



MEETING MINUTES

PROJECT: Viewlands Elementary **PROJECT NO:** 2019908.00
DATE: 31 October 2019 **FILE NAME:** 191029 MA_VES
(SDAT 01 Meeting Minutes)
SUBJECT: SDAT 01 :: Kick-off

MEETING DATE: 29 October 2019 **TIME:** 4:00pm – 6:00pm

LOCATION: Viewlands Library

ATTENDEES:

Amy Klainer (AK)	Viewlands Elementary
Kirsten Erickson (KE)	Viewlands Elementary
Kristen Beers (KB)	Viewlands Elementary
Signe Roscoe (SR)	Viewlands Elementary
Kyle Gray (KG)	Viewlands Elementary
Katie Laws (KL)	Viewlands Elementary
Beth Kelley (BKe)	Parent
Sohail Abrahams (SA)	Parent
Christine Hatcher (CHa)	Parent
Josh McGaffey (JM)	Parent
Cheri Hendricks (CHe)	Community
Grace Alams (GA)	Community
Eric Becker (EB)	Seattle Public Schools
Brian Fabella (BF)	Seattle Public Schools
Corrie Rosen (CR)	Mahlum
JoAnn Wilcox (JW)	Mahlum
David Dahl (DD)	Mahlum
Jessi Lapano (JL)	Mahlum
David Mount (DM)	Mahlum

COPY TO:

Marilyn McVay (MM)	Viewlands Elementary
Breanne Kutch (BKu)	Viewlands Elementary
Denise Jones (DJ)	Community
Kristi Jones (KJ)	Seattle Public Schools

ATTACHMENTS: :: SDAT 01 :: Kick-off – Presentation
:: SDAT 01 :: Kick-off – Sign-in Sheet

The following represents the architect's understanding of discussions held and decisions reached in the meeting. Anyone with amendments to these minutes should notify the author within five (5) days of the minutes date in order to amend as appropriate.

ACTION ITEMS

- :: Mahlum to follow up with a final tour schedule for SDAT 02 Meeting.
- :: SDAT committee to complete Headlines and asset mapping homework assignment for discussion at SDAT 02.

ITEM	DISCUSSION	ACTION BY
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10.29-01 Introduction

1. Committee participated in introductions and shared a powerful learning experience.
2. Mahlum Firm Overview
 - a. SPS District experience
 - b. Select experience and firm values

10.29-02 Project Overview

1. Schedule
 - a. Overall project design and construction schedule
 - b. Schematic design workplan and schedule
 - i. Review of upcoming meeting schedule
2. SDAT Process Overview
 - a. Design Process Overview
 - b. Educational Specifications (what are they) and Site-Specific Programming
 - c. SDAT Outcome
 - d. Our Process:
 - i. Visioning
 - ii. Needs assessment
 - iii. Concept design
 - e. SDAT: Guiding Principles, Roles and Responsibilities, and Ground Rules
 - i. The SDAT is comprised of people with different roles (educators, families, community members) each providing a different perspective. We encourage the SDAT members to both share the process and information from our meetings as well as bring information from others to our SDAT meetings.
 - ii. Attendance of all SDAT members at all of the meetings is critical to the process.
 - f. Design Review Process:
 - i. District (Central Office)
 - ii. Agency Reviews

10.29-03 Goals and Aspirations

1. This | Not This
 - a. Committee participated in a visioning activity in which they were shown a series of images. The committee was asked to write down an adjective that the space in each image evokes. The committee then categorized these adjectives into whether they were desirable for new learning spaces.
 - b. Desirable words included: Bright, fun, inclusive, cozy, collaborative, open, curious, creative, accessible, natural.
2. Educational Vision: 1-2-4-ALL Activity
 - a. Seattle Public Schools Vision and Strategic Plan overview. Reviewed how the built environment has direct social implications and discussed how the built environment needs to align with the SPS strategic plan regarding inequity.
 - b. Committee participated in visioning activity in which they were asked the following questions:
 - i. How might focusing on unconscious bias in learning shape design?
 - ii. How might focusing on how to raise achievement for young learners (re)shape space?
 - c. For each question, the committee split into small groups to discuss and share back to the larger group. Ideas shared by the committee included multi-use classrooms that support multiple types of learners, connections to the outdoors, and accessible resources for all students.
3. What Must be True of Our New Space to...
 - a. Mahlum shared a few ideas of how design the design of the built environment can support the mission of the school.
 - b. Committee split into four groups to participate in a visioning activity centered around the Viewlands Elementary School Mission in which each group answered one of the following questions beginning with the prompt "What must be true of our new space to..."
 - i. "...embrace all cultures and value all families?" Proposed ideas included family gathering spaces, gender inclusive restrooms, and an Orcas Care Closet.
 - ii. "...address social, emotional, physical, intellectual needs?" Proposed ideas included a welcoming main entrance, access to technology, and indoor and outdoor play spaces.
 - iii. "...strive for academic and creative potential?" Proposed ideas included easy access to park trails, shared learning spaces for each grade level, and the incorporation of art throughout the school environment.
 - iv. "...value exploration and the environment?" Proposed ideas included easily accessible outdoor learning spaces, views to the outside, and integration with Carkeek park.

10.29-04 **"Homework"**

1. Headlines:

Mahlum asked the SDAT members to talk with others in the community and for each team member to create a Headline(s) with the following prompt in mind:

The new Viewlands has been built. A reporter visits the school... What do they see and what is the headline of the article the next day?

2. Mahlum reviewed the Viewlands property with the committee. **The committee was asked to complete an asset mapping exercise as homework for discussion at SDAT 02.** The committee was tasked to identify places in the Viewlands community that fall into the following categories:

- a. Identify places the community values?
- b. Identify places of memory or historic events?
- c. Identify your most beloved place and why?
- d. Identify where change is necessary?

**SDAT
Committee**

10.29-05 **Next Steps**

1. The committee reviewed the schedule for upcoming SDAT meetings. The next meeting is a day of school tours on November 7.

Mahlum will follow up with a final schedule, please assume that the tours and SDAT meeting will be from 8am-6pm.

Mahlum