

Board Special Meeting Operations Committee

June 15, 2017, 4:30pm

Board Office Conference Room, John Stanford Center
2445 – 3rd Avenue South, Seattle WA 98134



Approved Minutes

Call to Order

Director Blanford called the meeting to order at 4:30pm. Directors Geary and Patu were also in attendance. Associate Superintendent Flip Herndon and Assistant Superintendent Pegi McEvoy staffed the meeting.

The agenda and minutes of the May 18th committee meeting were approved.

Monthly Capital Financial Report

Melissa Coan reviewed the summary report, noting that BTA III reflects a slight increase due to levy collections. Budgets for solar panel projects are also being earmarked. There were no questions.

Board Action Reports (Discussion and/or Action)

Amending Policy 3115: Tyra Williams said that this policy change brings the district into compliance with federal law which was updated in the October 2016 reauthorization. She talked about the McKinney-Vento Program goals as providing stability for homeless families and closing opportunity gaps; she said there are additional provisions to build capacity for homeless students. Foster care language was removed, as there will be a new separate policy. She said the significant increase in homeless youth is due not only to the increase in homelessness but also to better identification of students and coordination of access to services with schools. There are now eight staff (up from three) who provide regional support. She said she is training the athletic department staff so they can be a point of contact and work with WIAA for correct eligibility.

Committee members asked when the foster care policy would be coming forward; Tyra said it would be at the beginning of the school year. They questioned by “N/A” had been indicated in the community engagement and asked that it be updated to reflect the connections in the community and training she has already been doing. They also asked that the “N/A” in the equity analysis be changed as well, as it is a red flag. Noting that this is the public face of district work, they recommended saying that the tool was not used in this instance because it is a fundamental change in the law or reflecting that this is an “inform” action.

In response to questions about housing for unaccompanied youth, Tyra said that they have received \$67,000 in funds to support families and are working on developing housing partnerships, using the money to move families to stable housing, pay rent, transitional housing, payment or eviction, while at the same time trying to support educational services; she noted that through January 2017, the department has spent \$45,000 of the \$67,000. She said staff takes parents to stores as opposed to giving gift cards to address the gift of public funds issue. Family support workers are usually the first contact by homeless families to connect with the McKinney Vento program. After some discussion, the committee moved this item forward to the full board for consideration.

Naming the Highland Park Elementary Library: Principal Chris Cronas reviewed the letters of support and described the work of Lou Anne Rundall, who has volunteered in the school as a librarian for 45 years. He noted how Highland Park is building traditions to recognize the longevity of people who have served their community. As the board action report was not properly routed, committee members moved the item forward for consideration, asking to have her invited to the board meeting when the item comes forward.

Contract award for the community engagement platform: Carri Campbell said this action came out of the Community Engagement Task Force as part of the Community Engagem^e4nt Toolkit; funds were set aside to pay for this as part of the support of goal 5 (of the SMART goal plans). This is a supplement to the kinds of practices the district has in place, with the goal of building trust and confidence in the district through a technological outreach, particularly to communities that have not been heard. She described the bid and review process, including reference checks from current users of the recommended vendor product.

In response to questions, she said that:

- Staff bandwidth is not an issue, as the vendor moderates the on-line conversation with the community and provides analytics of the content.
- The district has not been investing in community engagement, so this is not a redirection of funds. It will allow staff to use time more wisely.
- It is a tool that allows people to build relationships, provides an educational component of issues to community, and provides the district with the expertise the community brings to the table.
- The decision on what topics to engage in will be made at the cabinet level.

Committee members expressed support for a new way to engage the community and broaden the outreach. They asked that the equity analysis section be expanded around the toolkit or other considerations. They also asked that the BAR be updated to show alignment to SMART goal 4 for 2017-18 and acknowledge that the district is spending dollars to meet goals. They then moved this item forward to the full board for consideration.

Third year renewal of athletic trainers contract: Tara Davis said this is the final year of the three-year contract with Seattle Children's Hospital to provide athletic trainers service. It was noted that in upcoming years, the board will approve a three year contract which will not come back to them during the ensuing years unless the district wants to change providers. In response to questions, staff said they are premiere people to work with and good partners. The committee moved this forward to the full board with a recommendation for approval.

Approval of contract with King County for ORCA cards: Pegi McEvoy said this district is appreciative of the King County Metro provisions in this renewal of the contract. The district's estimated monthly cost is down from last year. In response to questions she said the other ORCA program was through the City as part of Proposition 1 funding; cards are also provided to students in summer programs who are eligible for free/reduced lunch. The committee moved this item forward to the full board with a recommendation for approval.

Approval of contract with King County for stop paddle cameras: Pegi McEvoy said that putting stop paddle cameras on school buses is a national trend due to student safety issues. The City of Seattle did not have a system to implement this, so the district is contracting with King County, who is already working with several school districts. Revenues estimated at \$1.4 million/year are shared with the King

County Prosecutor's Office and the King County Sheriff's Office. Pegi noted this will help implement the two-tier bus system, which is being implemented due to student safety and getting to school in daylight. In response to committee questions, Pegi said the contractor, American Traffic Solutions, the county, and the district will be coordinating a big educational push; the first month violators will not be ticketed, just warned. Dr. Herndon said it is a significant fine (\$419) but is clearly a student safety issue. The committee moved this forward to the full board with a recommendation for approval.

