Board Special Meeting



2445 - 3rd Avenue South, Seattle WA 98134

Oversight Work Sessions: Highly Capable Services; Work Session: Budget; Executive Session*: Evaluate the Performance of a Public Employee Wednesday, December 14, 2016, 4:30-8:00pm

Auditorium, John Stanford Center

Agenda

Call to Order 4:30pm

Oversight Work Session: Highly Capable Services

- Vision, Mission, and Departmental Functions
- Organizational Chart
- S.W.O.T. Analysis
- Board Concerns and Status
- Eligibility and Appeals Data
- Department Accomplishments
- Department Goals, Objectives, and Key Performance Indicators
- Budget and Staffing
- Policies and Procedures
- Internal and External Controls
- Major Outside Service Contracts
- Information Technology Systems
- Looking Forward/Next Steps

Work Session: Budget

56:00pm*

- Review outcomes
- Review timeline
- Overview of House and Senate Education plans
- Overview of \$2 million
- Restoration plan
- Outcomes for meeting

Executive Session*: Evaluate the Performance of a Public Employee

7:30pm*

<u>Adjourn</u> 8:00pm*

Special meetings of the Board, including work sessions and retreats, may contain discussion and/or action related to the items listed on the agenda.

^{*}Times given are estimated

^{*}Executive Sessions are closed to the public



Board Work Session Materials

February 8, 2017

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School Board Office 206-252-0040

The following pages are presentation materials reviewed at the February 8, 2017 Board work session.









Seattle Public Schools







Photos by Susie Fitzhugh

Oversight Work Session: Advanced Learning

February 8, 2017

Agenda

- Vision, Mission, and Departmental Functions
- Organizational Chart
- S.W.O.T. Analysis
- Board Concerns and Status
- Eligibility and Appeals Data
- Department Accomplishments
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- Looking Forward/Next Steps



Vision and Departmental Functions

<u>Vision:</u> Each and every student in the District will have access to academic experiences differentiated to their specific needs. The Advanced Learning office will provide thoughtful, research-based support that will help schools successfully address the specific academic, social, and emotional needs of advanced learners throughout our diverse school communities.

<u>Mission</u>: Advanced Learning will provide thoughtful, research-based services for Advanced Learners, their families, and the faculty who serve them, so students have the opportunity to achieve their highest potential.

Functions:

- Identification
- Program Model/Services
- Professional Development
- Community Engagement and Collaboration

AL Organizational Chart

Wyeth Jesse, MEd, MA
Chief of Student Support Services
16 Years in Ed, 10 in SPS

Kari Hanson, MEd
Director, Student Support Services
34 Years in Ed, 20 in SPS

Stephen Martin, MEd, MA
Supervisor, Highly Capable &
Advanced Learning
40 Years in Ed, 7 in SPS

Roger Daniels, MM, MA

Consulting Teacher 24 Years in Ed, 13 in SPS

Mary Mills, MEd

Elementary Curriculum Specialist 21 Years in Ed, 21 in SPS

Matt Okun, PhD

Consulting Teacher 36 Years in Ed, 5 in SPS

Diann Sanusi, MEd

Secondary Support Specialist 26 Years in Ed, 18 in SPS

Ruthanne McPhaden, MEd

Program Support Analyst 19 Years in Ed, 13 in SPS

30 Hourly Testers

Margaret Kawasaki, BA

Program Support Analyst 16 Years in Ed, 12 in SPS

Hourly Office Staff

Strengths (S)

- Inter- and intra- departmental collaboration (DERR, SPED, DoTS, Enrollment, Legal)
- Delivery of on-demand professional development
- **Systems upgrade** to increase referral efficiency
- Engagement with community
- Team-wide focus on equity and access



Weaknesses (W)

- Demographically disproportionate number of student referrals
- Impact on staff time due to identification, testing,
 and eligibility process (August through February)
- Manual process hinders efficient scheduling of 5,000 testing appointments
- Lacking cohesive and collaborative connections to District-wide professional development plan
- Lack of self-sufficient systems
- Lack of consistency and common definitions of services



Opportunities (O)

- **Increase efficiency** in eligibility identification process
- Provide meaningful services that meet the academic needs of Advanced Learners and Highly Capable students available at all attendance area schools through MTSS
- Build targeted actions to increase equity and representation
- Partnering with parents and guardians to ensure Advanced
 Learning Services reflect the values of the community



