

Board Special Meeting



2445 – 3rd Avenue South, Seattle WA 98134

Executive Committee
Thursday, March 2, 2017, 8:30am-10:30am
Board Office Conference Room, John Stanford Center

Agenda

Call to Order

This meeting was called to order at 8:32 am. Directors Harris and Peters were present. Director Pinkham arrived at 8:36 am. This meeting was staffed by Deputy Superintendent Stephen Nielsen, General Counsel Noel Treat, General Counsel Ronald Boy, Director of Policy and Board Relations Nate Van Duzer, Executive Director of Government Relations & Strategic Initiatives Erinn Bennett, Assistant Superintendent of Human Resources Clover Codd, Assistant Superintendent of Operations Pegi McEvoy, Associate Superintendent of Capital & Facilities Flip Herndon, Chief Communications Officer Carri Campbell, Chief of Student Support Services Wyeth Jessee, Director of ELL and International Programs Veronica Gallardo, Bilingual Family Center Coordinator Kristina Clark, Executive Director of Schools Kelly Aramaki, and Chief Strategy and Partnership Officer Brent Jones.

I. Approval of agenda

Director Harris moved to approve the agenda. Director Peters seconded. This motion passed unanimously.

II. Approval of February 2, 2017 meeting minutes

Director Harris moved to approve the February 2nd minutes. Directors Peters seconded. This motion passed unanimously.

Discussion and/or Action:

I. Board Action Items:

1. Elementary Feeder School Grant (Year 2) from the Satterberg Foundation

Director Pinkham arrived at 8:36pm.

Mr. Aramaki provided an overview of this item and discussed the timing of the grant and the hiring process. He requested that this item go to introduction and action at the same meeting to expedite hiring. Staff discussed the alignment with the strategic plan, the implementation of the grant, and measuring student success. Director Harris requested amending the document to include an evaluation process. Director Pinkham asked how this item impacts the preschool programs. Mr. Aramaki noted that this program does not specifically work on interventions in preschool. Director Peters indicated that she would like to know specifically what is working with these interventions and noted the need to find

what the underlying issues are. Mr. Aramaki discussed the complexities to the program and the lack of resources and consistency in program implementation. Directors noted that this item should follow the normal timeline, as it did not pose an immediate need for action.

Director Harris moved this item forward for consideration as amended. Director Pinkham seconded. This motion passed unanimously.

II. Review of the March 15 and April 5 legislative session agendas

March 15:

Directors and staff discussed items on this agenda and moved action items 1, 3, 4, and 5 to consent.

Director Harris motioned to approve the March 15th agenda as amended. Director Pinkham seconded. This motion passed unanimously.

April 5:

Directors and staff discussed items on this agenda and moved action items 4, 6, 7, and 9 to consent. Staff requested removal of introduction items 12 and 15 from the agenda.

Director Harris moved to approve the April 5th agenda as amended. Director Pinkham seconded. This motion passed unanimously.

III. Special Attention items

1. Language Access Policy Update

Mr. Jessee provided an overview of the upcoming language access policy updates. He noted the change to Washington State School Directors' Association (WSSDA) requirements and that this update would bring alignment with their policy. He noted the goal is to provide more comprehensive services for families and to provide more equitable access to information. Staff discussed the financial aspects of providing translation and interpretation services. Ms. Clark further discussed the draft Language Access Policy and highlighted the proposed changes. Ms. Gallardo noted that 25% of the District's families speak another language, that there are 143 different languages spoken with the top 4 being Spanish, Somali, Chinese and Vietnamese. Ms. Clark discussed creating a vital document bank and webpage for parents. Staff discussed concerns around finding qualified staff to provide interpretive services and the difficulties with providing last minute requests. Directors and staff discussed the sustainability of these services, given the large scope of providing translation services. Director Peters asked about American Sign Language access. Ms. Clark noted the next steps in the policy update. Director Harris asked about providing language access for families during PTSA events. Director Pinkham asked about the policy name and the implications in using the term "access". Staff noted that WSSDA used this specific language and policy benchmarks. Directors and staff discussed dying languages and the importance of providing these services.

2. Board Meeting Minutes

Mr. Van Duzer provided feedback on the pilot program and the cost of transcription services. He noted the benchmark comparisons and the options available in providing audio, transcriptions, and high level minutes. Director Harris asked about legal obligations and archiving requirements. Mr. Treat provided information on the legal standards and Mr. Van Duzer discussed the archiving process and coordinating with our internal department as well as the State Archives Office. Directors and staff discussed their positions on minutes requirements and the necessary detail provided within them. Directors concurred with the continuation of the change in minute format for Regular Board meetings. Directors and staff discussed the detail of minutes necessary for Committee meetings and the balance of providing enough detail for community transparency while maintaining the usefulness of concise summaries.

3. March 4 Board Retreat Agenda Review

Directors discussed arranging the agenda so that staff can leave before the legal boot camp. Director Peters requested changing the visioning section topic header to “SPS and Seattle in the Next 5 Years – Forecast” to provide clarity.

Director Harris moved to approve the agenda as amended. Director Pinkham seconded. This motion passed unanimously.

IV. **Board Policies and/or Procedures**

V. **Routine Items**

1. Community Engagement

- Superintendent 2016-17 SMART Goal #5 Update

Ms. Campbell provided an update on the progress of SMART Goal 5. She noted the website refresh options and discussed the editorial calendar. She provided an update on the budget messaging going to out to families. Ms. Campbell discussed the communications tool, the progress of the internal website cleanup, and next steps.

Director Pinkham left at 10:40am.

2. Government Relations

Ms. Bennett provided an update on the status of education funding and legislative actions. She highlighted the press conference that Dr. Nyland participated in with Governor Inslee. She provided feedback on discussions with the Seattle Delegation and legislative contact. Director Harris requested a summary on other legislative topics that could affect the District outside of funding. Directors and staff discussed some of the Bills that have gone through legislative committees and noted the emphasis on the budget and funding education.

3. Board Calendar/Work Plan

Mr. Van Duzer noted a scheduling change for March and that he would discuss further with Director Peters.

Mr. Nielsen discussed the budget discussions in the summer.

4. Executive Committee Work Plan
5. Board 2016-17 SMART Goals Update

Adjourn

This meeting adjourned at 10:52am.