Contract award for college and career readiness tool: John Krull and Nancy Petersen said the selection of the final contractor is not complete; they have gone back to validate vendors. Nancy said counselors have requested this kind of tool for a long time to provide better service to students; they currently use paper. An electronic platform will allow for development of a much more robust plan for students and offer equity to students who do not normally have access to this level of college preparation. A diverse group of students, parents, and staff has been involved in testing the various products. Nancy said there are BTA IV funds earmarked for this project, and the RFP and negotiations underway allow flexibility in choosing the level of product to use now and in the future. Both products have been around for quite awhile.

Committee members asked for information about counselor requests and diversity of student input in the BAR. They also wanted to ensure privacy of student information and restrict the ability to sell data. They then moved this item forward to the full board for consideration.

Award contract for refuse disposal and recycling: Bruce Skowyra said this contract is a slight increase over the current contract and offers a good value. There was only one bidder. Waste Management dropped out during the bidding process because they did not like the district terms and conditions; it is a significant capital investment to assume a large business contract. After some discussion, the committee moved this item forward to the full board with a recommendation for approval.

Approval of purchase order with Catalyst Workplace Activation for furniture: Richard Best said this provider is one of nine in the US Communities purchasing cooperative. This request for \$5 million is for furniture outside of the contracts and is primarily for adult chairs; they will be deployed district-wide. Committee members noted the highly designed, ergonomic, and functional nature of the chairs, and Richard said they have an estimated 25-year life span. The committee moved this item forward to the full board with a recommendation for approval.

Award contract for Eckstein A/E services: Richard Best said this contract will support seismic improvements over two summers (2018 and 2019) at Eckstein. In response to questions, he said:

- A/E fees follow guidelines, and this will be an historic structure.
- Eckstein is not likely to be in BEX V, as other middle schools are in worse condition.
- This work was part of the structural deficiencies identified in the MENG analysis.
- This work would not be removed in any future reconstruction.

The committee moved this item forward to the full board with a recommendation for approval.

Award contract for Franklin window A/E services: Richard Best said this project is a follow-up to the replacement of the terra cotta, which was replaced two years ago; the City had wanted the district to use real terra cotta, but the district is using a less heavy product. The district is in negotiations with the architect on the fee proposal. Upgrades were in BTA IV, but the district wants to move ahead with replacing windows as well. Committee members asked that some kind of running list of big project be maintained and included as part of the background information. After some discussion, the committee moved this item forward to the full board for consideration.

Authorization and contract for solar photovoltaic systems project: Richard Best said this agreement with the state's Department of Enterprise Services is fairly standard and has been reviewed by our attorneys. It will put solar panels on six BEX IV schools which are spread throughout each region; the requirement was that the buildings need to be solar ready with roofs aligned. The schools will provide a positive cash flow. The district is in conversations with Seattle City Light for a grant for more projects, the goal of which would be to make solar panel distribution more equitable through the district. Director Geary said that the district should plan to acknowledge the other agencies through this positive story. The committee then moved this item forward to the full board with a recommendation for approval.

Approval of Webster School site specific educational specifications: Richard Best said this building does not fit neatly into elementary specifications and is a tight lot with an historical nature. Flip Herndon said the building is being prepared to help the north end capacity issues with a flexible learning environment, perhaps for an alternative middle school or K-8 school. Director Patu noted it was on the ballot in BTA IV but would like to see a way to keep Rainier Beach afloat as well. After some discussion, the committee moved this item forward to the full board with a recommendation for approval.

Approval of Webster School budget increase: Richard Best said this is a GC/CM contract and that staff has accepted value engineering measures. Discussion followed regarding:

- Spending \$37 million on a small school that the district is not sure how to populate
- Wanting a thorough analysis of the viability and having conversations with Teaching and Learning
- What capacity challenges this is going to solve
- The availability and price of buying two acres in the city (\$20 million est.)
- Use of the adjacent park as a playground
- That the gym would be removed from the plans if the \$5.5-6 million budget adjustment is not passed

Noting that there is a need for further conversation on this project, the committee moved this item forward to the full board for consideration.

Approval of resolution 2016/17-25, New-in-lieu for Wing Luke Elementary: Richard Best said this required resolution is the standard assurance to OSPI that the district will use the money for this project and not use it for other purposes. There were no questions, and the committee moved this item forward to the full board with a recommendation for approval.

Approval of Resolution 2016/17-16, Building commissioning report for Seattle World School at T.T. Minor: Richard Best said this resolution accepts the building commissioning report as part of the D-11 process. There were no questions, and the committee moved this item forward to the full board with a recommendation for approval.

Adjourn

This meeting adjourned at 6:33pm.

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