Threats/Risks (T)

- Climate and Culture
- Inconsistent services for Advanced Learners
- Disproportionality
- Delay of support and professional development due to lengthy, manual scheduling process



Board Concerns and Status

Equitable Access

Disparity in enrollment demographics Identification and eligibility practices Pathways
Outreach

History

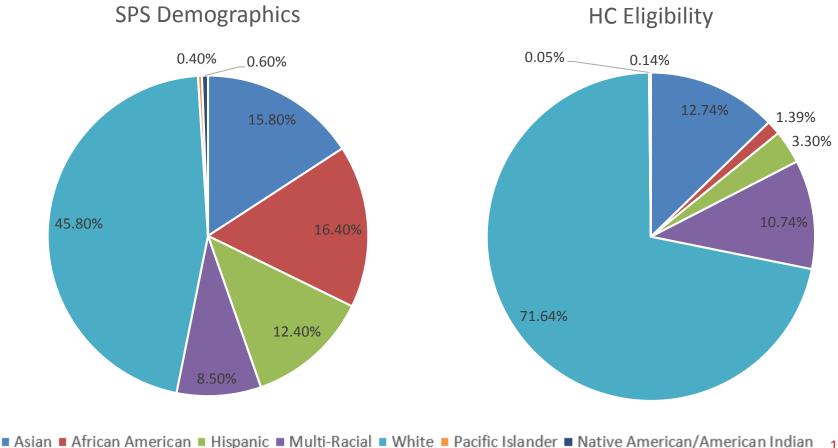
Lack of clear and reliable data Lack of consistent information Differing opinions on how to address issues

Student and Community Engagement

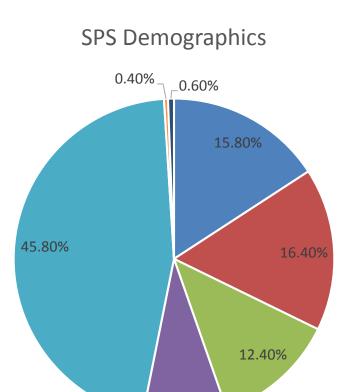
Needs to be meaningful Stakeholder engagement Clear and timely communication and information to Directors Need for shared understanding of services and expectations (HCC, Spectrum)

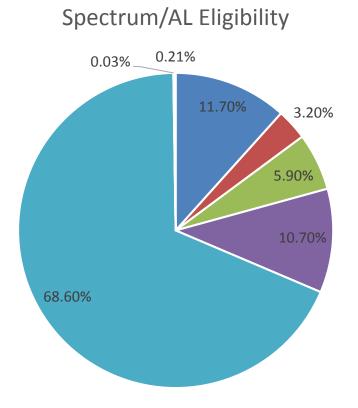
Highly Capable Services Eligibility 2015-16

In Seattle Public Schools, 8.1% of students were eligible for Highly Capable Services.



Spectrum/Advanced Learning Eligibility 2015-16





2015-16 Highly Capable Eligibility Appeals

Of **479** total eligibility appeals:

- 15 Hispanic students appealed, less than 10 were successful
- 45 Asian students appealed, 18 were successful
- 63 Multi-racial students appealed, 34 were successful
- 325 White students appealed, 167 were successful

Less than 10 students appealed who identified themselves as either Native American, African American, or Pacific Islander.

Of 479 total eligibility appeals, 236 were successful

Accomplishments

- Eligibility notification to families prior to open enrollment
- 2015-16 OSPI Program Review had no findings, with commendations
- Systems upgrades: Online referrals, teacher rating scales, and eligibility notification
- All 2nd graders received CogAT screener in Title I schools
- Translation of vital materials and communications into 7 languages
- Monthly PD opportunities on differentiation and HCC curriculum alignment



Goals, Objectives, Key Performance Indicators (KPIs)

Goal or Major Initiative	Objective	Measure	Target	Performance to date	Relation to Strategic Plan
Identification Process All referred students evaluated and notified of eligibility in time to participate in Open Enrollment process	To have identification process completed and results communicated by Open Enrollment deadline	Percentage of eligibility decisions communicated by Open Enrollment deadline	90% of eligibility decisions communicated by Open Enrollment Deadline of February 24, 2017	 As of 2/7/17, 83% of decisions have been completed The appeals window opens on February 10. Eligibility reporting begins on February 10. 	Goal 1.1.A



