

# Board Special Meeting

## Operations Committee

March 2, 2020, 4:30 PM

Board Office Conference Room, John Stanford Center

2445 – 3<sup>rd</sup> Avenue South, Seattle WA 98134



## Minutes

### Call to Order

1. This meeting was called to order at 4:32 PM. Directors Mack, Rankin, and Rivera-Smith were present. Director Rivera-Smith sat in until the arrival of Director Harris at 4:35 PM. This meeting was staffed by COO Fred Podesta.

2. Approval of agenda

Director Mack added an update on the district's response to the coronavirus.

Director Rivera-Smith moved to approve the agenda, as amended. Director Rankin seconded. This motion passed unanimously.

### Special Attention Items

1. Coronavirus Update

- a. COO Fred Podesta referred to a draft communication going out to families, which articulates that current measures the district is taking in response to coronavirus.
  - i. Staff are providing increased time and support for student handwashing.
  - ii. The district is purchasing and providing increased restroom supplies and hand sanitizer, as well as accepting donations of these items.
  - iii. Routine school cleaning tasks have been reprioritized away from "block time" and focusing on high-traffic and high-touch areas such as door handles and panic bars.
  - iv. The district is in conversations with the bargaining units for custodians, nutrition services, and teachers to identify which role completes which cleaning tasks in various locations of a school.
  - v. The district is also working with First Student to increase when and how frequently parts of the bus are cleaned, such as grab bars and backs of seats.
  - vi. If a student or staff exhibit symptoms, then they are to self-quarantine for 14 days. Their site will be deep cleaned via a disinfectant mist. The district is acquiring additional cleaning devices, called Clorox360.
  - vii. All building rentals for non-school sponsored events will be canceled, effective Wednesday, March 4, to allow for additional cleaning time.
  - viii. Mr. Podesta explained that all coronavirus costs are being gathered into a central cost center. From there, the district will assess if any budget changes are necessary. Director Mack requested an update on school cleanliness, staffing, and budget at an future Operations Committee meeting.
  - ix. Mr. Podesta reported that senior leadership are meeting daily about coronavirus, they are also participating with the city's Emergency Operations Center.
  - x. He clarified that donations are being received centrally, by the Chief of Schools, and distributed where needed. This is to support equitable access to the necessary tools.

- xi. He discouraged engaging volunteers to clean schools, at this time, as it would increase the number of people at the sites and present more for the district staff to manage.
- xii. Director Rankin recommended partnering with the Seattle Council PTSA about communicating the central collection of donations and reasons for the approach.

2. Schematic Design Presentation: Viewlands Elementary School

- a. Senior Project Manager Eric Becker introduced the project team: Project Manager Brian Fabella, Mahlum Architects David Mount and Joann Wilcox, and Viewlands principal Amy Kleiner.
- b. Mr. Mount reviewed the project schedule.
  - i. The new school will open in Fall 2023.
  - ii. He verified that the students will be at interim site John Marshall for two years.
  - iii. He highlighted permitting timeline.
  - iv. He located the project in timeline at the end of the SDAT process.
  - v. The project goes out to bid next spring.
- c. Mr. Fabella reported on the SDAT process.
  - i. The committee included parents, staff, community members. They met six times with a seventh meeting planned.
  - ii. Principal Kleiner explained that while the project team participated in race and equity training, the SDAT committee did not complete formal training. They did have a presentation from Deborah Northern, of the Department of Racial Equity Advancement. She agreed that the committee could complete the training, now.
- d. Director of Capital Projects and Planning Richard Best reported that while the current building will be nominated for landmarking, the team does not expect it to be designated.
- e. Director Mack requested that the site plan be reviewed by the Traffic Safety Committee prior to the new school opening, to verify that the planned work was implemented by SDOT and the district.
- f. Ms. Wilcox reported on the ways the project team wove the district's Strategic Plan into all of their work. For example, the Strategic Plan is referenced at the start of every meeting and is articulated in the project goals.
- g. Ms. Wilcox highlighted the school's relationship to Carkeek Park and the intention to build outdoor learning opportunities into the new building.
- h. She reviewed the site's location, slope, watersheds and environmental buffers, which all influenced the final design, "Build South, Enter Central."
- i. Mr. Mount presented data regarding the new building's plans for reducing energy consumption, use of passive design, and improved materials for insulation and ventilation.

3. Schematic Design Presentation: West Woodland Elementary School

- a. Mr. Best introduced the project team: Project Manager Paul Wight and McGranahan architects Mitch Kent, Michael McGavock, and Mathew Bisen
- b. Mr. Wight reported that this project includes a 12-classroom addition, expanded gym and commons.
- c. He reviewed the project timeline, highlighting that SDAT, SEPA and design development have been completed. The project is now in the permit and document phase.
- d. Bids for the project are scheduled to go out at the end of March 2020 with construction to begin in July 2020.
- e. The students will be at interim site John Marshall for one year.
- f. Mr. Bissen highlighted the infusion of art at this school. Student performances, in both informal "low stakes" settings and formal "high stakes" settings are a central part of this

school's culture. The expanded commons will include physical spaces for both kinds of performance.

- g. He reported that the narrow, fenced funding sources, constrained what could be performed in this project. The plans bring the building into closer alignment with Ed Spec. but not completely.
- h. The plan adds Kindergarten classrooms and their corresponding restrooms. This approach was preferred to adding first grade rooms, which would not provide for the restroom additions.
- i. Mr. Bissen confirmed that all finishes, carpets, and teaching walls would be replaced throughout the school so everyone enters a fresh site, not just the students in the additions.
- j. Mr. Best explained that there was no allocation for the library in this project, nor for replacing furniture in the existing building. However, the BEX V funds do allow for a technology refresh.
- k. Mr. Bissen confirmed that the project will retain playing field and playground space but reduce parking from 14 spots to 10.
- l. Mr. Best confirmed that the project will be referred to the Traffic Safety Committee for their review prior to the building opening.
- m. Mr. Bissen reported that the energy performance of the current building is at 28 EUI. The new addition is at 16. Therefore, the new, total structure will be at 23EUI.

### **Board Action Reports (Discussion and/or Action)**

1. BEX IV: Resolution 2019/20-20, Final Acceptance of Contract P5034 with Lydig Construction Inc. for the Wilson Pacific Elementary & Middle Schools (Cascadia Elementary, Robert Eagle Staff Middle, and Licton Springs K-8) project (Best, Intro. 3/25)
  - a. Director Harris asked Mr. Best to clarify and enhance the description of the impact of the storm water mitigation on the project and clarify the reimbursement.

Director Harris made a motion to move this item forward to the full Board with a recommendation for approval (as revised). Director Rankin seconded. This motion passed unanimously.

2. BEX IV: Final Acceptance of Contract P5124 with EMTech, LLC, for the View Ridge Seismic Improvements project (Best, Intro. 3/25)

Director Rankin made a motion to move this item forward to the full Board with a recommendation for approval. Director Harris seconded. This motion passed unanimously.

### **Adjourn**

This meeting adjourned at 6:37 PM