



MEETING MINUTES

**PROJECT:** Viewlands Elementary **PROJECT NO:** 2019908.00  
**DATE:** 10 December 2019 **FILE NAME:** 191107 MA\_VES  
(SDAT 02 Meeting Minutes)  
**SUBJECT:** School Design Advisory Team 02 & School Tours

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**MEETING DATE:** 07 November 2019 **TIME:** 8:20 am – 6:00pm

**LOCATION:** Viewlands Elementary, Seattle Public Schools  
Lynndale Elementary, Edmonds School District  
Hazel Wolf K-8, Seattle Public Schools  
Cascadia Elementary, Seattle Public Schools  
Northwood Elementary, Mercer Island School District

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**ATTENDEES:**

Amy Klainer (AK)	Viewlands Elementary
Kirsten Erickson (KE)	Viewlands Elementary
Kristen Beers (KB)	Viewlands Elementary
Signe Roscoe (SR)	Viewlands Elementary
Kyle Gray (KG)	Viewlands Elementary
Katie Laws (KL)	Viewlands Elementary
Marilyn McVay (MM)	Viewlands Elementary
Breanne Kutch (BKu)	Viewlands Elementary
Beth Kelley (BKe)	Parent
Christine Hatcher (CHa)	Parent
Cheri Hendricks (CHe)	Community
Grace Alams (GA)	Community
Eric Becker (EB)	Seattle Public Schools
Brian Fabella (BF)	Seattle Public Schools
Kristi Jones (KJ)	Seattle Public Schools
Sara Mirabueno (SM)	Seattle Public Schools
David Mount (DM)	Mahlum
Corrie Rosen (CR)	Mahlum
JoAnn Wilcox (JW)	Mahlum
Stacey Crumbaker (SC)	Mahlum
David Dahl (DD)	Mahlum
Jessi Lapano (JL)	Mahlum

**COPY TO:** Carrie Wheeler (CW) Viewlands Elementary  
Sohail Abrahams (SA) Parent



Josh McGaffey (JM) Parent  
Denise Joines (DJ) Community  
Deborah Northern (DN) Seattle Public Schools

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**ATTACHMENTS:**    :: SDAT 02 Presentation  
                          :: SDAT 02 Sign-in Sheet

The following represents the architect's understanding of discussions held and decisions reached in the meeting. Anyone with amendments to these minutes should notify the author within five (5) days of the minutes date in order to amend as appropriate.

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**ACTION ITEMS**

:: None this session.

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ITEM	DISCUSSION	ACTION BY
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**11.07-01 School Tours – Lynndale, Hazel Wolf, and Cascadia**

1. Committee departed from Viewlands at 8:20am
  - a. Committee attended 1-hour tour of Lynndale Elementary School
  - b. Committee attended 1-hour tour of Hazel Wolf K-8
  - c. Committee attended 1-hour tour Cascadia Elementary School

**11.07-02 SDAT 02 – “Homework” Review**

1. Headlines: In SDAT 01, Mahlum asked the SDAT members to talk with others in the community and for each team member to create a Headline(s) with the following prompt in mind:  
*The new Viewlands has been built. A reporter visits the school...  
What do they see and what is the headline of the article the next day?*  
Mahlum explained that we will use the headlines as part of our goal setting.
2. Mahlum reviewed the Viewlands property with the committee. The committee completed an asset mapping exercise and identified places in the Viewlands community that fell into the following categories:
  - a. Identify places the community values?
    - i. The Committee identified the following places including: Trails to Carkeek Park and Beach, the strawberry tree, the library, the art room, the courtyard, the field and playground, climbing trees, Child Care, outdoor parent gathering area, drainage infrastructure.
  - b. Identify places of memory or historic events?
    - i. The Committee identified the following places including: Piper’s Creek and Orchard, student painting at the bioinfiltration swale, artwork in the gym, the Viewlands school sign, the courtyard and bench, the strawberry tree.
  - c. Identify your most beloved place and why?
    - i. The Committee identified the following places including: Piper’s Orchard, Carkeek Park, the surrounding beach and mountains, the school windows, the courtyard gathering

- space, the V-CATS community and school events, the school garden, the field and play area, and the trail to Carkeek Park.
- d. Identify where change is necessary?
    - i. The Committee identified the following places including:  
The bus pick-up and drop-off, the school perimeter fence, the outdoor hallways, limited bathrooms, the front door location, the preschool play area, recreation spaces, the transition to Carkeek Park, accessible routes, and the portable classrooms.