Goals, Objectives, KPIs

Goal or Major Initiative	Objective	Measure	Target	Performance to date	Relation to Strategic Plan
Diversity Initiatives Ensure access to Advanced Learning programs and services for students from under- represented populations	To increase percentage of referrals and identification of students from under-represented populations	Number of eligible students from underrepresented populations	31% of students from underrepresented populations, an increase of 1%	30% of referred students are from underrepresented populations	Goals 1.1.E, 1.2.C, 3.1.B, 3.3.A



Goals, Objectives, KPIs

Goal or Major Initiative	Objective	Measure	Target	Performance to date	Relation to Strategic Plan
Professional Development Provide direction, support, and high- quality training to teachers and leaders to ensure AL/HC students challenging, aligned, and relevant academic content and instruction	Support all schools in meeting the needs of their identified students	Quantify number of professional development and supports scheduled and administered	100% of all schools making requests receive support and/or PD	100% of all schools requesting support have been served	Goals 1.1.A, 1.1.C, 1.1.D



Department Budget/Staffing Overview

Advanced Learning			2015-16	2016-17	As of 1/20/17	
Item	Org	FTE	End of Yr. Working Budget	Current Working Budget	Funds Committed	% Remaining
Number/ funds	45	7.00	1,688,405	1,711,894	1,044,924	39%

Items to be covered by remaining funds:

- Spring testing of 2nd graders in Title I schools
- Early Entrance to Kindergarten
- Summer testing
- Continued systems improvement



Guiding Policies & Procedures

Board Policies

- 2090 <u>Program Evaluation and Assessment Policy</u>
- 2100 Educational Opportunities for Military Children Policy
- 2162 <u>Education of Students with Disabilities Under Section 504 of the</u> <u>Rehabilitation Act of 1973 Policy</u>
- 2190 <u>Highly Capable Services and Advanced Learning Programs Policy</u>
- 2200 Equitable Access to Programs and Services Policy

Superintendent Procedures

- Procedure Procedure Procedure Program Evaluation and Assessment 2090SP
- Procedure <u>Education of Students with Disabilities</u> 2162SP
- Procedure <u>Highly Capable Services and Advanced Learning Programs</u> 2190SP
- Procedure <u>Equitable Access to Programs and Services</u> 2200SP



Key Internal and External Controls

Internal

- Laws and regulations, Board policies, Superintendent procedures
- Departmental protocols (Appeals process, program audits)
- Curriculum and Instruction Committee Oversight
- Integration work with other depts. (ELL, Special Ed, School Family Partnerships, Equity & Race, DOTS)
- School Administrator survey data

External

- OSPI requirements (Annual Consolidated Program Review)
- Washington Administrative Code (WAC 392-170)

Audit or Review Efforts

- Board oversight and work sessions
- Curriculum & Instruction Policy Committee
- Executive Committee
- Audit & Finance Committee
- State and federal audits



Major Outside Service Contracts

Major Contract	Brief Description	Contract Amount
Riverside Publishing	Cognitive Abilities Test materials and scoring	\$140,000 est
Hourly staff	Testing window support and proctors	\$90,000 est
Project Management	Technology Systems Support	\$68,750



Key Information Technology Systems

System	Function
AL Webpages	Parent/Community/Teacher communication, collaboration, resources
SharePoint	Student referrals, eligibility decisions, score reporting, (Test scheduling TBD)
PowerSchool/The Source	Student eligibility, scores, demographic information
SAP	Professional development/ clock hour registration and scheduling
School Dude	Room reservation, custodial services, heat



Looking Forward/Next Steps

Advanced Learning Project Plan

- Equity Tool training and implementation
- Program and Services Review of Spectrum per C&I Committee
- Observations, interviews, and surveys of students, teachers, and families
- Co-led professional development, in coordination with District
 PD plan
- Continued engagement of families
- Outreach to schools to support instructional services for Advanced Learners



Looking Forward/Next Steps

Continued Systems Upgrades

- Student Data Portal to support identification and target students for growth
- Online self-scheduling for screening and CogAT administration
- Online payment submission process for Private School students
- Efficiency improvements for Multidisciplinary Selection Committee (MSC) eligibility decision process
- Continue to study waivers at Thurgood Marshall and
 Garfield

