

# Board Special Meeting

## Executive Committee

May 4, 2017, 8:30 am – 10:30 am

Board Office Conference Room, John Stanford Center

2445 – 3<sup>rd</sup> Avenue South, Seattle WA 98134



## Minutes

### Call to Order

1. This meeting was called to order at 8:39am. Directors Burke and Pinkham were present. Director Peters arrived at 8:40am.

This meeting was staffed by Superintendent Larry Nyland, Deputy Superintendent Stephen Nielsen, Capital Programs Project Assistant Wendi Abella, Director of Capital Projects and Planning Richard Best, Executive Director of Government Relations and Strategic Planning Erinn Bennett, Associate Superintendent Michael Tolley, Assistant Superintendent of Human Resources Clover Codd, Executive Director of Labor and Employee Relations Stan Damas, Director of Policy and Board Relations Nate Van Duzer, General Counsel Noel Treat, Assistant Superintendent of Business and Finance JoLynn Berge, Assistant Superintendent of Operations Pegi McEvoy.

2. Approval of agenda

Director Burke moved to approve the agenda. Director Pinkham seconded. This motion passed unanimously.

3. Approval of meeting minutes

Director Pinkham moved to approve the April meeting minutes. Director Peters seconded. Director Burke abstained.

This motion passed 2-0-1.

### I. Board Action Reports (Discussion and/or Action)

1. Approval of 2017-18 School Calendar

Mr. Damas discussed the action report and noted the calendar requirements that were negotiated through the Collective Bargaining Agreement. He noted that Wednesday was the clear preference of the union for the early release day. Dr. Codd provided background on how prior negotiations were embedded into this agreement. She noted that the early release days will be used by staff as collaboration and common planning time, expanding professional development and strengthening student support. Directors and staff discussed the survey that went to families about the schedule and lessons learned from this process. Staff noted that the calendar provides a predictable schedule for families and educators. Staff noted that the calendar does not set the bell times schedule. Directors and staff discussed bell times.

Director Burke motioned to move this item forward to the full Board for consideration. Director Pinkham seconded. This motion passed unanimously.

## **II. Review of the May 17 and June 7 legislative session agendas**

### **May 17**

Directors and staff discussed this agenda. Mr. Best discussed the need to move action item 13 to June 7. Director Burke asked about technology and a vetted theory of action; Mr. Best noted the critical timing issues on purchasing technology in time for the start of the school year. Mr. Nielsen discussed having a work session on technology. Directors and staff discussed recognitions at this meeting. Directors moved action items 1, 3-6, and 8-12 to consent. Directors and staff discussed introduction items for this meeting. Directors and staff discussed the 2-tiered system and pending decisions on funding as well as making this an intro/action item, if needed. Mr. Van Duzer noted staff's request to remove intro item 8.

Director Pinkham moved to approve the May 17<sup>th</sup> agenda as amended. Director Burke seconded. This motion passed unanimously.

### **June 7**

Directors and staff discussed this agenda. Director Burke noted the Career and Technical Education student recognition. Directors moved action items 5 and 9-13 to consent. Directors discussed introduction items. Ms. McEvoy noted that introduction item 8 would move to the June 28<sup>th</sup> agenda.

Director Pinkham moved to approve the June 7<sup>th</sup> agenda as amended. Director Burke seconded. This motion passed unanimously.

## **III. Special Attention Items**

### 1. Discussion with Labor Partner: Local 609

Labor 609 representatives Rachel Buck, David Westberg, and Mike McBee provided information on a broad scope of challenges they and their union members experience. Mr. Westberg discussed the state of the District and school based management and decision making from the Local 609 perspective. He further noted work place concerns that affect their members regularly. He gave his perspective that the majority of schools have a good working environment for union members but noted that some building leaders do not consistently abide by policies and procedures, which contributes to some hostile work environments. He noted frustrations with how agreements can get lost over time and the appeal process. Mr. McBee discussed accountability, misunderstandings, and the reoccurrence of some issues every year. Director Burke suggested explicitly including elements in the principal evaluation process around relationships with support staff. Directors discussed areas of accountability and noted that culture cannot be fixed by procedures and policies. The group discussed collaborative perceptions, philosophies, mediation, site based management, and independent decision-making.

### 2. Superintendent Evaluation Process and Timeline Discussion

Director Burke provided an overview of the evaluation process and the half-year evaluation cycle. He noted that the process would include smart goals, professional practice, and a survey that will allow feedback from more stakeholders. He discussed the timeline for the review and evaluation. Directors discussed the outreach and data points. Director Burke noted the outreach was to help us to have an

informed and rich discussion. Director Pinkham requested that an option be provided on the survey that allows people to respond with “don’t know”.

### 3. Approval of June 3, 2017 Board Retreat Agenda

Dr. Nyland noted some items that were still being determined. Mr. Van Duzer provided an overview of the agenda. He noted a briefing paper on racial equity tool kit and training. Directors and staff discussed options for agenda topics for the retreat. Directors chose to include a 90 minute training on identity safety from Dr. Stephanie Fryberg in the morning, and reserved 2-3pm for a possible presentation from Austina Da Bonte that Director Peters would follow up on.

Director Burke moved to approve the June 3 agenda as amended. Director Pinkham seconded. This motion passed unanimously.

### 4. 2017-18 Board Meeting Calendar and Oversight Work Session Discussion

Mr. Van Duzer discussed the potential school board meeting date options and provided an overview of the briefing memo. Directors and staff discussed the flow of material and the timelines of items going before the Board. Directors discussed the need to consider work schedules. Directors and staff discussed work session scheduling. Mr. Van Duzer discussed scheduling a regular Board meeting in August. Directors noted that they would review the options and have a better ability to make a decision on the meeting calendar at the next Executive Committee meeting.

### 5. Communications Protocol Discussion

Mr. Van Duzer discussed Director requests for information to staff and how staff should prioritize these requests. Director Peters noted her opinion on prioritization of requests. Director Burke asked about tracking the requests to consolidate similar topics. Directors and staff discussed possible ways to submit and track each request. Staff agreed to come up with a draft proposal to bring back to directors.

### 6. Budget and Possible External Audit Discussion

Mr. Nielsen discussed possibilities of an external auditor to look at operational discussions to review efficiencies. Directors and staff discussed working towards being a lean and efficient operation through an objective analytical process. Staff discussed the processes of creating efficiencies and benefits to have outside agencies providing these assessments.

### 7. Partner Recognition List

Dr. Nyland provided an overview of the recognition list for regular Board meetings. Directors and staff discussed recognitions.

## **IV. Board Policies and Procedures**

## **V. Standing Agenda Items**

### 1. Community Engagement (Superintendent 2016-17 SMART Goal #5 Update)

Ms. Campbell asked whether the updates met the needs of Directors and if there were other areas of the community engagement efforts that they would like updates on. Director Pinkham noted that he would like more historical knowledge. Staff provided an update on the website refresh, community engagement efforts and the communication tool kit.

Director Burke left at 11:50am.

2. Government Relations

Mr. Nielsen provided an update on state education funding.

3. Board Calendar/Work Plan

4. Executive Committee Work Plan

5. Board 2017 Goals Update

**Adjourn**

This meeting adjourned at 11:56am.