

Board Special Meeting
Operations Committee
August 13, 2020, 4:00 p.m.
Meeting held remotely



Minutes

Call to Order

1. This meeting was called to order at 4:00 p.m. Directors Mack, Hersey, Rankin and Rivera-Smith participated by MS Teams or by phone. This meeting was staffed by: Chief Operations Officer Fred Podesta, Director of Capital Projects and Planning Richard Best, Interim Director of Operations Treena Sterk, Director of Investigations and Compliance Tina Meade, and K-12 Planning Manager Becky Asencio.

Director Mack noted that the meeting was being held remotely, consistent with the Governor's Proclamation prohibiting the meeting from being held in person due to COVID-19. Director Mack noted that the public had been provided remote access.

2. Approval of agenda

Director Hersey moved to approve the agenda. Director Rankin seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

3. Approval of meeting minutes from 6/4/20.

Director Rankin moved to approve the meeting minutes. Director Hersey seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

Standing Agenda Items

1. 2020 Committee Work Plan, and Facility Capital Projects BAR Management Schedule

Director Mack reviewed upcoming agenda items and Board Work Sessions.

Mr. Best reported on the schedule for the Rainier Beach High School project. The conceptual design will be reviewed on September 2, 2020. The architect's contract is scheduled for the September 10th Operations Committee meeting. The GCCM contract is scheduled for the October 8th Operations Committee meeting.

Director Hersey conveyed the he would prefer one long meeting, rather than adding meetings, to address agendas with many BARs and significant discussion items.

2. Capital and Operations Community Engagement

Mr. Podesta referred to the schedule of Board committee meetings listed at the end of the agenda.

3. Design Modification/Construction Change Order Review

Mr. Best referred to the Change Order log from July 17 (not 7/8 as printed on the log).

Board Action Reports (Discussion and/or Action)

1. Approval of name change of South Lake High School to Alan T. Sugiyama High School @ South Lake

Ms. Treena Sterk introduced Principal Dr. Laura Davis Brown and Assistant Principal Dr. Joe Powell. They reported the community's process and passion for making this name change. It was significant to the rebranding of the school and its longstanding support of students furthest from educational justice.

Director Mack clarified the Board's process for reviewing and approving name changes. She explained when community members could share public testimony.

Ms. Sterk clarified that the change was requested for the building and to include its original name in the new name. The building has historic significance in the community and the community requested that it remain.

Director Mack requested the BAR's background information be updated to specify that the school is now an option school with continuous enrollment.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

2. BEX V: Resolution is 2020/21-5 Racial Imbalance Analysis for Kimball Elementary School Replacement project

Mr. Best provided background on the OSPI D-5 form, which brings matching funds to the project and requires an analysis of the school's racial demographics. For the purposes of this document, "racial imbalance" is defined by OSPI and a WAC.

Director Rankin suggested that the Seattle Public Schools define "racial imbalance" for itself and evaluate the district in those terms. She will present that project to the Capacity, Enrollment, and Facilities Master Planning (CEAFMP) Advisory Committee.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

3. BEX V Approval of the Value Engineering Report for the Kimball Elementary School Replacement project

Mr. Best provided background on the OSPI D-7 form. He reported that the process produced 95 recommendations, of which 45 were accepted and rendered \$150K in savings for the district.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

4. Distressed Schools Grant: Award Construction Contract P5121, for Bid No. B062087, to Western Ventures Construction for the Coe Elementary School Addition project

Mr. Best provided background on the Design Bid Build (DBB) process. He confirmed that Western Ventures was the lowest, responsive, responsible bidder, and therefore awarded the contract.

Mr. Best provided background on the process for selecting this project. He confirmed that the neighborhood requires the additional capacity.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

5. BTA IV/BEX V: Award Architectural & Engineering Contract P1761 to tk1sc for the Gatewood Elementary School Exterior Door Replacements & HVAC Upgrades project

Mr. Best reported that the HVAC system is end of life and doesn't meet current standards.

Director Hersey made a motion to move this item forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

6. BEX V: Award Architectural & Engineering Contract P1762 to BuildingWork for the Louisa Boren STEM K-8 School HVAC Upgrades project

Mr. Best conveyed that the project would replace the building's boilers and pneumatic air system.

Director Rankin made a motion to move this item forward to the full Board with a recommendation for approval. Director Hersey seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

7. BTA IV/BEX IV: Final Acceptance of Contract K5086 with Cornerstone General Contractors, Inc. for the Ingraham High School Addition project

Mr. Best reported that the project was completed in summer 2019. It included 30 classrooms, a roof, seismic improvements, and a domestic water system.

8. BTA IV: Final Acceptance of Contract K5098 with King County Directors' Association (KCDA) and Musco Sports Lighting, LLC for the Athletic Field Lights at Ballard High School project

Mr. Best reminded the committee that final acceptance allows the filing of close-out documents with three state agencies.

Director Hersey made a motion to move both final acceptance items forward to the full Board with a recommendation for approval. Director Rankin seconded. This motion passed unanimously. (Directors Mack, Hersey, and Rankin voted yes.)

Special Attention Items

1. Operational Aspects of School Reopening Plan

Mr. Podesta provided an overview of the Operations division's plan for reopening schools in four areas: Preparing Buildings, Operating Buildings, Offering Transportation, and Offering Nutrition Services. Directors and staff discussed implementation details of the plan such as documenting building procedures, establishing and maintaining discrete functions, communicating with families, and risk mitigation practices.

2. Cleveland Playfield/Bitter Lake Property Exchange and West Seattle Elementary/Walt Hundley Playfield Property Exchange with City of Seattle Parks Department (written update only)

Director Mack noted that a memo on this topic was provided in the Operations Committee packet as a written update.

3. Policy 3208 Sexual Harassment Report

Ms. Meade presented the annual report for Policy 3208 Sexual Harassment. She highlighted two areas, the district's Title IX task force, and its interim report, and a new US Department of Education Title IX regulations, and a briefing on the changes and their implications. She confirmed that the district's policy and procedures need to be updated to be in compliance with the new federal regulations. She welcomed the opportunity to return to the committee at its September or October meeting for a more robust discussion.

4. BTA V Process and Guiding Principles

Ms. Asencio referred to the Levy Planning Process Overview in the meeting packet. She reminded the committee that BTA levies address major systems improvements, however, BTA V will include major construction at Aki Kurose and Sacajawea. Directors and staff discussed next steps for establishing the Board's Guiding Principles for the levy to inform project selection.

Adjourn

This meeting adjourned at 7:00 PM

Minutes submitted by:

The Office of Chief Operations Officer Fred Podesta