Advanced Learning Referrals by Region, Grade Level, and Ethnicity 9/7/16 – $10/6/16\,$

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Advanced Learning Referrals by Region, Grade Level, and Ethnicity 9/7/16 - 10/6/16

NW Region	1223
African American or Black	23
Elementary	18
Middle	5
American Indian	*
Elementary	*
Asian	87
Elementary	74
Middle	13
Caucasian	888
Elementary	800
Middle	88
Hispanic	68
Elementary	61
Middle	*
Multiracial	156
Elementary	143
Middle	13
Caucasian	*
Elementary	*

Non-SPS	307
African American or Black	*
Elementary	*
Middle	*
American Indian	*
Elementary	*
Asian	40
Elementary	35
Middle	*
Caucasian	195
Elementary	156
Middle	39
Hispanic	16
Elementary	10
Middle	*
Multiracial	44
Elementary	38
Middle	*
unknown	*
Elementary	*
Middle	*
N/A	*
African American or Black	*
Elementary	*
Caucasian	*
Elementary	*

Grand Total = 4936 Referrals

* = N size less than 10

Budget Work Session



February 8, 2017

Agenda

- 1. Review outcomes
- 2. Review timeline
- 3. Overview of House and Senate Education plans
- 4. Overview of \$2 million
- 5. Restoration plan
- 6. Outcomes for meeting



Outcome for Meeting

Framework for \$2 million

Framework for Restoration Plan



Timeline



FY 2017-18 Current Budget Development Calendar

- January 23 thru 31st Central Budget Development Staffing process
- February 9th & 14th Principal Budget Development Training
- February 28 Budget Allocations to Schools
- March 6 thru 28th School Budget Development Staffing process
- **April 15** Reduction in Force (<u>if needed</u>) work begins
- **July 3- 12** Legislative Budget analysis and restoration of resources based on prioritized list
- June 28 to July 26 Board Action Report and Budget Resolution
- **June 28 to August 1** Required Public Hearing
- **July 5 to August 2** Board Action to adopt school year 2017-18 budget



House and Senate Education Plans – HB 1843 and SB 5607



House and Senate Education Plans - HB 1843 and SB 5607

Seattle Public Schools 2018-19 vs 2017-18 Revenue Estimates							
	No Levy Cliff	With Levy Cliff	Governor	House D Plan HB1843	Senate R Plan SB5607		
State	\$10,534,778	\$10,534,778	\$89,229,749	\$65,811,845	(\$179,924,920)		
Levy or Local Effort Levy	\$0	(\$20,766,451)	(\$65,643,210)	(\$28,687,898)	\$136,168,149		
Total	\$10,534,778	(\$10,231,673)	\$23,586,539	\$37,123,948	(\$43,756,771)		
Per Pupil	\$200	(\$195)	\$449	\$706	(\$832)		

Estimates exclude potential expenditure impacts from compensation increases.

No increase shown for levy base increase.

52,578



2016-17 adopted K-12 enrollment

House and Senate Education Plans - HB 1843 and SB 5607

See attached table



Overview of \$2 million



Overview of \$2 million

 Purpose was to provide some relief from worst case scenario cuts to a limited number of schools



Overview of \$2 million

- Analysis currently underway, factors include:
 - Equity Tiering
 - Total percentage of reductions before current year mitigations (i.e. from just the WSS cuts)
 - Total percentage of reductions after current year mitigations
 - Title I, LAP, FEL and other grant funding available
 - Carryover analysis from last 3 years



Overview of \$2 million

 Framework will be the five data points, not necessarily weighted equally.

 \$2 million in worst case budget "relief" will be part of the February 28th allocations.



Restoration Plan



Restoration Values SPS Strategic Plan

- First and foremost: Equity lens
- Students come first: Educational Excellence and Equity for Every Student
- Safe and Orderly Learning Environment
- Effective Organizational systems



Restoration Plan - Areas to be considered for Restoration (total of \$55.7m)

- WSS cuts
- K-5 ELA adoption
- Central Office cuts
- Economic Reserve fund
- 24 credit enhancements
- Fall enrollment reserve

- District contingency reserve
- Funding to reduce school splits
- Middle School math
- \$5m for curriculum adoption in 2017-18, as yet undesignated



Restoration Plan - Framework

- Should all of the WSS funding be restored first?
 - Mitigation funding?
 - K-5 ELA adoption?
 - Central Office?
- Should some areas be brought back phased in?
 - Should some areas be eliminated or reduced?

