

# Board Special Meeting

## Executive Committee

April 19, 2018 3:00 pm – 5:00 pm

Board Office Conference Room, John Stanford Center  
2445 3<sup>rd</sup> Avenue South, Seattle, WA 98134



## Minutes

### Call to Order

#### 1. Roll Call

Directors Harris and Geary were present. Director Burke joined the meeting at 4:30pm.

Staff present were: Michael Tolley, Associate Superintendent Teaching & Learning, Nate Van Duzer, Director of Policy and Board Relations, Noel Treat, General Counsel, Erinn Bennett, Executive Director of Government Relations & Strategic Initiatives, Michele Ramirez, Board Office Administrator, Stephen Nielsen, Deputy Superintendent, Brent Jones, Chief Strategy and Partnerships Officer, Sherri Kokx, Manager of School Operations, Kim Schmanke, Manager of Communications.

#### 2. Approval of agenda

Director Harris motioned to amend the agenda to include a discussion on the BEX task force committee under Roman Numeral II – Review of the legislative session agendas. Director Geary seconded. This motion passed unanimously.

Director Geary motioned to approve the agenda as amended. Director Harris seconded. This motion passed unanimously.

Local 609 Representatives notified Director Harris that they may have to leave the meeting early, and inquired if their topic on the agenda could be moved up.

Director Harris withdrew the motion to approve the agenda and motioned to amend the agenda to move the Labor Partners Discussion – IUOE Local 609 to be after Roman Numeral I number 1, consideration of the Board action report to approve a superintendent contract. Director Geary seconded. This motion passed unanimously.

Director Geary motioned to approve the agenda as amended. Director Harris seconded. This motion passed unanimously.

#### 3. Approval of March 15, 2018 meeting minutes

Director Geary motioned to approve the minutes. Director Harris seconded. This motion passed unanimously.

### I. Board Action Items

#### 1. Approval of Superintendent Contract (Placeholder)

Director Harris gave a review of this contract and the upcoming plans for Denise Juneau to come to SPS. She announced Ms. Juneau may be joining the board for a retreat in June.

Director Harris motioned this item for consideration. Director Geary seconded. This motioned passed unanimously.

### **Labor Partners Discussion – IUOE Local 609**

Mike McBee and Dave Westberg joined the table from IUOE Local 609. Mike McBee thanked the board for ratifying their contracts. He explained the timeline of the negotiations. He noted that he has discussed a “reset of relations” with the district with Dr. Clover Codd in Human Resources. He explained a current issue regarding parking and safety concerns for employees who have been accosted by people near the district building due to their inability to use the secure employee parking area. He noted his discontent with the several email exchanges he has had on the topic with no action.

David Westberg gave a historical overview of previous issues he recalls with the district.

Director Harris asked if Mr. Nielsen would like to take 5 minutes to address these concerns. Mr. Nielsen asked to speak more about the parking situation. Mr. McBee and Mr. Nielsen discussed speaking further about this.

Mr. Damas noted that he is bothered by the notion that HR is out to violate the agreement. He explained that the concerns about parking have not come to him personally, but he believes that the concerns can be resolved.

Director Geary discussed the idea of pairing up more experienced principals with less experienced principals to share their understandings of how to work with Local 609.

Director Harris asked if there could be room on the Summer Leadership Institute agendas to discuss IUOE Local 609. Mr. Tolley agreed he would work with the principal team to get this on the agenda.

Director Harris noted to Mr. Westberg and Mr. McBee that she hopes they can move forward on some collaborative leadership.

## **II. Review of the April 25 and May 9 legislative session agendas**

### **April 25 Legislative Session Agenda**

Mr. Van Duzer reviewed the April 25<sup>th</sup> meeting agenda.

Director Harris motioned to put the formation of a BEX task force committee as #2 on action.

Director Geary noted that she would like to have a history of improvements on the properties covered in a board action report so that directors can have an overview of the projects done on a certain before approving capital projects. Mr. Nielsen, Sherri Kokx, and Directors discussed the possibilities of getting a document like this.

Sherri Kokx joined the table on behalf of Carri Campbell to address Eden Mack’s proposal for an Adhoc Committee. She noted we are looking at an 8-week time frame. Mr. Nielsen noted that staff believes it is

important to include the community. Mr. Van Duzer suggested identifying the goals of the engagement before beginning engagement.

Director Geary noted her concern with the rush on having this item for intro and action with such short notice. Staff discussed engagement around the levy.

Director Harris explained the concerns from Director Mack and the urgency she feels on this topic. She noted that not acting soon will make the board more reactive rather than proactive on this manner. She asked if staff has time to work with Director Mack to craft a BAR. Ms. Kokx discussed with the board what they hope to gain from this committee.

