proposed collective bargaining agreement and the total fiscal impact. She noted the agreement represents about six employees.

Director Harris asked which types of jobs are covered by this agreement. Mr. Poulos confirmed they include vehicle maintenance.

Director DeWolf asked whether there has been an increase in the number of vehicles that are environmentally friendly. Dr. Codd stated that additional information will be provided. Director Harris asked that the question be relayed to Chief Operations Officer Fred Podesta.

Dr. Codd spoke to ensuring that there is a living wage under the contract. Director Harris asked about the timing of the agreement. Mr. Poulos stated that the negotiations began in November 2018 after the agreement expired. He noted that there had been turnover both with the district negotiating team and union representatives.

Director Harris asked whether there are additional CBAs that are outstanding more than a year. Mr. Poulos noted that two have expired and that negotiations are ongoing. Director Harris asked whether these negotiations are utilizing interest-based bargaining. Mr. Poulos noted that the approach is not being used currently but could be explored. Dr. Codd stated that the unions would have to agree. She stated that district has the capacity, and that philosophical agreement would be required by both the union and the district.

Director Burke noted the community workforce agreement discussions with the trades have potential relationship-building opportunities. Director Harris asked whether Mr. Poulos has been looped in regarding the student community workforce agreements. Mr. Poulos noted he had not. Director DeWolf stated that Mr. Poulos will be added to the meeting invitations. Director Harris asked that the Board President be added to the meeting invitations as well. Director Burke noted a meeting scheduled that day.

Director Burke moved this item forward with a recommendation for approval. Director DeWolf seconded. This motion passed unanimously.

Director DeWolf left the meeting at 8:48 a.m.

2. Placeholder: Approval of Board Resolution 2019/20-19 resolving that those persons newly elected November 5, 2019, to the Seattle School District Board of Directors be designated to attend the Annual Conference of the Washington State School Directors' Association, to be held November 21-24, 2019, as representatives of the district.

Ms. Wilson-Jones noted that the Board Action Report would approve a resolution formalizing that persons newly elected to the Seattle School District Board of Directors during the November 5, 2019 general election are designated as representatives of the district for attendance of the Annual Conference of the Washington State School Directors' Association (WSSDA).

Director Burke moved this item forward with a recommendation for approval. Director Harris seconded. This motion passed with a vote of 2-0 (Directors Harris and Burke voting yes).

#### **IV. Review of the November 20 and December 11 legislative session agendas**

Ms. Wilson-Jones reviewed the draft agenda for the November 20 Board meeting.

Mr. Narver noted an update could be provided regarding the Spanish instructional materials adoption.

Director Burke asked about the need for introduction and action for Resolution 2019/20-17, Certification of Excess Levies and Calculation of General Fund Levy Rollback for 2020. Superintendent Juneau noted that the item is brought for introduction and action each year because of the county's timeline for providing required information.

Ms. Bennett noted that introduction items 8-15 are final acceptances. Director Harris asked that they be discussed together during the November 20 Board meeting. Mr. Narver confirmed they could be introduced together.

Director Burke moved to approve the November 20 agenda. Director Harris seconded. This motion passed with a vote of 2-0 (Directors Harris and Burke voting yes).

Ms. Wilson-Jones reviewed the draft agenda for the December 11 Board meeting.

Director Harris stated that action items 8-15 should be placed on the consent agenda. Director Burke stated that action item 1 and action items 4-15 should be placed on the consent agenda. Director Burke clarified that action items 6 and 7 should not be placed on the consent agenda. Director Harris recognized Director-Elect Lisa Rivera-Smith, who provided comments.

Director Burke moved to approve the December 11 agenda as amended (action items 1, 4, 5, and 8-15 moved to consent). Director Harris seconded. This motion passed with a vote of 2-0 (Directors Harris and Burke voting yes).

## **V. Special Attention Items**

### 1. Labor Partner: Principals' Association of Seattle Schools

The labor partner was not in attendance.

### 2. December Retreat Agenda

Ms. Bennett noted a draft December 14 Board retreat agenda had been provided. Ms. Bennett spoke to prior conversations with the Board President regarding the welcome and stated that the Board could engage in a Pictionary activity. She suggested moving discussion of 2020 Board goals to the afternoon.

Director Harris confirmed her agreement with moving the goals discussion to the later portion of the meeting. Director Burke noted his agreement with moving the goals discussion. Director Harris stated that the goals should be discussed as the last agenda item.

Director Burke moved to approve the December 14 School Board retreat agenda as amended to place board goals after committee and liaison assignment preferences and moving the Strategic Plan discussion to before and after lunch. Director Harris seconded. This motion passed with a vote of 2-0 (Directors Harris and Burke voting yes).