Outcomes



Outcome for Meeting

Framework for \$2 million

Framework for Restoration Plan



	House Bill 1843	Senate Bill 5607
Prototypical School Funding Model	Continues current prototypical school funding model. Beginning in 2019-20 and phased in over two years, increases allocations for elementary school parent involvement coordinators by 1.0 FTE, and increases allocations for middle and high school guidance counselors by 1.0 FTE each. Beginning with SY 2019-20, and phased in over two years, CTE class sizes are reduced to 19 students and Skills class sizes are reduced to 16 students.	Eliminates the prototypical school model and replaces it with a new basic per pupil guarantee allocation of \$10,000 per pupil. An additional funding adjustment is made so that the minimum allocation from the state that is in addition to the new state Local Effort Levy is at least 40% each year or \$4,000 in 2018-19. The basic per pupil guarantee will exceed \$10,000 if the state Local Effort Levy per pupil is greater than 60% of the guaranteed allocation, not including the categorical program funding described below. The \$10,000 basic per pupil guarantee replaces general apportionment, pupil transportation including bus depreciation, local levies, and LEA.
Categorical Programs	Beginning with SY 2019-20, and phased in over two years: Learning Assistance instructional hours are increased to 3.4 hours. Highly Capable instructional hours are increased to 3.2 hours Bilingual instructional hours are increased to 6.778 hours for middle and high school.	Transportation is eliminated as a categorical program and included in the new basic per pupil guarantee. New per pupil allocations replace existing program allocations, as follows: Special Education: \$7,500/pupil Bilingual Instruction: \$1,000/pupil Highly Capable: \$1,000/pupil Learning Assistance: \$2,000 - \$5,000 per pupil depending on poverty level. Free and Reduced Price Lunch poverty measurement replaced with Census Bureau poverty estimate Homeless Student: \$1,500/unsheltered homeless student CTE & Skills: \$500/pupil
Compensation	Specifies minimum statewide average salary allocations for each of the three staff types. Maintains I-732 and makes the cost of living adjustment part of the program of basic education. Specifies a phase-in schedule for implementing the new salary allocations. Eliminates the current salary allocation grid for CIS and replaces it with a statewide average CIS allocation of \$70,824 adjusted by Seattle CPI in SY 2018-19. Beginning	Beginning in the 2018-19 school year, the salary allocation schedule for CIS is eliminated and a minimum salary of \$45,000 for beginning CIS is required. Additional pay based on an advanced degree is prohibited unless the degree is in the subject area taught by the staff person.

	House Bill 1843	Senate Bill 5607
	with the 2019-20 school year, sets minimum pay for beginning CIS and early career CIS. Districts must pay minimum of \$45,500 for first year CIS and \$50,500 for a CIS with three years' experience. Minimum pay values are also adjusted by Seattle CPI each year after 2019-20. Specifies statewide average salary allocation for CAS and CLS, and includes the values as part of the state's program of basic education. Note - values specified for each of the three staff types include the 4 days of professional learning required by the bill (see below). Requires rebasing to market rate every 6 years.	District expenditures on compensation (salaries plus benefits) is limited to 80% of total general operating expenditures. This 80% limitation excludes the housing allowance and the teacher recruitment and retention bonus. State funding for the national board bonus is eliminated, but districts are permitted to pay the bonus as part of the locally designed compensation plan. Payment of the bonus is outside the state's program of basic education. Permits state-funded extended school year contracts outside the state's program of basic education, for up to an additional 90 days outside the 180-day school year and based on the staff person's prior year hourly rate. A recruitment and retention bonus is provided for districts with at least 25% poverty (based on census data for poverty measure) and at least 25,000 students. The bonus is \$12,500 for each CIS and CAS staff in a qualifying school district and is
Regionalization	Must be identified in the budget	not part of basic education. A teacher recognition grant is provided for the top 5% and 2% of teachers in each ESD, subject to appropriation. The bonus for the top 5% teachers is \$25,000 and the bonus for the top 2% of teachers is \$50,000. Provides a housing allowance for districts with higher than
Negionalization	mast se raentinea in the sauget	average residential home values, up to \$10,000 per each staff person, to address regional cost differences.
Health Benefits	Maintains current bargaining structure and classified benefit factor	Requires districts to offer health benefit plans that incorporate a plan design with employee premiums that ensure the ratio of premiums for single to family is no more than 1:3.

