



Board Special Meeting

Operations Committee

May 10, 2018, 4:30pm

Board Office Conference Room, John Stanford Center

2445 – 3rd Avenue South, Seattle WA 98134

Approved Minutes

Director Mack called the meeting to order at 4:35pm. Director Geary was in attendance for Director Pinkham; Director Patu arrived at 4:50pm.

The agenda was approved. Minutes approval was postponed until a representative group could vote on them.

Standing Items:

Monthly Capital Financial Report, February: Melissa Coan reviewed the monthly summary, noting that the 30% budget committed amount is the amount expended and all encumbrances including board action.

FY 2019 capital budget update: Melissa Coan reviewed the preliminary annual capital budget for FY 2019. She explained the sources of funding, noting that the projects with indicators would have some reimbursement from the State SCAP or Distressed funds. Discussion followed, with directors appreciating the daylighting of the academics and capacity management reporting, particularly program placement and the special education program budget to bring the district into compliance; wanting a clearer picture of the state funds used to help with legislative conversations; suggesting that when presented to take some items and talk about them in plain terms for what they are; report how many seismic projects, special education classrooms, and a few good items for the work session. Directors recommended this budget going forward to the board.

2018 committee work plan: Committee members recommended starting student assignment plan discussions in September, with a public engagement timeline. They asked for a calendar that has SEPA, Landmarks, departures and other agency sections on the calendar. They also asked for touch points on every project in the capital work plan document.

Capital change order review: Richard Best noted that he had met with Director Jill Geary and reviewed project specific design and construction change orders. Construction change orders reviewed included: E.C. Hughes Elementary School #9 in the amount of \$86,656; Loyal Heights Elementary School #16 in the amount of \$51,556; Meany Middle School #26 in the amount of \$6,830; Wilson Pacific GC/CM Amendment #3 – No cost; Lincoln High School #3 in the amount of \$199,231; Magnolia Elementary School #2 in the amount of \$61,227; Hazel Wolf K-8 at Pinehurst #20 – No Cost. All projects remain within their budgeted construction contingency. Construction management change orders included Heery International Modification

#8 in the amount of \$7,736 for Genesee Hill Elementary School water damage claim (to be reimbursed as an insurance claim) and SOJ Modification #9 in the amount of \$60,320 for Wilson-Pacific.

PowerSchool annual maintenance and support contract: Nancy Petersen reviewed the functionality of PowerSchool and how it fits with all other systems in the district as she discussed the annual subscription renewal. Directors suggested that the district prepare a tight elevator speech on how all these programs fit together to inform the public who use them regularly. They moved this item forward to the full board for consideration.

Summer feeding program contract with the City of Seattle: Teresa Fields presented this annual contract that will provide an estimated 262,000+ meals and snacks this summer. It also provides summer employment for some Nutrition Services staff. In response to questions, she said the district increased the cost of lunch by ten centers, with additional prices for the sweet tax for beverages. The increase helps the program increase fresh fruits and vegetables. The committee moved this item forward to the full board with a recommendation for approval.

Director Harris joined the meeting at 5:30pm.

Four actions for Daniel Bagley: Richard Best explained the changes to the site plans, including the gymnasium reconfiguration and addition of 11 classrooms. After some discussion, the committee moved this item forward to the full board with a recommendation for approval.

Approval of Daniel Bagley educational specifications: Richard Best noted that 1920-1930 era historic schools are slightly smaller than new buildings, so classroom square footage is smaller. He said the Bagley community has been involved in the whole process. The committee moved this item forward to the full board with a recommendation for approval.

Construction contract and budget increase for Queen Anne Elementary project: Richard Best reviewed the project with the committee. They asked that links to online documents be added to the board action reports and then moved this item forward to the full board with a recommendation for approval.

Athletic field lighting projects contract awards: Richard Best said that all projects are within or below budget and that King County Director's Association (KCDA) used a competitive process and has the only product that meets City of Seattle energy code. In response to questions, Richard said there has been a number of opportunities for the communities to be involved in the process, above and beyond requirements. Directors asked that more information be included in the background information about community engagement, poles being higher, and providing more revenue. They then moved this item forward to the full board for consideration.

Award of contract for Wing Luke replacement project Phase I: Richard Best said the project has been divided into phases, with this part being for demolition and grading; Phase 2 for the building will be bid fall of 2018. Directors asked to see more justification for the \$1.2 million demolition and then moved this item forward to the full board for consideration.

Lincoln High School racial imbalance analysis: Richard Best said capital projects has worked closely with enrollment planning for boundary work and that as Lincoln adds grades, Ballard will be balanced as well as Lincoln. The committee moved this item forward to the full board with a recommendation for approval.

Final acceptance for the Franklin/Salmon Bay athletic fields-sprinkler contract: The committee moved this item forward to the full board with a recommendation for approval.

Final acceptance of the Garfield roof replacement contract: The committee moved this item forward to the full board with a recommendation for approval.

Repeal of D42.900 and adoption of Board Policy 3242, Open/Closed Campus: Ronald Boy presented the information. The committee asked that language be added to allow for students to leave the campus for approved educational activities and then moved this item forward to the full board with a recommendation for approval as amended.

Building Rental Annual Report – 2017: Bruce Skowyra said that the building use data is 73% schools; rent is waived in 14% of the events in the buildings. He said that the change in bell times resulted in a reduction of afternoon hours for public use and said that this should improve over time. Discussion followed on the SchoolDude process, the potential positive impact of point of sale on the ease of booking, and coordination through the joint use agreement with Parks.

Director Patu left the meeting at 6:40pm.

Policy 6810, Natural resources conservation (and procedure): this item was included on the agenda because of negative feedback from the buildings on proposed procedures regarding enforcement of limiting auxiliary equipment in classrooms. Bruce Skowyra said there is no change in policy and that the procedure issue will be one of education, not enforcement. The Director of Facilities will be the designated person to make decisions on what is allowable, in concert with building principals.

Use of playground redevelopment project funds: Bruce Skowyra said the self-help team has approved \$45,000 in funds for the Madrona Elementary PTA project to redevelop the playground.

Transportation Task Force: Pegi McEvoy reported that a task force is being formed with both community and staff representatives to review processes and make recommendations for next year's transportation service standards.

Class size reduction projects for the 2018-19 school year: Richard Best presented a spreadsheet displaying the plans as of May 1, 2018.

The meeting adjourned at 7:01pm.