## 11.07-03 SDAT 02 – Goal Setting

1. Focus Group Shareback
  - a. Mahlum shared common themes that they had heard during meetings they had held with Viewlands Faculty and Staff focus groups.
2. What We Heard - This | Not This
  - a. Mahlum shared common themes that had emerged from the “This | Not This” activity that the Committee had completed in SDAT 01.
    - i. “This” words included:  
Fun, collaborative, cozy, playful, open, comfortable, welcoming, natural, light, bright, inclusive, creative, tactile, clean, dynamic, accessible, peaceful curious, shelter, colorful.
    - ii. “Not This” words included:  
Cold, uncomfortable, busy, crowded, impersonal, noisy, industrial, separated, carpeted, cluttered, lonely, rigid, small, confusing, sterile.
3. What We Heard - Educational Vision:
  - a. Mahlum shared common themes that had emerged from the “1-2-4-ALL” activity centered on the Educational Vision that the Committee had completed in SDAT 01.
    - i. Answers to the question, “How might focusing on unconscious bias in learning shape design?” included:  
Prioritize student needs, create a variety of learning spaces, include gathering/multi-purpose spaces, honor history and culture, support different learning styles, accessibility for all, provide gender inclusive design.
    - ii. Answers to the question, “How might focusing on how to raise achievement for young learners’ (re)shape space?” included:  
Create a variety of learning spaces, include gathering/multi-purpose spaces, connection to the outdoors, support different learning styles, showcase student strengths, accessibility for all, increase student desire to learn.
4. What We Heard - Must Do | Aspirational
  - a. Mahlum shared common themes from the SDAT 01 visioning activity centered around the Viewlands Elementary School Mission in which each group answered one of the following questions beginning with the prompt “What must be true of our new space to...”
    - i. Proposed ideas to “...embrace all cultures and value all families?” included:  
Family gathering spaces, gender inclusive restrooms, and an Orcas Care Closet.

- ii. Proposed ideas to "...address social, emotional, physical, intellectual needs?" included:  
A welcoming main entrance, access to technology, and indoor and outdoor play spaces.
- iii. Proposed ideas to "...strive for academic and creative potential?" included:  
Easy access to park trails, shared learning spaces for each grade level, and the incorporation of art throughout the school environment.
- iv. Proposed ideas to "...value exploration and the environment?" included:  
Easily accessible outdoor learning spaces, views to the outside, and integration with Carkeek Park.

## 5. School Tours

- a. The Committee was asked to share initial thoughts and reactions to the schools they had seen on the School Tours.
  - i. Lynndale:  
The committee appreciated the way the building hugged the children and liked the wood and graphic elements.  
The enclosed shared area spaces between two classrooms felt "fishbowl-like".
  - ii. Hazel Wolf:  
The shared spaces were very large, but felt distracting, and loud in some cases, since they were open to the hallways and students circulated through them to get to the classrooms.  
There was limited parking. The play area felt difficult to supervise.
  - iii. Cascadia:  
The Committee liked that the shared spaces were nestled in a "pod" structure and not directly in the path of travel.  
The Committee liked the acoustic material in the Commons.

## 6. Goal Setting

- a. The Committee was asked to analyze the previous shareback information and identify goals for the new Viewlands. The Committee was split into groups to brainstorm goals. Once goals were shared, they were grouped into common categories. The Committee was asked to prioritize the goals they had identified and create a "Top 10 Goals" list. The Committee identified the following goals:
  - i. Integration with Nature, Outdoor Learning, and Natural Light
  - ii. Welcoming and Accessible to All Students, Staff, Community, and Culture
  - iii. Collaborative, Flexible Space
  - iv. A Large Space that Holds Celebrations! "A Heart at Viewlands"
  - v. Community Gathering Spaces that Foster Relationship Building and Partners in Learning
  - vi. Connect to History of Place
  - vii. A Building that Hugs the Children!



11.07-04 **School Tours - Northwood**

- a. The Committee attended a 1-hour tour of Northwood Elementary. After the tour, the Committee returned to Viewlands.