	House Bill 1843	Senate Bill 5607
Collective Bargaining	Collective bargaining is maintained. New minimums specified. See compensation above.	Collective bargaining is maintained. New minimums specified. See compensation above. Collective bargaining agreements must conform to the requirements of the act.
		Teacher strikes are expressly prohibited. Housing allowances and the Top Teacher Recognition Grant are not subject to collective bargaining
		Allows school districts to dismiss a teacher who, following inservice training and mentorship, fails to show improvement to the extent that it is detrimental to student academic performance.
		Allows individuals without a teaching certificate to teach students so long as it is under the general supervision of a certificated employee and the individual passes a record check.
		Permits districts that have been identified as being granted additional flexibility to exempt schools buildings within the district from district policies and district collective bargaining agreements. (See flexibility below).
Professional Learning Time	Increases allocations for all staff types to support 1 day in 2017-18, 2 days in 2018-19, 4 days in 2019-20, 6 days in 2020-21 and 10 days by 2022-23.	Does not specify allocations or requirements for professional learning.
Mentoring	Declares legislative intent to support full funding of enacted recruitment and retention policies and increasing investments in the BEST program.	Maintains the existing mentorship and in service training. See collective bargaining section.
M&O Levies and	Revises the levy cliff to phase down the lid and LEA over	Delays the levy cliff one year. Eliminates local levies for CY
Local Effort Assistance	four years. Phases down grandfathered levy lids to have all districts at 24% by 2019. Eliminates ghost money in 2018.	2019. Eliminates LEA permanently. Permits districts to collect up to 10% of a newly defined levy base beginning in CY 2020.

	House Bill 1843	Senate Bill 5607
Accountability, Transparency, and Reporting	Establishes a technical working group to provide recommendations for revising school district accounting practices. Requires districts to report supplemental pay contracts to SPI and SPI to provide a report to the legislature.	Requires district fiscal health reports and additional auditing. Requires districts to prepare four-year outlooks as part of their budget process. Requires districts to provide separate accounting of state, federal and local revenues to expenditures and separate accounting of basic and nonbasic expenditures by fund sources. Districts are required to deposit local excess levies into a subfund and separately account for expenditures from the subfund.
Revenue	Source not specified	New state property levy referred to as the "Local Effort Levy" - Not subject to the 1% growth limit, \$0.45/\$1,000 in CY 2018 and \$1.80/\$1,000 in CY 2019. Prioritizes use of NGF-S revenue growth first for support of the new formulas and then for reduction of the state Local Effort Levy to \$1.25/\$1000. Provides a reimbursement mechanism for local taxing districts that are pro-rated under the 1% constitutional limit due to the state Local Effort Levy.
Other	Declares legislative intent to consider recommendations of the education and capital budget committees to address recruitment and retention and to support classroom and facility needs to support all-day kindergarten and class size reductions.	Initiatives: I-732 and I-1351 are repealed. Measures of success: Provides specific school district performance measures. Permits districts who have met standards to be granted additional flexibility and directs the state board to create a process for identifying innovation districts which may be exempt from some state laws.

	House Bill 1843	Senate Bill 5607
		Student Absenteeism: Districts are required to create an attendance reserve to be used to reduce chronic student absenteeism. The superintendent must recover funds from the district's reserve equal to the amount of funds the district received for students that were chronically absent in excess of 20%.
		Paraeducators: Establishes statewide minimum employment standards for paraeducators, and creates a paraeducator workgroup to administer rules for paraeducator preparation, certification, and training.
		Baldrige Performance Excellence Assessment: Provides that large school districts, all educational service districts, and certain educational state agencies must implement the Baldrige Performance Excellence Assessment program, as phased in over a three-year period starting in the 2018-2019 school year.
Hold Harmless	Specifies that no district will receive less funding as a result of the regionalization.	District hold harmless/minimum funding: If total school district funding from all state, federal, and local sources combined is less than \$12,500 per pupil, then an additional state allocation is provided to increase total funding to \$12,500 per pupil.