

BEX/BTA Capital Programs Oversight Committee Meeting
John Stanford Center of Educational Excellence
2445 3rd Avenue South, Seattle
Friday, March 09, 2018; 8:30 -10:30 am



Minutes

Call to order (John Palewicz)

1. Chair John Palewicz called the meeting to order at 8:32 am.
2. Roll Call:
 - a. Committee members present: Steve Goldblatt, Duncan Griffin, John Palewicz, Steve Tatge and Daniel Williams
 - b. Committee member absent: Freeman Fong, Ed Schwartz, Rob Stephenson
 - c. Board attendees present: Directors Rick Burke and Betty Patu
 - d. Board director absent: Jill Geary
 - e. Staff present: Becky Asencio, Christine Bath, Eric Becker, Richard Best, Allen Mardock, Mike McBee, Tom Redman and Mike Skutack
 - f. Staff absent: Lucy Morello, Flip Herndon
 - g. Richard Prentke has tendered his resignation to the committee.
 - h. Guests of the BEX Oversight Committee meeting introduced themselves.
3. Committee members unanimously accepted the proposed agenda.
4. The February 09, 2018 BEX Oversight minutes vote was postponed until the April meeting; the new BEX/BTA charge requires the presence of six members to be a quorum.

Budget Update (Melissa Coan/Richard Best)

1. The *BEX IV Program Cost Summary –Activity through January 31, 2018*
 - a. Melissa Coan provided an overview of the BEX IV program cost for the activity through January 31, 2018. In summary, the programs are in the black and spending is as anticipated.
 - b. Ms. Coan spent time explaining the reserves and project budgets, stating there is a major reserve reported monthly; facilities' reserves are tracked quarterly. Reserve money is set aside for potential budget issues, i.e., Queen Anne or Bagley. Budget transfers are subject to Board approval.
 - c. Currently, because of the Seattle high construction climate, reserves are being kept for projects that are not yet bid. Because there are many school projects across Washington school districts, there is a lot of competition for school contractors.
 - d. Steve Tatge stated that it would be good if at some time SPS could use reserves for enhancement of the current projects.
 - e. John Palewicz remarked that in this point of time the budget is good news, but that the contingency is really spent down and should be monitored carefully.
2. Melissa Coan reviewed the *BTA IV Program Cost Summary – Activity through January 31, 2018*
 - a. Melissa Coan provided an overview of the BTA IV program cost for the activity through January 31, 2018.

- b. The focus on this report will be the major project sites, e.g., E.C. Hughes, Magnolia, Webster and Ingraham High School.
- c. There was discussion around bundling like projects together. Steve Tatge stated that the UW is looking at bundling like projects together as one project and letting the design builder consider the sequence. Five buildings are allowed for the design build. Mr. Best stated that presently, at Franklin High School, the doors and windows' projects are combined, but do not include the electrical project there. Mr. Best stated that he would like more conversation around this topic in the future.

Project Status Reports (Richard Best/Senior Project Managers)

1. Richard Best reviewed BEX IV projects including modernizations and additions to Lincoln High School and Loyal Heights Elementary School and a lunchroom addition to McGilvra Elementary School. BTA IV modernizations of E.C. Hughes Elementary School and Magnolia Elementary School were also reviewed.

BEXV Capital Levy (Flip Herndon/Richard Best/Becky Asencio/Bassetti Architects)

1. Richard Best presented the BEX V Capital Levy PowerPoint which is to be shown at the coming board work session.
2. Mr. Best invited the committee to attend this work session to be held at the Stanford Center auditorium from 4:30-7:30 pm on Tuesday, March 28, 2018.
3. One of the topics addressed specifically is the need for an additional high school. Director Burke stated that a decision will need to be made to build another high school or to expand the present schools instead. He expressed he would like this topic to be on the agenda at the next BEX/BTA Oversight Committee. Director Burke added that they are looking at BEX in terms of capacity and sustainability with a consideration for sustainable operation as well; things that will lower cost of ownership.

Meeting Re-cap and Next Meeting Agenda Items (John Palewicz)

1. Board Work Session JSCEE - Board Auditorium – BEX V Capital Levy (March 28, 2018 – 4:30-7:30 pm)
2. Future agenda items:
 - a. Energy Use Index Update (April 2018)
 - b. Lincoln High School Update/Wing Luke Elementary School Update (May 2018)
 - c. Loyal Heights Modernization & Addition School Tour (June 2018)
 - d. BEX V Capital Levy Facilities Master Plan Presentation (July 2018)

Adjournment (John Palewicz)

1. The meeting adjourned at 10:32 am.