Mr. Narver noted open government training requirements for Directors. Director Harris asked that the March 2020 Board retreat include a session on legal bootcamp 101.

### 3. Information Technology Advisory Committee Charge

This item was moved to later in the meeting.

#### 4. 2019 Board Self-Evaluation Work Session Process

Ms. Wilson-Jones noted that the Board would be holding a work session on the 2019 Board Self-Evaluation and reviewed the agenda for the work session. Ms. Wilson-Jones stated that a draft of the Board self-evaluation narrative developed by Directors Harris and DeWolf had been posted with the materials for the work session and would be finalized by Directors Harris and DeWolf based on feedback received during the work session to be posted to the November 20 Board meeting agenda.

#### 5. Plan for December Committee Meetings

Ms. Wilson-Jones noted that additional members will be appointed for the December committee meetings by Board President Harris from among the continuing and incoming Directors. The Board President will appoint chairs for those committees without continuing Chairs from among the continuing Directors, as Director availability allows. Other committee members will be appointed based on Director availability.

### **VI. Board Policies and Procedures**

#### 1. Board Policy No. 1430, Audience Participation and Board Procedure No. 1430BP, Audience Participation

Ms. Wilson-Jones noted the committee's prior discussions regarding Board Policy No. 1430. Mr. Narver reported that work will be underway to develop a Board Action Report to revise the policy.

### **VII. Standing Agenda Items (continued)**

#### 1. Board Calendar/Work Plan

Ms. Wilson-Jones noted the upcoming December 2 Oath of Office ceremony and pending change in Board membership and the December 18 Executive Committee of the Whole meetings.

#### 2. Executive Committee Work Plan

Director Harris asked that Director Burke provide information on the work related to Board Policy No. 1620. Director Burke stated that all information will be provided by email. Director Harris stated that the Superintendent's memo should be added for contextual purposes.

Superintendent Juneau provided an update regarding the African American Male Achievement Department and stated that two managers will be hired. Director Harris asked about sustainability. Superintendent Juneau noted that three years of funding had been secured for the positions f.

### **V. Special Attention Items (continued)**

#### 3. Information Technology Advisory Committee Charge

This item was taken out of order on the agenda.

Ms. Berge introduced new Executive Director of the Department of Technology Services Carlos Del Valle. Ms. Berge noted proposed changes to the ITAC Charge. She explained that during the membership selection meeting, Directors from the Executive Committee had requested that an additional student member be added. Ms. Berge noted the addition of the student member, alternate spots, and changes in staff titles in the ITAC Charge.

Director Harris asked how the Board would approve the changes. Ms. Berge stated that the Executive Committee was being requested to affirm the changes.

Director Harris asked how the information will be transmitted to the general public.

Director Burke stated that previously the full Board reviewed the charge when creating ITAC. Director Burke stated that it is requested that the Executive Committee approve this change to the charge and that only two directors were present with him, as an outgoing director, being one.

Director Harris asked about timing for the changes and impact to the ITAC. Ms. Berge discussed providing information about the change in the charge during Superintendent Comments. Director Harris asked that the information be included on the ITAC website.

Director Harris asked about ITAC feedback regarding potential policy changes related to the use of personal electronic devices. Ms. Berge noted that concerns were raised by ITAC and relayed to Director Burke and that committee members requested to be more involved in that type of policy going forward.

Ms. Kokx noted the ITAC's reporting relationship to the Executive Committee.

Director Burke made a motion to approve the amended ITAC Charge. Director Harris seconded. This motion passed with a vote of 2-0 (Directors Harris and Burke voting yes).

Mr. Del Valle spoke to Directors about his background. Mr. Del Valle previously served as the Logistics and Information Technology Director to the United States Strategic Command Joint Force Space Component Command. He oversaw IT strategic vision, enterprise plans and strategies, policies, compliance, acquisition, cyber security, and support for space telecom infrastructure, systems, and software providing global space capabilities for military missions.

## **VII. Standing Agenda Items (continued)**

### 3. Annual Reports Status List

Ms. Wilson-Jones noted the update provided in the packet.

Director Burke asked about the 2020 Executive Committee Work Plan. Director Harris stated that the 2020 Executive Committee Work Plan should be left to the new Board.

Director Burke noted that information had been provided at a past WSSDA conference regarding the process the Bellevue School District uses to align the work across departments and the Board. He stated that information about this had previously been shared but had not been implemented in Seattle. Director Harris asked about a connection to Board Policy No. A02.00, Performance Management. Director Burke noted that the district does not have a continuous improvement policy. Superintendent Juneau stated that she meets regularly with the Bellevue Superintendent and will ask about their process.

**Adjourn**

Director Burke moved to adjourn the meeting. Director Harris adjourned the meeting at 9:30 a.m.