Directors Harris and Geary discussed how to move this item forward.

Ms. Kokx noted that this does not need to be a board committee in order to have engagement. She noted that the communications team is still offering their services to do other types of engagement. Directors and staff discussed the need to act quickly.

Director Harris moved to put a placeholder committee forward for introduction only. Director Geary seconded. This motion passed unanimously.

Director Harris stated that the item was to be named: **Special task force facilities master plan review and BEX V Project/ Community engagement. PLACEHOLDER.**

Directors decided this will go as #3 on introduction on the agenda.

Director Geary motioned to amend the agenda as described. Director Harris seconded. This motion passed unanimously.

Director Geary motioned to approve the agenda as amended. Director Harris seconded. This motion passed unanimously.

### **May 9 Legislative Session Agenda**

Mr. Van Duzer went through the agenda.

Directors agreed not to move anything to consent.

Director Geary motioned to amend the agenda with the addition of the placeholder going for action as item #3. Director Harris seconded. This motion passed unanimously.

Director Geary motioned to approve the agenda as amended. Director Harris seconded. This motion passed unanimously.

### **III. Special Attention Items**

#### **2. Approval of 2018-19 Board Meeting Calendar**

Mr. Van Duzer reviewed the board meeting calendar for 2018-19. He discussed having meetings on two back to back weeks on November 7<sup>th</sup> and November 14<sup>th</sup>. Director Harris and Geary agreed that they would rather have three meetings in October.

Director Geary moved to approve the calendar as amended. Director Harris seconded. This motion passed unanimously.

### 3. June Board Retreat Discussion

Mr. Van Duzer and directors discussed what the coming June retreat might entail.

### 4. 2017-18 Superintendent Professional Practice Goal 5

Erinn Bennett explained that she would be going over this in place of Director Burke. She reviewed the historical goal adoptions and noted the backward mapping group has discussed adjusting the plan for the 17-18 annual evaluation. She noted the Committee could either bring a BAR to amend the 17-18 eval process to the entire Board, OR, because the description of the PP5 survey is found in the background section and on the introductory pages, the Executive Committee could make a motion to amend the process without a BAR. She explained either option would result in the following:

- All 5 goals will still be evaluated in June 2018
- PP5 will still be 1/3 of the evaluation; Goals 1-4 are 2/3
- The Superintendent will submit written materials to describe the progress on PP5
- The Board-approved PP5 goal language, rubric and evaluation instrument still will be used
- No survey will be completed, and therefore the results will not be incorporated into the Board's evaluation of the Superintendent

Director Harris moved to amend the process to remove the survey. Director Geary seconded. This motion passed unanimously.

### 5. Check in on Executive Committee Scheduling

Mr. Van Duzer mentioned that directors wanted to follow up with how the new time worked for Executive Committee. Directors discussed this. Director Harris noted that we will wait until Director Burke arrived to discuss.

### 6. Triangle Associates Contract Amendment

Mr. Nielsen noted that Triangle Associates has been working on the city's and school district's behalf on the partnership agreement. He noted that he wanted to let the board know that they have amended the contract twice. He explained that the total cost of the project is \$320K, He noted that the district will split the cost with the city, each paying \$160K.

### 7. Board Director Reimbursements

Mr. Van Duzer noted that in order to meet the request of Director Burke to reimburse his per diems from the previous fiscal year, the Finance Department would like an audit trail. He provided a handout in the director's packets documenting the details of the reimbursement.

Director Harris motioned to approve the reimbursement. Director Geary seconded. This motion passed unanimously.

## **V. Standing Agenda Items**

4:40 pm

### 1. Community Engagement (Superintendent 2016-17 SMART Goal #4 Update)

Sherrri Kokx and Director Harris discussed that they will speak more offline about community engagement. Director Harris asked if the communications team would be using ThoughtExchange. Ms. Kokx noted that she does support utilizing ThoughtExchange. Directors and Sherrri discussed the benefits of using ThoughtExchange. They noted this discussion is to be continued.

Director Burke arrived during the discussion of this item. The Committee then returned to the question of Executive Committee timing and agreed to keep the meetings on Thursdays from 3:00-5:00pm. There was a consensus among all three directors.

### 2. Government Relations

Erinn Bennett and Stephen Nielsen provided government relations updates. Mr. Nielsen noted that the City's Families and Education Levy is extremely helpful and that they continue to work with the city on the specifics.

### 3. Board 2018 Goals Update

Mr. Van Duzer discussed the board's interest in setting new goals Director Harris asked if Mr. Van Duzer could send out the policy to all board members and ask for them to each identify their top three goals. Mr. Van Duzer noted that he can send out the top ideas and have directors rank them. Director Geary offered to help with this.

## **Adjourn**

Director Harris adjourned this meeting at 4:46pm.